

Woodstock City Council

Regular Council Minutes

Date: March 16, 2023
Time: 7:00 PM
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the Municipal Act, 2001 as amended, and section 16.6.24 of the City of Woodstock Procedure by-law.

1. **Closed Session**

Closed Session commenced at 6:30 p.m. in the 2nd floor Board room followed by Open Session in Council Chambers at 7:00 p.m. All members of Council were present. Mayor J. Acchione chaired the meeting.

Moved by Councillor C. Lauder
Seconded by Councillor K. Leatherbarrow

That Council now rise and go into Closed Session for the consideration of:

- Proposed acquisition of land by the municipality

Carried

Moved by Councillor C. Lauder
Seconded by Councillor L. Wismer Van-Meer

That Council adjourn the Closed Session portion of the meeting at 6:50 p.m.

Carried

2. **Disclosure of Conflict of Interest**

None

3. **Disclosure of New Business**

4. **Matters Arising from the Minutes**

5. **Minutes**

Moved by Councillor C. Lauder
Seconded by Councillor D. Tait

That the minutes of the Regular meeting of Woodstock City Council held on March 2, 2023 be adopted.

Carried

6. Additions to the Agenda

Moved by Councillor C. Lauder
Seconded by Councillor M. Schadenberg

That the following items be added to the agenda:

- Delegation item 8.b - Shelley Green - OP 23-02-8 & ZN 8-23-02 - Applications for Official Plan Amendment and Zone Change
- Delegation item 8.c - Rebecca Smith - County of Oxford - OP 23-02-8 & ZN 8-23-02 - Applications for Official Plan Amendment and Zone Change

Carried

7. Presentations

8. Delegations

8.a Kerry Jarvi - 2023 Downtown Woodstock Board of Management Budget Presentation

Kerry Jarvi presented an overview of the proposed 2023 budget on behalf of the Downtown Woodstock BIA Board of Management and responded to Council's questions.

Moved by Councillor M. Schadenberg
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council approve the Downtown Woodstock BIA Board of Management 2023 Budget as presented.

Carried

Action – BIA, Administrative Services

8.b Shelley Green - OP 23-02-8 & ZN 8-23-02 - Applications for Official Plan Amendment and Zone Change

Shelley Green of 1028 Braeside Street spoke in opposition to the application. This item is dealt with under Consideration of Planning Reports item 9a.

8.c Rebecca Smith - County of Oxford - OP 23-02-8 & ZN 8-23-02 - Applications for Official Plan Amendment and Zone Change

Rebecca Smith spoke in favour of the application on behalf of the applicant. This item is dealt with under Consideration of Planning Reports item 9a.

9. Consideration of Planning Reports

9.a OP 23-02-8 & ZN 8-23-02 - Applications for Official Plan Amendment and Zone Change - County of Oxford

Moved by Councillor B. Wheaton
Seconded by Councillor C. Lauder

That Woodstock City Council advise County Council that the City supports the application to amend the Official Plan (File No. OP 23-02-8), submitted by the County of Oxford for lands legally described as Lots 363-366 & 514-517, Plan 827, in the City of Woodstock to facilitate the development of a 3 storey, 43 unit apartment building on the subject lands;

And further that Woodstock City Council approve in principle the zone change application (File No. ZN 8-21-16) submitted by the County of Oxford for lands legally described as Lots 363-366 & 514-517, Plan 827, in the City of Woodstock, to rezone the lands to 'Special Residential Zone 4 (R4-sp)' to facilitate a 3 storey 43 unit apartment building with reduced parking requirements;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Moved by Councillor D. Tait
Seconded by Councillor L. Wismer Van-Meer

That the motion be deferred until such time that a traffic impact study be complete and presented as part of the application.

Carried

Action – Clerks, Planning

9.b ZN 8-22-20 - Application for Zone Change - McCowan & Associates Ltd.

