

A regular meeting of the Woodstock City Council was held on the above mentioned date commencing with Closed Session at 12:36 p.m. followed by Open Session at 1:30 p.m..

This meeting was held electronically in accordance with section 238 (3.3) of the *Municipal Act, 2001 as amended* and section 16.6.24 of the City of Woodstock Procedure by-law.

Moved by Councillor S. Talbot

Seconded by Councillor R. Fraser

That Council now rise and go into Closed Session for the consideration of:

- Proposed acquisition of land by the Municipality
- Proposed disposition of land by the Municipality

Carried

All members of Council were present with the exception of Councillor D. Tait who arrived at 1:30 p.m.. Mayor T. Birtch chaired the meeting.

Moved by Councillor S. Talbot

Seconded by Councillor C. Lauder

That Council adjourn the Closed Session portion of the meeting at 1:10 p.m.

Carried

Disclosure of Conflict of Interest

Councillor C. Lauder declared a conflict of interest and refrained from discussing by-law number 9400-20 - A by-law to amend Zoning By-law Number 8626-10, as amended - ZN 8-19-37- Nellis St. as she is a Director on the Woodstock Non-Profit Housing Board.

Minutes

Moved by Councillor S. Talbot

Seconded by Councillor R. Fraser

That the minutes of the regular meeting of Woodstock City Council held on July 9, 2020 and the minutes of the special meeting of Woodstock City Council held on August 6, 2020 be adopted.

Carried

Additions to the Agenda

Moved by Councillor S. Talbot

Seconded by Councillor R. Fraser

That the following items be added to the agenda:

- 7b - Brian Innis - ZN 8-20-04 – Application for Zone change – Dilegge Properties Ltd. – 201 Bysham Park Dr.
- 7c - Duane Wallet - ZN 8-20-04 – Application for Zone change – Dilegge Properties Ltd. – 201 Bysham Park Dr.

Carried

Presentations

On July 9, 2020, Mayor Trevor Birtch, on behalf of Woodstock City Council, presented the 2020 Student Civic Award of Excellence to Ardena Basic of Woodstock Collegiate Institute and Emma Jull of College Avenue Secondary School. Due to COVID-19 restrictions, physical distancing requirements, and virtual Council meetings, the awards were presented separately on this date in Council Chambers.

Delegations

- a) Jenilee Halls and Arron Ware – This delegation was withdrawn
- b) Brian Innis - ZN 8-20-04 – Application for Zone change – Dilegge Properties Ltd. – 201 Bysham Park Dr.

Brian Innis, owner of Resqtech Systems located at 189 Bysham Park Drive, spoke in opposition to the application. This item is dealt with under Consideration of Planning Reports item 8a.

- c) Duane Wallet - ZN 8-20-04 – Application for Zone change – Dilegge Properties Ltd. – 201 Bysham Park Dr.

Duane Wallet, owner of Al's Truck and Tractor Repair located at 204 Bysham Park Drive, spoke in opposition to the application. This item is dealt with under Consideration of Planning Reports item 8a.

Consideration of Planning Reports

- a) ZN 8-20-04 – Application for Zone change – Dilegge Properties Ltd. – 201 Bysham Park Dr.

Moved by Councillor R. Fraser

Seconded by Councillor D. Tait

That Woodstock City Council deny the application for zone change (File No. ZN 8-20-04) submitted by the Dilegge Properties Ltd., for lands described as Part Block 4, Plan M73, designated as Parts 1 & 2, 41R-7607, in the City of Woodstock, whereby the lands are proposed to be rezoned from 'Special General Industrial Zone (M3-2)' to 'Special General Industrial Zone (M3-35)' to facilitate the development of a pharmaceutical and drug product industry for the purposes of growing and processing cannabis as the proposed use is incompatible with the adjacent land uses, is in close proximity to residential uses, and insufficient information has been provided to determine whether there will be adverse effects resulting from odour and other contaminants;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Planning, Clerks

b) OP19-02-8 – Application for Official Plan Amendment – Woodstock Meadows Developments Inc. – 745314 & 745365 Oxford Road 17

Moved by Councillor S. Talbot

Seconded by Councillor M. Schadenberg

That Woodstock City Council support the application to amend the County Official Plan (File No. OP 19-02-8), submitted by Woodstock Meadows Developments Inc., for lands legally described as Part Lot 5, Concession 14 (East Zorra) and Parts 1,5 & 6, 41R-7650, in the City of Woodstock, to redesignate the subject lands from 'Agricultural Reserve' to 'Large Urban Centre', 'Low, Medium and High Density Residential' 'Open Space' and 'Environmental Protection' to facilitate the development of the subject lands for residential development.

Carried

Action – Planning, Clerks

c) ZN 8-20-05 – Application for Zone Change – 2716107 Ontario Inc. – 65 Reeve St.

