

Woodstock City Council Regular Council Minutes

Date: October 21, 2021
Time: 1:30 PM
Location: Council Chambers

Members Present: Mayor T. Birtch
Councillor J. Acchione
Councillor C. Lauder
Councillor T. Poetter
Councillor M. Schadenberg
Councillor D. Tait
Councillor S. Talbot

A regular meeting of the Woodstock City Council was held on the above mentioned date.

This meeting was held electronically in accordance with section 238 (3.3) of the Municipal Act, 2001 as amended, and section 16.6.24 of the City of Woodstock Procedure by-law.

1. **Closed Session**

There was no closed session. Open session commenced at 1:30 p.m.

All members of Council were present with the exception of Councillor C. Lauder who left the meeting at 3:08 p.m. Mayor T. Birtch chaired the meeting.

2. **Disclosure of Conflict of Interest**

2.a **Councillor C. Lauder - ZN 8-21-09 - Application for Zone Change - City of Woodstock - Nellis St.**

Councillor C. Lauder declared a conflict of interest and refrained from discussing item 9d - ZN 8-21-09 - Application for Zone Change – City of Woodstock – Nellis Street and corresponding By-law number 9496-21 as she is a Director of the Woodstock Non-Profit Housing Board, and the Board is constructing an apartment building adjacent to the subject property.

3. Disclosure of New Business

3.a Councillor D. Tait put forth the following motion for Council's consideration under New Business:

WHEREAS the increased rate of homelessness in the City of Woodstock is creating health and safety concerns for our businesses, visitors, and residents;

AND WHEREAS these concerns are disproportionately impacting the City's downtown;

AND WHEREAS increased security in the downtown is needed to help address these concerns;

NOW THEREFORE BE IT RESOLVED that Woodstock City Council directs staff to hire full time contracted security to monitor Museum Square, Market Centre and City Hall;

AND FURTHER that the funds for the remainder of 2021 at a cost of approximately \$50,000 be drawn from the Hydro Reserve Fund;

AND FURTHER City Council pre-approve funds in the 2022 Revenue Budget to continue security services until the budget deliberations;

AND FURTHER that staff be directed to report back on the on-going cost of security services as part of the 2022 Revenue Budget deliberations;

AND FURTHER that City Council pre-approve funds in the 2022 Revenue Budget in order to increase By-law Enforcement to the equivalent of two contract positions.

3.b Councillor D. Tait put forth the following motion for council's consideration under New Business:

That Woodstock City Council direct staff to remove the benches surrounding the fountain in Museum Square.

4. Matters Arising from the Minutes

5. Minutes

5.a October 7, 2021 - Regular meeting minutes

Moved by Councillor J. Acchione
Seconded by Councillor T. Poetter

That the minutes of the Regular meeting of Woodstock City Council held on October 7, 2021 be adopted.

Carried

6. **Additions to the Agenda**

7. **Presentations**

8. **Delegations**

8.a Ganga Totaram - Request for noise exemption for a charitable event on November 6, 2021

Moved by Councillor D. Tait
Seconded by Councillor T. Poetter

That Woodstock City Council refer the request for an exemption from the provisions of the City's noise by-law - Municipal Code Chapter 825 - Noise - Unnecessary Unusual - in order to hold a fundraising event until 12 midnight on November 6, 2021 at 1228 Alberni Road to staff for a report.

Carried

Action - Engineering

8.b Jagpreet Cheema, Amardeep Singh Bhinder and Gursimran Sekhon - request relief from Fireworks by-law for Festival of Diwali on November 4, 2021

Moved by Councillor J. Acchione
Seconded by Councillor C. Lauder

That Woodstock City Council approves the request for an exemption from the provisions Municipal Code Chapter 802 - Fireworks in order to authorize the discharge of fireworks for the Festival of Diwali on November 4, 2021;

And further that consideration of future exemptions for the Festival of Diwali be directed to staff for consideration in the review of Municipal Code Chapter 802.

Carried

Action – Police Department, Fire Department

8.c Peter Barrette and Larry Riehl - Woodstock Disc Golf Collective

Moved by Councillor T. Poetter
Seconded by Councillor D. Tait

That Woodstock City Council refer the request from the Woodstock Disc Golf Collective for an additional disc golf course within the City to staff for a report.

Carried

Action – Parks and Recreation

9. Consideration of Planning Reports

- 9.a ZN 8-21-13 - Application for Zone Change - 2790265 Ontario Inc. - 445 Springbank Ave.

Moved by Councillor C. Lauder
Seconded by Councillor D. Tait

That Woodstock City Council approve the application for lands described as Part of Lot 16, Conc. 2, formerly East Oxford, in the City of Woodstock, to rezone the subject property from 'General Industrial Zone (M3) and 'Special Restricted Industrial Zone (M2-3)' to 'Special General Industrial Zone (M3-38)';

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Planning, Clerks

- 9.b ZN 8-21-15 - Application for Zone Change - peace and Royden Langfield - 261 Pittock Park Road

Moved by Councillor S. Talbot
Seconded by Councillor J. Acchione

That Woodstock City Council defer the application for lands described as Part Lot 5, Concession 13 (East Zorra), in the City of Woodstock, to rezone the subject property from 'Special Residential Zone 1 (R1-13)' to 'Special Residential Zone 3 (R3-41)' to facilitate a townhouse development consisting of 18 units.