Moved by Councillor D. Tait
Seconded by Councillor M. Schadenberg

That Woodstock City Council defer zone change application ZN8-22-20, submitted by McCowan & Associates Ltd (Ron McCowan), whereby the lands described as Lot(s) 1 - 6, Registered Plan No. 49, 50 and 216, 645 Dundas Street in the City of Woodstock, are to amend the provisions of the 'Special Central Commercial Zone (C5-1)' to recognize a new minimum floor area, to fulfill conditions of the submitted site plan.

Carried

Action – Clerks, Planning

- 9.c OP 21-18-8, SB 21-13-8 & SB 21-14-8 and ZN 8-21-21 & ZN 8-21-22 - Applications for Official Plan Amendment, Draft Plans of Subdivision and Zone Change - Karn Road Land Development Corp. and Cachet Developments (Woodstock) Inc.

Moved by Councillor B. Wheaton

Seconded by Councillor M. Schadenberg

That Woodstock City Council support the application to amend the County Official Plan (File No. OP 21-18-8), submitted by Karn Road Development Corp. and Cachet Developments (Woodstock) Inc., for lands described as Lot 14 and Part Lot 30, RCP 1621 (South-West Oxford), in the City of Woodstock to redesignate the subject lands from 'Agricultural Reserve' to 'Large Urban Centre', 'Low, Medium and High Density Residential' 'Open Space' and 'Environmental Protection' to facilitate the development of the subject lands for primarily residential development;

And further that City Council accepts the Karn Road Secondary Plan, prepared by GSP Group and dated December 2022, together with all supporting technical studies and reports, and Community Planning Reports No. CP 2023-43 and CP 2023-98 as meeting the requirements for a Municipal Comprehensive Review;

And further that City Council approve in principle the zone change applications (File No. ZN 8-21-21 and File No. ZN 8-21-22) submitted by Karn Road Development Corp. and Cachet Developments (Woodstock) Inc. for lands described as Lot 14 and Part Lot 30, RCP 1621 (South-West Oxford), in the City of Woodstock to rezone the subject lands from 'General Agricultural Zone (A2)' to 'Residential Zone 1 (R1)', 'Residential Zone 2 (R2)', 'Residential Zone 3 (R3)', 'Environmental Protection Zone (EP)' and 'Open Space' to facilitate the development of the lands for residential use and supporting elements;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter;

And further that City Council advise County Council that the City supports the applications for draft plan of subdivision (File No. SB 21-13-8 and File No. SB 2-14-8) submitted by Karn Road Development Corp. and Cachet Developments (Woodstock) Inc. for lands described as Lot 14 and Part Lot 30, RCP 1621 (South-West Oxford), in the City of Woodstock, subject to the following conditions of draft approval:

1. This approval applies to the draft plans of subdivision submitted together by Karn Road Land Development Corp. and Cachet Developments (Woodstock) Inc. and prepared by GSP Group, as shown on Plate 3 of Report No. 2023-43 and comprising Lot 14 and Part Lot 30, RCP 1621 (South-West Oxford), in the City of Woodstock comprising 429 lots for single detached dwellings, 230 townhouse dwellings, one block for future high density residential development, 1

park block, 1 parkette, 3 stormwater management blocks, and 7 open space blocks served by a number of municipal roads and walkways, amended to include the following:

- a. All 0.3 m (1 ft) reserves shall be included in the final plan(s) for registration, as required by the City and/or County.
 - b. Lands shown on the draft plans located on the south side of the easterly end of Street J will be shown on the final plan(s) for registration and will be developed for low to medium density use in a manner satisfactory to the City of Woodstock.
2. The owner agrees in writing to satisfy all requirements, financial and otherwise, of the City of Woodstock regarding the construction of roads, installation of services, including water, sanitary sewer, storm sewer, drainage facilities, electrical distribution systems, sidewalks, streetlights, trees and other matters pertaining to the development of the subdivision in accordance with the standards of the City of Woodstock.
 3. The road allowances included in the draft plan of subdivision shall be dedicated as public highways to the satisfaction of the City of Woodstock.
 4. The streets included in the draft plan of subdivision shall be named to the satisfaction of the City of Woodstock.
 5. The Owner agrees in writing that temporary turning circles and emergency access ways will be provided as necessary to the satisfaction of the City of Woodstock.
 6. The Owner agrees that 0.3 m (1.0 ft) reserves and road widening shall be conveyed to the City or County, as the case may be, free of all costs and encumbrances, to the satisfaction of the City and/or County.
 7. The subdivision agreement shall contain provisions indicating that prior to grading and issuance of building permits, that a stormwater management report, grading plan, and an erosion and sediment control plan be reviewed and approved by the City and UTRCA and further, the subdivision agreement shall include provisions for the Owner to carry out or cause to be carried out any necessary works in accordance with the approved plans and reports.
 8. The Owner agrees in writing that fencing shall be installed adjacent to City-owned lands and along property lines (including within the woodlot along the property line) or as otherwise required by the City to the satisfaction of the City.
 9. The subdivision agreement shall, as determined by the City, make provisions for the dedication of parkland or cash in-lieu thereof, in accordance with the relevant provisions of the Planning Act. The Owner further agrees that woodlot/buffer lands or any lands subject to Hydro One easements shall not be counted towards the dedication of parkland.
 10. The Owner agrees in writing that no materials or soil will be stored on lands identified as parkland at any time.

11. Such easements as may be required for utility, noise barrier, drainage purposes, etc. outside of the proposed public right-of-ways shall be granted to the appropriate authority.

12. Prior to the signing of the final plan by the County, all lots/blocks shall conform to the zoning requirements of the City's Zoning By-Law. Certification of lot areas, frontages, and depths, shall be provided to the City by an Ontario Land Surveyor retained by the Owner.

13. Prior to the signing of the final plan by the County, the zoning of Block 284 will include an "H" holding provision, with specific direction that the "H" shall not be removed from the lands until:

- i) detailed plans for development of Block 284 have been submitted and reviewed by a qualified Acoustic Engineer experienced with mineral aggregate operations;
- ii) a Noise Impact Assessment (NIA) that evaluates noise impacts and provides mitigation recommendations related to the development of Block 284 has been approved by the City and County;
- iii) the Owner agrees in writing that any mitigation measures that are identified in the NIA shall be implemented at the sole expense of the Owner of Block 284;
- iv) the NIA has been circulated to the owners of the licensed pit operation (Pit Licence No. 626186 (S.A.M.I. Holdings LTD) and the licensed pit operation to the southeast; and
- v) any other matters that are deemed to be appropriately included in the zoning of Block 284, to the satisfaction of the City and County.

14. The Owner agrees to provide the City with cash in-lieu of sidewalk to be installed in the future along the Karn Road frontage of the subject lands.

15. The Owner agrees to provide the City with cash in-lieu of street lights to be installed in the future along the Karn Road frontage of the subject lands.

16. The Owner agrees to implement the recommendations contained in the Karn Road Secondary Plan Transportation Impact Study by Paradigm Transportation Solutions Limited, date August, 2021 (TIS), including any amendments thereto, to the satisfaction of the County and City; specifically:

a. The Owner acknowledges that the TIS identifies a sight line concern at the proposed intersection of Karn Road and Anderson Street. The Owner agrees that the noted sight line concern shall be addressed during detailed design to the satisfaction of the City, and further agrees that the design and construction of the intersection shall be at the Owner's expense.

b. The Owner agrees to conduct a detailed engineering review of traffic impacts on the existing local/collector residential streets to the east of the subject lands and to recommend and implement suitable traffic calming/improvement measures, at the Owner's expense and to the satisfaction of the City.

c. The Owner agrees to conduct detailed engineering review of the connection of proposed Anderson Street to existing Anderson Street to ensure proper sight lines are addressed and the design is in conformance with industry and City of Woodstock standards.

17. The Owner agrees to implement the recommendations contained in the Noise Feasibility Study by HGC Engineering, dated December 19, 2022, including any amendments thereto, for noise generated from roads, rail, stationary sources and the potential impacts related to the licensed aggregate extraction pit to the south, and further agrees to have a qualified acoustical consultant prepare a Final Noise Study at such time as finished grades and dwelling locations have been established to the satisfaction of the County and City and where required, details regarding mitigation measures shall be included in the subdivision agreement.