Moved by Councillor J. Acchione

Seconded by Councillor C. Lauder

That Woodstock City Council approve the application for lands described as Lots 6 & 7, Block 11, Plan 34, in the City of Woodstock, to rezone the subject lands from 'Central Commercial Zone (C5)' to 'Special Central Commercial Zone (C5-19)' to incorporate a number of special zoning provisions to facilitate the development of the lands for a multiple-attached dwelling;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Planning, Clerks

d) ZN 8-19-22 – Application for Zone Change – (Supplementary Report) – 1942586 Ontario Inc. – 54 Pebble Beach Court

Moved by Councillor D. Tait

Seconded by Councillor J. Acchione

That Woodstock City Council deny the application for lands described as Lot 39, Plan 41M-124, in the City of Woodstock, to rezone the subject lands from 'Residential Zone 1 (R1)' to 'Special Residential Zone 2 (R2-35)' to facilitate the conversion of an existing single detached dwelling to a converted dwelling containing two residential units, with special provision to recognize a reduced lot area of 520 m² (5,597 ft²) and lot frontage of 16.3 m (53.4 ft) as it is not in keeping with the neighbourhood;

And further, Woodstock City Council deny the portion of the application seeking to increase the maximum coverage of the existing driveway from 50% of the front yard to 60%;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Planning, Clerks

Correspondence

- a) Judith Fleming, Chair, Downtown Woodstock BIA Board of Management – Downtown Street Closure

Moved by Councillor J. Acchione

Seconded by Councillor R. Fraser

That Woodstock City Council receive the correspondence from the Downtown Woodstock BIA Board of Management regarding proposed street closure as information.

Carried

Action – Economic Development, BIA

- b) Judith Fleming, Chair, Downtown Woodstock BIA Board of Management – Request Time Extension of Downtown Parking

Moved by Councillor R. Fraser

Seconded by Councillor C. Lauder

That Woodstock City Council authorize the increase of on-street parking and short-term municipal parking lots from two hours to three hours until January 14, 2021.

Carried

Action – Engineering, BIA

Department Reports

A – Administrative Services

- A-1 Statement of Revenue and Expenditure and Statement of Capital Expenditures for the period ending July 31, 2020

Moved by Councillor M. Schadenberg

Seconded by Councillor D. Tait

That Woodstock City Council receive the Statement of Revenue and Expenditure and the Statement of Capital Expenditures for the period ending July 31, 2020 as information.

Carried

B – Engineering

- B-1 Investing in Canada Infrastructure Program Agreement

Moved by Councillor C. Lauder

Seconded by Councillor J. Acchione

That the Mayor and Clerk be authorized to sign the Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): Public Transit Stream and that the necessary by-law be read.

Carried

Action – Engineering, Clerks

B-2 Asphalt Resurfacing and Surface Asphalt 2020 Tender Award

Moved by Councillor J. Acchione

Seconded by Councillor M. Schadenberg

That Woodstock City Council award the tender for the 2020 Annual Asphalt Program to Permanent Paving Limited in the amount of \$2,049,000.00, inclusive of HST.

Carried

Action – Engineering, Administrative Services

B-3 Amendments to Traffic By-law 8024-04

Moved by Councillor D. Tait

Seconded by Councillor J. Acchione

That Woodstock City Council refer the report regarding Amendments to Traffic By-law 8024-04 to by-law section of the agenda.

Carried

Action – Engineering, Clerks

B-4 Bay Street and King Street Reconstruction, Contract No. 11014/11017 - Tender Award

Moved by Councillor S. Talbot

Seconded by Councillor C. Lauder

That Woodstock City Council award the tender for the reconstruction of Bay Street and King Street to Viewcon Construction Limited, in the amount of \$1,353,409.82, inclusive of HST.

Carried

Action – Engineering, Administrative Services

B-5 Street Renaming – Valleyfield Drive

Moved by Councillor M. Schadenberg

Seconded by Councillor C. Lauder

That Woodstock City Council accept the temporary revision to Council Policy GA001 – Street Name Changes whereby direct letters were sent to property owners, home builders and the developer in-lieu of a public meeting due to COVID-19 concerns;

And further that Woodstock City Council re-name Valleyfield Drive to be Calais Drive and that Calais Court be re-named Lunor Court and that the necessary by-law be prepared.

Carried

Action – Engineering, Clerks

D – Parks and Recreation

D-1 Municipal Code Chapter 665 and Council Policy PR007 Revision

Moved by Councillor J. Acchione

Seconded by Councillor R. Fraser

That Woodstock City Council amend Municipal Code 665 and Council Policy PR007 – Museum Square/Victoria Park Use as outlined in the report and that the necessary by-law be read.

Carried

Action – Parks and Recreation, Clerks

F – Clerks Department

F-1 Committee Appointments

Moved by Councillor D. Tait

Seconded by Councillor R. Fraser

That Woodstock City Council approve the appointment of members of the public to committees as outlined in the report.