Carried

Action – Planning, Clerks

- 9.c ZN 8-21-16 - Application for Zone Change - Krysten & Cornelius Sawatzky - 93 Winniett St.

Moved by Councillor T. Poetter
Seconded by Councillor M. Schadenberg

That Woodstock City Council approve in principle the application for lands described as Part Lot 9, w/s Winniett Street, Plan 10, in the

City of Woodstock, to rezone the subject property from 'Residential Zone 2 (R2)' to 'Special Residential Zone 3 (R3-sp)' to facilitate the conversion of the existing 2-unit dwelling to a 3-unit dwelling;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Planning, Clerks

9.d ZN 8-21-09 - Application for Zone Change - City of Woodstock - Nellis St.

Councillor C. Lauder declared a conflict on this item. (Councillor C. Lauder declared a conflict of interest and refrained from discussing item 9d - ZN 8-21-09 - Application for Zone Change – City of Woodstock – Nellis Street and corresponding By-law number 9496-21 as she is a Director of the Woodstock Non-Profit Housing Board, and the Board is constructing an apartment building adjacent to the subject property.)

Moved by Councillor M. Schadenberg

Seconded by Councillor T. Poetter

That Woodstock City Council approve the application for lands described as Part 1 & 5, 41R-10107, in the City of Woodstock, to rezone the subject lands from 'Special Transitional Industrial Zone (M4-1)' to 'Special Transitional Industrial Zone (M4-10)' to include a contractor's yard or shop and assembly and manufacturing to the list of permitted uses;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Planning, Clerks

9.e OP 21-01-8 & ZN 8-21-01 - Applications for Official Plan Amendment & Zone Change - City of Woodstock - 97 Mill St.

Moved by Councillor S. Talbot

Seconded by Councillor C. Lauder

That Woodstock City Council support the application to amend the Official Plan (File No. OP 21-01-8), submitted by the City of Woodstock for lands legally described as Part Lot 118C, Plan 293,

in the City of Woodstock, to redesignate the subject lands to Medium Density Residential to facilitate the development of 5 townhouse units on the said lands;

And further that Woodstock City Council approve, in principle, the zone change application (File No. ZN 8-21-01) submitted by the City of Woodstock for lands legally described as Part Lot 118C, Plan 293, in the City of Woodstock, to rezone the lands from 'Neighbourhood Institutional Zone (NI)' to 'Special Residential Zone 3 (R3-sp)' to facilitate the development of 5 townhouse units on the said lands;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Planning, Clerks

10. Consideration of Correspondence

11. Staff Presentations

12. Mayor's Reports

13. Councillor Reports

14. Department Reports

14.a Administrative Services

14.a.1 Municipal Code Chapter 330 Fees and Charges

Moved by Councillor D. Tait
Seconded by Councillor J. Acchione

That Woodstock City Council approve the fees and charges as detailed in the report and that the necessary by-law be passed.

Carried

Action – Administrative Services, Clerks

14.a.2 Statement of Revenue and Expenditure and Statement of Capital Expenditures for the period ending September 30, 2021

Moved by Councillor S. Talbot
Seconded by Councillor J. Acchione

That Woodstock City Council receive the Statement of Revenue and Expenditure and the Statement of Capital Expenditures for the period ending September 30, 2021 as information.

Carried

14.b Engineering

14.b.1 Bus Shelter / Storage Facility Expansion

Moved by Councillor T. Poetter
Seconded by Councillor S. Talbot

That Woodstock City Council award the tender for the Bus Shelter / Storage Facility Expansion to Grassmere Construction Ltd. in the amount of \$790,435.00, inclusive of HST.

Carried

Action – Administrative Services, Engineering

14.b.2 County Road Rationalization

Moved by Councillor M. Schadenberg
Seconded by Councillor J. Acchione

That Woodstock City Council refer the report regarding County Road Rationalization and the transfer of Bonds Corner Road from the County of Oxford to the City of Woodstock to the by-law section of the agenda.

Carried

Action – Engineering, Clerks

14.c Cultural Services

14.d Parks and Recreation

14.d.1 Municipal Support for Mass Immunization Clinic Extension

Moved by Councillor S. Talbot
Seconded by Councillor J. Acchione

That Woodstock City Council authorize the Mayor and Clerk to sign the amending agreement with Southwestern Public Health to help facilitate the continuation of the Mass Immunization Clinic until March 31, 2022.

Carried

Action – Parks and Recreation, Clerks

14.e Economic Development

14.e.1 Community Improvement Plan Agreement for 375 Dundas Street

Moved by Councillor J. Acchione

Seconded by Councillor D. Tait

That Woodstock City Council approve the Community Improvement Plan application for 375 Dundas Street and that the Mayor and Clerk be authorized to sign the necessary agreements;

And further that the approved funds be taken from the downtown reserve for these projects.