18. The Owner agrees to implement the recommendations contained in the Karn Road, Woodstock, Environmental Impact Study Report prepared by Natural Resource Solutions Inc., dated December, 2022, including any amendments thereto, including but not limited to a tree compensation for tree removal to the City to the satisfaction of the City; vegetation plantings in the proposed buffer areas to the satisfaction of the City; and a Stewardship Brochure to be distributed to landowners with properties backing on to natural features to the satisfaction of the City.

19. The Owner agrees to implement the recommendations of the Functional Servicing Briefs (both Cachet Developments (Woodstock) Inc. and Karn Road Land Development Corp. Reports) and the Master Environmental Servicing Plan, Karn Road Secondary Plan Area, by SCS Consulting Group Ltd., dated December 21, 2022, including any amendments thereto, including the preparation and submission of detailed servicing and grading plans to the satisfaction of the City.

20. The Owner agrees to plant street trees, including the preparation of a detailed landscape/street tree planting plan, to the satisfaction of the City.

21. The Owner agrees in writing that all foundations of existing buildings will be removed from the lands to the satisfaction of the City and that necessary fill be placed and compacted to the satisfaction of the City, and further, that all existing wells on the subject lands will be properly abandoned in accordance with Ontario Regulation 903 and that septic fields will be decommissioned and abandoned to the satisfaction of the City.

22. The City agrees to reimburse the Owner for the 1.5 m extra road width on select roads within the plan of subdivision.

23. Prior to the signing of the final plan by the County, the Owner shall agree in writing that all phasing of the plan of subdivision will be to the satisfaction of the City and County.

24. The Owner agrees in writing that where any phasing proposed to involve the registration of more than 26 units on a single access (i.e., cul-de-sac or development of a street that is intended to be extended in the future but does not have connection to another point of access), a temporary emergency access shall be provided to serve the lands or the limits of the Phase shall be revised to the satisfaction of the City.
25. The Owner agrees in writing that the City may, and intends to, recover costs incurred by the City during the development of the existing subdivision to the east for work that benefits the subject properties.
26. The Owner agrees that SWMF Blocks be conveyed to the City free of all costs and encumbrances and to the satisfaction of the City.
27. The Owner agrees that prior to City assumption of a SWMF that sediment in the SWMF be removed and disposed of in accordance with industry guidelines/requirements and to the satisfaction of the City.
28. The Owner agrees to landscape the stormwater management facility (SWMF), including the preparation of a detailed landscape design plan, to the satisfaction of the City.
29. The Owner agrees that prior to conveyance of any Blocks consisting of Hydro One infrastructure to the City, that the City be satisfied with any existing easement agreements and/or Hydro One requirements. The Owner further agrees to coordinate between Hydro One and the City for such matters which may include the registration of new easements, all of which will be at the Owner's expense.
30. The Owner agrees to prepare an arborist report/tree preservation plan which identifies any trees within the woodlot and any lands that will be conveyed to the City of Woodstock and will be responsible for any removals to the satisfaction of the City. Removals must be completed prior to the installation of any fencing along property lines before assumption.
31. The Owner agrees that the City and/or County shall review and approve any cost sharing agreements between Karn Road Land Development Corp. and Cachet Developments (Woodstock) Inc., if such agreement is required between the noted parties, prior to the registration of any and each phase of the plan of subdivision.
32. The Owner shall agree in writing that prior to the issuance of building permits, a new Water Booster Pumping Station shall be constructed and commissioned to the satisfaction of the County of Oxford.
33. The Owner agrees in writing that a 0.3 meter (1 foot) reserve along the Oxford Road 9 (Beachville Road) frontage of the subject lands will be conveyed to the County of Oxford, free of all costs and encumbrances, to the satisfaction of Oxford County Public Works.

