

Woodstock City Council Regular Council Minutes

Date: March 2, 2023
Time: 1:30 PM
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the Municipal Act, 2001 as amended, and section 16.6.24 of the City of Woodstock Procedure by-law.

1. **Closed Session**

There was no closed session. Open session commenced at 1:30 p.m.

All members of Council were present with the exception of Councillor D. Tait who left the meeting at 3:09 p.m.. Mayor J. Acchione chaired the meeting.

2. **Disclosure of Conflict of Interest**

None

3. **Disclosure of New Business**

4. **Matters Arising from the Minutes**

5. **Minutes**

Moved by Councillor L. Wismer Van-Meer
Seconded by Councillor B. Wheaton

That the minutes of the Regular meeting of Woodstock City Council held on February 16, 2023 and the minutes of the Special Revenue Budget Meetings held on February 21 and 23, 2023 be adopted.

Carried

6. **Additions to the Agenda**

Moved by Councillor L. Wismer Van-Meer
Seconded by Councillor C. Lauder

That the following items be added to the agenda:

- Department report item 14.a.2 - Safe Restart Agreement - Public Transit Funding - Phase 4

- Department report item 14.a.3 - 2022-2023 Dedicated Gas Tax Funding for Public Transportation
- Department report item 14.a.4 - Court Security and Prisoner Transportation Transfer Payment Agreement
- By-law 9582-23 - A by-law to authorize the execution of the Transfer Payment Agreement for the Safe Restart - Public Transit Funding Stream - Phase 4
- By-law 9583-22 - A by-law to authorize the Mayor and the Director of Administrative Services to sign the letter of agreement for the transfer of Dedicated Gas Tax Funds for Public Transportation Program
- By-law 9584-23 - A by-law to authorize the Mayor and Clerk to sign an Agreement between His Majesty the King in Right of Ontario, represented by the Solicitor General for the Province of Ontario, for Court Security and Prisoner Transportation
- By-law 9585-23 - A by-law to amend zoning by-law 8626-10, as amended

Carried

7. Presentations

8. Delegations

8.a Ron Burns, Woodstock Minor Ball - 13U National Baseball Championship

Jeremy Jeanson, on behalf of Woodstock Minor Ball, provided Council with information regarding the 13U National Baseball Championship being hosted in Woodstock in August 2023. No resolution is required as this item is dealt with under Department Reports item 14.d.1.

9. Consideration of Planning Reports

10. Consideration of Correspondence

10.a 2023 Walk for Alzheimer's - Sign Permit Request

Moved by Councillor L. Wismer Van-Meer
Seconded by Councillor C. Lauder

That Woodstock City Council approve the request from the Alzheimer Society to place promotional signs for the Walk for Alzheimer's, subject to staff approval, from March 1 to May 27.

Carried

Action - Engineering

11. Staff Presentations

11.a Mary Reid, Woodstock Art Gallery Director and Leslie Sorochan, WAG Advisory Board Chair- Woodstock Art Gallery 2023 Budget Presentation

Mary Reid, Director/Curator of the Woodstock Art Gallery and Leslie Sorochan, Chair of the Woodstock Art Gallery Advisory Board presented an overview of the 2023 Revenue Budget and responded to Council's questions. This item will be dealt with as part of the budget revisions and approvals at the March 16, 2023 regular Council meeting.

11.b Lindsay Harris, CEO Woodstock Public Library, and Mary Anne Silverthorn, Woodstock Public Library Board Chair - Woodstock Public Library 2023 Budget Presentation

Lindsay Harris, CEO of the Woodstock Public Library and Mary Anne Silverthorn, Chair of the Woodstock Public Library Board presented an overview of the 2023 Revenue Budget and responded to Council's questions. This item will be dealt with as part of the budget revisions and approvals at the March 16, 2023 regular Council meeting.