Carried

Action – Economic Development

14.f Clerks

14.f.1 Video Surveillance Policy and Records Retention Schedule Update

Moved by Councillor D. Tait

Seconded by Councillor J. Acchione

That Woodstock City Council adopt Council Policy GA026 – Video Surveillance Policy;

And further that Woodstock City Council refer the updated Records Retention Schedule to the by-law section of the agenda.

Carried

Action – Information Technology, Clerks

14.g Chief Administrative Officer

14.h Human Resources

14.h.1 Non-Union Compensation Adjustment

Moved by Councillor T. Poetter

Seconded by Councillor S. Talbot

That Woodstock City Council approve compensation and benefit adjustments for non-union staff for 2021, 2022 & 2023 consistent with the Memorandum of Settlement negotiated with C.U.P.E. Local 1146 Outside Unit.

Carried

Action – Administrative Services, Human Resources

14.i Fire Services

14.j Public Works

15. Special Committee and Advisory Task Force Reports

16. Notice of Motion

17. New Business

Moved by Councillor D. Tait
Seconded by Councillor S. Talbot

WHEREAS the increased rate of homelessness in the City of Woodstock is creating health and safety concerns for our businesses, visitors, and residents;

AND WHEREAS these concerns are disproportionately impacting the City's downtown;

AND WHEREAS increased security in the downtown is needed to help address these concerns;

NOW THEREFORE BE IT RESOLVED that Woodstock City Council directs staff to hire full time contracted security to monitor Museum Square, Market Centre and City Hall;

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AND FURTHER that staff be directed to report back on the on-going cost of security services as part of the 2022 Revenue Budget deliberations;

AND FURTHER that City Council pre-approve funds in the 2022 Revenue Budget in order to increase By-law Enforcement to the equivalent of two contract positions.

Yea (6): Councillor J. Acchione, Mayor T. Birtch, Councillor T. Poetter, Councillor M. Schadenberg, Councillor D. Tait, and Councillor S. Talbot

Voter Type: Majority (Voted), Recorded

Carried (6 to 0)

Action – Culture, Administrative Services, Chief Administrative Officer,
Engineering

Moved by Councillor D. Tait
Seconded by Councillor S. Talbot

That Woodstock City Council direct staff to remove the benches and picnic table in the downtown.

Carried

Action – Parks and Recreation

18. Draft By-laws

Moved by Councillor J. Acchione
Seconded by Councillor T. Poetter

That the following by-laws be given a first and second reading:

- 9490-21 - A By-law to repeal and replace By-law 9340-19, being a By-law to repeal and replace Schedule A of By-law 9047-16, a By-law which provided for the classification, retention, and destruction of records of the Corporation of the City of Woodstock
- 9491-21 - A By-law to amend City of Woodstock Municipal Code by repealing and replacing thereto Municipal Code Chapter 330 entitled – FEES - CHARGES
- 9492-21- A By-law to provide for the dedication and naming of parts of highways in the City of Woodstock
- 9493-21 - A By-law to provide for the transfer of certain portions of roads from the County of Oxford to the City of Woodstock
- 9494-21 - A By-law to amend Zoning By-law Number 8626-10, as amended - ZN-8-21-03 - Dufferin St.
- 9495-21 - A By-law to amend Zoning By-law Number 8626-10, as amended - ZN 8-21-05 - Hunter/Oxford
- 9496-21 - A By-law to amend Zoning By-law Number 8626-10, as amended - ZN 8-21-09 - Nellis St.
- 9497-21 - A By-law to amend Zoning By-law Number 8626-10, as amended - ZN8-21-13 - Part lot 16 concession 2

Carried

Moved by Councillor J. Acchione
Seconded by Councillor D. Tait

That the following by-laws be given a third and final reading:

- 9490-21 - A By-law to repeal and replace By-law 9340-19, being a By-law to repeal and replace Schedule A of By-law 9047-16, a By-law which provided for the classification, retention, and destruction of records of the Corporation of the City of Woodstock
- 9491-21 - A By-law to amend City of Woodstock Municipal Code by repealing and replacing thereto Municipal Code Chapter 330 entitled – FEES - CHARGES
- 9492-21- A By-law to provide for the dedication and naming of parts of highways in the City of Woodstock
- 9493-21 - A By-law to provide for the transfer of certain portions of roads from the County of Oxford to the City of Woodstock
- 9494-21 - A By-law to amend Zoning By-law Number 8626-10, as amended - ZN-8-21-03 - Dufferin St.
- 9495-21 - A By-law to amend Zoning By-law Number 8626-10, as amended - ZN 8-21-05 - Hunter/Oxford
- 9496-21 - A By-law to amend Zoning By-law Number 8626-10, as amended - ZN 8-21-09 - Nellis St.
- 9497-21 - A By-law to amend Zoning By-law Number 8626-10, as amended - ZN8-21-13 - Part lot 16 concession 2

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor T. Poetter
Seconded by Councillor M. Schadenberg

That the meeting adjourn at 4:07 p.m.

Carried

Mayor – Trevor Birtch

City Clerk – Amelia Humphries