34. The Owner agrees in writing that prior to final approval, the Owner shall implement the recommendations of the Noise Feasibility Study prepared by HGC Engineering, August 2021 and shall include the following clause in all agreements of purchase and sale of properties located within Blocks 270 to 273 (inclusive):

'Purchasers/tenants are advised that despite the inclusion of noise control features in the development and within the building units, sound levels due to the Booster Pumping Station and Water Reservoir may occasionally interfere with some activities of the dwelling occupants.'

35. The Owner shall agree in writing that where existing municipal infrastructure (roads, sidewalks, sewers, watermains, etc. located external to the development) is insufficient to accommodate the proposed development, the owner shall be required to improve and/or relocate the existing infrastructure and that the costs associated with same shall be borne solely by the owner.

36. The Owner shall demonstrate to the satisfaction of the County that the entire subdivision shall be serviced with two independent water supply points to provide for adequate redundancy and looping for domestic and fire protection services.

37. The Owner agrees in writing to prepare and submit for the approval of Oxford County Public Works, detailed servicing plans designed in accordance with Oxford County Design Guidelines and that both PDF and CAD drawings shall be provided to the County.

38. The Owner agrees in writing to prepare and submit final as-built PDF and CAD drawings for the subdivision upon completion of each phase of construction.

39. The subdivision agreement shall make provision for the assumption and operation by the County of Oxford of the water and sewage system within the draft plan, subject to the approval of the County of Oxford Public Works Department.

40. Prior to the final approval of the subdivision plan, the Owner shall receive confirmation from the County of Oxford Public Works Department that there is sufficient capacity in the Woodstock water and sanitary sewer systems to service the plan of subdivision.

41. The Owner agrees in writing to satisfy all requirements, financial and otherwise, including payment of applicable development charges, of the County of Oxford regarding the installation of the water distribution system, booster pumping station, the installation of the sanitary sewer system, and other matters pertaining to the development of the subdivision.

42. Prior to final approval by the County, the Owner shall properly decommission any abandoned private services (water well, cistern and/or septic system) located on the subject lands, in accordance with the Ontario Water Resources Act,

R.S.O. 1990 (Ontario Regulation No. 903) and to the satisfaction of the County of Oxford Public Works Department and City of Woodstock.

43. Prior to the final approval of the plan by the County, the final Environmental Impact Study shall be submitted and reviewed by the Upper Thames River Conservation Authority (UTRCA) and further, that the subdivision agreement shall include provisions for the Owner to carry out or cause to be carried out mitigation measures identified by the UTRCA to the satisfaction of the City of Woodstock, in consultation with the UTRCA.

44. Prior to the final approval of the plan by the County, the final Functional Servicing Report and Stormwater Management Report which addresses outstanding comments and concerns of the UTRCA shall be submitted and reviewed by the UTRCA and that the subdivision agreement shall include provisions for the Owner to carry out or cause to be carried out any necessary works in accordance with the said report.

45. In accordance with Ontario Regulation 157/06 made pursuant to Section 28 of the Conservation Authorities Act, the Owner shall obtain the necessary permits/approvals from the UTRCA prior to undertaking any site alteration or development within the UTRCA Regulated Area including filling, grading, construction, site alteration to watercourse and/or interference with a wetland.

46. Prior to the approval of the final plan by the County, the Owner shall agree in writing to satisfy the requirements of Canada Post Corporation with respect to advising prospective purchasers of the method of mail delivery; the location of temporary Centralized Mail Box locations during construction; and the provision of public information regarding the proposed locations of permanent Centralized Mail Box locations, to the satisfaction of Canada Post.

47. Prior to the approval of the final plan by the County, the Owner shall agree in writing to satisfy the requirements of Enbridge/Union Gas that the owner/developer provide Enbridge Gas Limited with the necessary easements and/or agreements required for the provision of gas services, to the satisfaction of Enbridge/Union Gas.

48. Prior to the approval of the final plan by the County, the Owner shall agree in writing to convey any easements as deemed necessary by Bell Canada to service this new development. The Owner further agrees and acknowledges to convey such easements at no cost to Bell Canada. The Owner also agrees that should any conflict arise with existing Bell Canada facilities where a current and valid easement exists within the subject area, the Owner shall be responsible for the relocation of any such facilities or easements at their own cost.