11.c Rod Wilkinson, Woodstock Police Services Chief of Police and Ken Whiteford, Police Services Board Chair - Woodstock Police Services 2023 Budget Presentation

Rod Wilkinson, Police Chief of the Woodstock Police Service and Ken Whiteford, Chair of the Woodstock Police Service Board presented an overview of the 2023 Revenue Budget and responded to Council's questions. This item will be dealt with as part of the budget revisions and approvals at the March 16, 2023 regular Council meeting.

12. Mayor's Reports

13. Councillor Reports

14. Department Reports

14.a Administrative Services

14.a.1 Expenses not included in the Preliminary Revenue Fund Budget

Moved by Councillor M. Schadenberg
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council approve the report regarding expenses excluded from the 2023 Preliminary Revenue Fund Budget.

Carried

Action – Administrative Services

14.a.2 >Safe Restart Agreement - Public Transit Funding - Phase 4

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor L. Wismer Van-Meer

That the Mayor and Clerk be authorized to sign the Transfer Payment Agreement with His Majesty the King in right of Ontario as represented by the Minister of Transportation for Safe Restart Agreement Phase 4 Funding for Municipal Transit and that the necessary by-law be read.

Carried

Action – Administrative Services

14.a.3 >2022-2023 Dedicated Gas Tax Funding for Public Transportation

Moved by Councillor C. Lauder
 Seconded by Councillor K. Leatherbarrow

That Woodstock City Council refer the report regarding 2022-2023 Dedicated Gas Tax Funding for Public Transportation to the by-law section of the agenda.

Carried

Action – Administrative Services

14.a.4 >Court Security and Prisoner Transportation Transfer Payment Agreement

Moved by Councillor L. Wismer Van-Meer
 Seconded by Councillor B. Wheaton

That the Mayor and Clerk be authorized to sign the Transfer Payment Agreement with His Majesty the King in right of Ontario as represented by the Solicitor General, for the Court Security and Prisoner Transportation program and that the necessary by-law be read.

Carried

Action – Administrative Services

14.b Engineering

14.b.1 Sprucedale Road Reconstruction - Contract No. 11241 Tender Award

Moved by Councillor C. Lauder
 Seconded by Councillor M. Schadenberg

That Woodstock City Council award the tender for the reconstruction of Sprucedale Road to Viewcon Construction Limited, in the amount of \$1,696,579.32, inclusive of HST;

And further that Council approve the use of \$182,000.00 from the Reserve for Capital Projects.

Carried

Action – Engineering, Administrative Services

14.c Cultural Services

14.d Parks and Recreation

14.d.1 Woodstock Minor Ball - National Championship

Moved by Councillor K. Leatherbarrow
Seconded by Councillor M. Schadenberg

That Woodstock City Council receive the report regarding Woodstock Minor Ball - National Championship as information and supports Woodstock Minor Ball in hosting the U-13 National Championship for 2023 and 2024 at Southside Park.

Carried

14.e Economic Development

14.e.1 Adoption of Downtown Woodstock Façade Improvement Guidelines

Moved by Councillor K. Leatherbarrow
Seconded by Councillor L. Wismer Van-Meer

That Woodstock City Council adopt the Downtown Woodstock Façade Improvement Guidelines as presented.

Carried

Action – Economic Development

14.e.2 Sale of 625 Parkinson Road

Moved by Councillor M. Schadenberg
Seconded by Councillor L. Wismer Van-Meer

That the property at 625 Parkinson Road be declared surplus and sold from the City's land inventory;

And further that the Mayor and Clerk be authorized to sign an agreement of purchase and sale with Oxford Builders Inc., and the necessary by-law be read.

Carried

Action – Economic Development

14.f Clerks14.f.1 Annual Status Report of the 2022 Accessibility Plan

Moved by Councillor C. Lauder
 Seconded by Councillor M. Schadenberg

That Woodstock City Council approve the 2022 Status Report for the 2018-2022 Accessibility Plan.