Carried

F-2 Planning, Committee of Adjustment and Council Meetings

Moved by Councillor R. Fraser

Seconded by Councillor C. Lauder

That Woodstock City Council authorize regularly scheduled Council meetings held under Municipal Code Chapter 16 section 16.6.24 – Electronic participation to be temporarily conducted at 1:30 p.m. until such time that Council passes a resolution to change the time back to 7:00 p.m.;

And further that staff be temporarily delegated the authority to cancel and schedule Planning meetings and Committee of Adjustment meetings under the Planning Act, 1990 for the duration of 2020.

Carried

Action – Clerks

G – Chief Administrative Officer

G-1 Face Coverings – Public Health Municipal Bylaw Request

Moved by Councillor S. Talbot

Seconded by Councillor C. Lauder

That Woodstock City Council receive the report on “Face Coverings – Public Health Municipal Bylaw Request” as information and direct Staff to monitor the need for a municipal bylaw to support the recommendations of the Medical Officer of Health of Southwestern Public Health.

Carried

Action – Chief Administrative Officer

By-laws

Moved by Councillor S. Talbot

Seconded by Councillor R. Fraser

That the following by-laws be given a first and second reading:

- 9390-20 - A by-law to amend the City of Woodstock Municipal Code Chapter 513 – Snow – Ice – Removal - Sidewalk.
- 9391-20 - A by-law to amend the City of Woodstock Municipal Code Chapter 93 – Clerk-Deputy - Appointment.

- 9393-20 - A by-law to amend City of Woodstock Municipal Code Chapter 665-Parks.
- 9394-20 - A by-law to amend Zoning By-law Number 8626-10, as amended - ZN 8-20-05 - 65 Reeve St.
- 9396-20- A by-law to amend the City of Woodstock Municipal Code Chapter 127– Municipal By-Law Enforcement Officer.
- 9397-20 - A by-law to amend the City of Woodstock Municipal Code Chapter 153 – Property Standards Officers Appointment.
- 9398-20 - A by-law to authorize the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for financing certain ongoing capital work(s) of the Corporation of the City of Woodstock (the “lower-tier municipality”); to authorize temporary borrowing from OILC to meet expenditures in connection with such capital work(s); and to authorize long-term borrowing for such capital work(s) through the issue of debentures by the County of Oxford (the “upper-tier municipality”) to OILC.
- 9399-20 - A by-law to authorize the execution of the Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): Public Transit Stream between Her Majesty the Queen in right of the Province of Ontario represented by the Minister of Transportation for the Province of Ontario and the Corporation of the City of Woodstock.
- 9400-20 - A by-law to amend Zoning By-law Number 8626-10, as amended - ZN 8-19-37- Nellis St.
- 9401-20 - A by-law to amend Traffic By-law 8021-04, as amended.

Carried

Moved by Councillor S. Talbot

Seconded by Councillor J. Acchione

That the following by-laws be given a third and final reading:

- 9390-20 - A by-law to amend the City of Woodstock Municipal Code Chapter 513 – Snow – Ice – Removal - Sidewalk.
- 9391-20 - A by-law to amend the City of Woodstock Municipal Code Chapter 93 – Clerk-Deputy - Appointment.
- 9393-20 - A by-law to amend City of Woodstock Municipal Code Chapter 665-Parks.
- 9394-20 - A by-law to amend Zoning By-law Number 8626-10, as amended - ZN 8-20-05 - 65 Reeve St.
- 9396-20- A by-law to amend the City of Woodstock Municipal Code Chapter 127– Municipal By-Law Enforcement Officer.
- 9397-20 - A by-law to amend the City of Woodstock Municipal Code Chapter 153 – Property Standards Officers Appointment.
- 9398-20 - A by-law to authorize the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for financing certain ongoing capital work(s) of the Corporation of the City of Woodstock (the “lower-tier municipality”); to authorize temporary borrowing from OILC to meet expenditures in connection with such capital work(s); and to authorize long-term borrowing for such capital work(s) through the issue of debentures by the County of Oxford (the “upper-tier municipality”) to OILC.
- 9399-20 - A by-law to authorize the execution of the Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): Public Transit Stream between

Her Majesty the Queen in right of the Province of Ontario represented by the Minister of Transportation for the Province of Ontario and the Corporation of the City of Woodstock.

- 9400-20 - A by-law to amend Zoning By-law Number 8626-10, as amended - ZN 8-19-37- Nellis St.
- 9401-20 - A by-law to amend Traffic By-law 8021-04, as amended.

Carried

Adjournment

Moved by Councillor R. Fraser

Seconded by Councillor D. Tait

That the meeting adjourn at 2:54 p.m.

Carried

Mayor – Trevor Birtch

City Clerk – Amelia Humphries