49. Prior to the approval of the final plan by the County, the Owner shall agree in writing to that the following clause shall be included in all agreements of purchase and sale to the satisfaction of the Thames Valley District School Board:

'The Owner shall inform all Purchasers of residential lots by including a condition in all Purchase and/or Lease Agreements stating that the construction of

additional public school accommodation is dependent upon funding approval from the Ontario Ministry of Education, therefore, the subject community may be designated as a "Holding Zone" by the TVDSB and pupils may be assigned to existing schools as deemed necessary by the Board.'

50. Prior to final approval by the County, the owner shall provide a list of all conditions of draft approval with a brief statement detailing how each condition has been satisfied, including required supporting documentation from the relevant authority, to the satisfaction of the County of Oxford.

51. Prior to final approval by the County, the County of Oxford shall be advised by the City of Woodstock that conditions 2 to 31 (inclusive) & 43, have been met to the satisfaction of the City. The clearance letter shall include a brief statement for each condition detailing how each has been satisfied.

52. Prior to final approval by the County, the owner shall secure clearance from the County of Oxford Public Works Department that conditions 6, 11, 13, 16, 17, 23, 32 to 43 (inclusive), and 51 have been met to the satisfaction of County Public Works. The clearance letter shall include a brief statement for each condition detailing how each has been satisfied.

53. Prior to final approval by the County, the owner shall secure clearance from the Upper Thames River Conservation Authority that conditions 7, and 44 to 46 (inclusive), have been met to the satisfaction of County Public Works. The clearance letter shall include a brief statement for each condition detailing how each has been satisfied.

54. Prior to final approval by the County, the County of Oxford shall be advised by Canada Post Corporation that condition 47 has been met to the satisfaction of Canada Post. The clearance letter shall include a brief statement detailing how this condition has been satisfied.

55. Prior to final approval by the County, the County of Oxford shall be advised by Enbridge Gas that condition 48 has been met to the satisfaction of Canada Post. The clearance letter shall include a brief statement detailing how this condition has been satisfied.

56. Prior to final approval by the County, the County of Oxford shall be advised by Bell Canada that condition 49 has been met to the satisfaction of Canada Post. The clearance letter shall include a brief statement detailing how this condition has been satisfied.

57. Prior to final approval by the County, the County of Oxford shall be advised by the Thames Valley District School Board that condition 50 has been met to the satisfaction of Canada Post. The clearance letter shall include a brief statement detailing how this condition has been satisfied.

58. The plan of subdivision shall be registered within three (3) years of the granting of draft approval, after which time this draft approval shall lapse unless an extension is authorized by the County of Oxford.

Carried**Action – Clerks, Planning****10. Consideration of Correspondence**

- 10.a Councillor K. Leatherbarrow has requested the following correspondence be added to the agenda - Trent Lakes - Oath of Office

Moved by Councillor K. Leatherbarrow

Seconded by Councillor C. Lauder

That Woodstock City Council support the resolution from the Municipality of Trent Lakes requesting changes to the municipal oath of office to include reference to the rights of Indigenous peoples;

And further that this resolution be circulated to the Municipality of Trent Lakes; the Association of Municipalities of Ontario (AMO); the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clarke, Minister of Municipal Affairs and Housing; and the Honourable Ernie Hardeman, Oxford MPP.

Carried**Action – Clerks**

- 10.b Councillor L. Wismer-Van Meer has requested the following correspondence be added to the agenda - Town of Ingersoll - Diversity and Newcomer Committee

Moved by Councillor L. Wismer Van-Meer

Seconded by Councillor B. Wheaton

That Woodstock City Council supports the Town of Ingersoll in taking the actions towards joining the UNESCO Coalition of Inclusive Municipalities;

And further that staff be directed to prepare a report on the steps needed for Woodstock to also join the UNESCO Coalition of Inclusive Municipalities through the creation of a Diversity Committee.