Carried

Action – Clerks

14.f.2 MC 802 - City of Woodstock Fireworks By-law - update short form wording for Municipal Code 802 - Consumer Fireworks

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor B. Wheaton

That Woodstock City Council approves the short form wording and set fine submission as listed in Appendix A;

And further that City Council authorizes the Deputy City Clerk to resubmit the necessary application to the Ministry of the Attorney General to seek approval for the proposed short form wording and set fine changes associated with Municipal Code Chapter 802 – Consumer Fireworks.

Carried

Action – Clerks

14.g Chief Administrative Officer14.h Human Resources14.i Fire Services14.j Public Works14.k Information Technology**15. Special Committee and Advisory Task Force Reports**15.a Woodstock Heritage Advisory Committee - Heritage Designation By-law 5246-76 - 130 Finkle St.

Moved by Councillor L. Wismer Van-Meer
 Seconded by Councillor C. Lauder

That the report regarding Heritage Designation By-law 5246-76 - 130 Finkle Street be referred to the by-law section of the agenda.

Carried

Action – Culture

16. Notice of Motion

Councillor K. Leatherbarrow put forth the following Notice of Motion for Council's consideration at the March 16, 2023 Council meeting:

That Woodstock City Council direct staff to prepare a report regarding recent complaints and corresponding enforcement of non-compliance with Municipal Code Chapter 802 – Fireworks, specifically with respect to section 802.11.1 and the discharge of fireworks outside of the approved holidays;

And further that the report include a review of actions being taken by other municipalities to combat similar non-compliance, including information on the option of banning the sale and discharge of fireworks outright.

17. New Business

18. Draft By-laws

Moved by Councillor L. Wismer Van-Meer
Seconded by Councillor M. Schadenberg

That the following by-laws be given a first and second reading:

- 9580-23 - A by-law to provide for the sale of certain lands owned by The Corporation of the City of Woodstock to Oxford Builders Inc.
- 9581-23 - A by-law to amend City of Woodstock by-law 5246-76 - a by-law to designate the property at 130 Finkle Street of architectural value
- 9582-23 - A by-law to authorize the execution of the Transfer Payment Agreement for the Safe Restart – Public Transit Funding Stream – Phase 4
- 9583-23 - A by-law to authorize the Mayor and the Director of Administrative Services to sign the letter of agreement for the transfer of Dedicated Gas Tax Funds for Public Transportation Program
- 9584-23 - A by-law to authorize the Mayor and Clerk to sign an Agreement between His Majesty the King in Right of Ontario, represented by the Solicitor General for the Province of Ontario, for Court Security and Prisoner Transportation
- 9585-23 - A by-law to amend zoning by-law 8626-10, as amended

Carried

Moved by Councillor L. Wismer Van-Meer
 Seconded by Councillor M. Schadenberg

That the following by-laws be given a third and final reading:

- 9580-23 - A by-law to provide for the sale of certain lands owned by The Corporation of the City of Woodstock to Oxford Builders Inc.
- 9581-23 - A by-law to amend City of Woodstock by-law 5246-76 - a by-law to designate the property at 130 Finkle Street of architectural value
- 9582-23 - A by-law to authorize the execution of the Transfer Payment Agreement for the Safe Restart – Public Transit Funding Stream – Phase 4
- 9583-23 - A by-law to authorize the Mayor and the Director of Administrative Services to sign the letter of agreement for the transfer of Dedicated Gas Tax Funds for Public Transportation Program
- 9584-23 - A by-law to authorize the Mayor and Clerk to sign an Agreement between His Majesty the King in Right of Ontario, represented by the Solicitor General for the Province of Ontario, for Court Security and Prisoner Transportation
- 9585-23 - A by-law to amend zoning by-law 8626-10, as amended

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor B. Wheaton
 Seconded by Councillor K. Leatherbarrow

That the meeting adjourn at 3:17 p.m.

Carried

Mayor – Jerry Acchione

City Clerk – Amelia Humphries