Carried**Action – Clerks**

- 10.c Councillor L. Wismer-Van Meer has requested the following correspondence be added to the agenda - Town of Grimsby - Changes to Municipal Heritage Register

Moved by Councillor L. Wismer Van-Meer

Seconded by Councillor B. Wheaton

That Woodstock City Council support the resolution from the Town of Grimsby regarding changes to the Municipal Heritage Register;

And further that this resolution be circulated to the Town of Grimsby; the Honourable Doug Ford, Premier of Ontario; the Honourable Neil Lumsden, Minister of Tourism, Culture and Sport; and the Honourable Ernie Hardeman, Oxford MPP.

Carried

Action – Clerks

- 10.d Councillor M. Schadenberg has requested he following correspondence be added to the agenda - City of Brantford - VIA Rail Cancellations

Moved by Councillor M. Schadenberg
Seconded by Councillor C. Lauder

That Woodstock City Council support the resolution from the City of Brantford regarding VIA Rail Cancellations and the need to enhance passenger rail services in southwestern Ontario;

And further that this resolution be circulated to the City of Brantford; the Honourable Omar Alghabra, Federal Minister of Transportation; the Oxford County Member of Parliament; and to VIA Rail Canada.

Carried

Action – Clerks

- 10.e Councillor B. Wheaton has requested the following correspondence be added to the agenda - Municipality of Chatham-Kent - Reducing Municipal Insurance Costs

Moved by Councillor B. Wheaton
Seconded by Councillor L. Wismer Van-Meer

Whereas Woodstock has also faced multiple double digit increases to insurance premiums in recent years;

And whereas the costs of insurance are affecting municipal budgets across the Province, impacting funding which would otherwise go into improving and expanding needed services to residents and businesses;

Now therefore be it resolved that Woodstock City Council supports the resolution from the Municipality of Chatham-Kent regarding Reducing Municipal Insurance Costs;

And further that staff be directed to contact Local Authority Services (LAS) to indicated support for the creation of a municipal reciprocal insurance provider;

And further that staff be directed to monitor the findings of the Chatham-Kent report regarding the engagement process and any recommendations to support improvements to municipal insurance in Ontario;

And further that staff be directed to add this correspondence as an agenda item at the next Oxford County area CAO's meeting for discussion;

And further that this resolution be circulated to Oxford County and area municipalities for consideration.

Carried

Action – Clerks, CAO

10.f Maria Velda - GROWGirls+ Oxford Event: Transit Request

Moved by Councillor C. Lauder

Seconded by Councillor K. Leatherbarrow

That Woodstock City Council supports the request for the in-kind donation of two City Transit buses for the GROWGirls+ Oxford evening being held on Tuesday May 2, 2023.

Carried

Action – Transit

10.g Robert and Jean Thornton - Street naming request - Kingsmen Development Final Phase

Moved by Councillor M. Schadenberg

Seconded by Councillor D. Tait

That the request from Robert and Jean Thornton to add Thornton and Thameside to the City of Woodstock list of suggested street names be approved.

Carried

Action – Clerks, Planning

11. Staff Presentations

11.a Bassel Agroam, Asset Management Analyst - Asset Management Survey Results Presentation

Moved by Councillor L. Wismer Van-Meer

Seconded by Councillor K. Leatherbarrow

That Woodstock City Council receive the summary of the 2022 Asset Management Survey results as information.

Carried

12. Mayor's Reports

13. Councillor Reports

14. Department Reports

14.a Administrative Services

14.a.1 2023 Budget Approval

Suggested Financial and Asset Sustainability Additions to Base Budget

Moved by Councillor K. Leatherbarrow

Seconded by Councillor D. Tait

1. That the annual contribution to the Asphalt Resurfacing Reserve be increased by \$ 200,000 to \$ 600,000.

Carried

Moved by Councillor K. Leatherbarrow

Seconded by Councillor D. Tait

2. That the annual contribution to the Emergency Services Radio Communication Reserve be increased by \$ 125,000 to \$ 200,000.

Carried

Moved by Councillor K. Leatherbarrow

Seconded by Councillor D. Tait

3. That the annual contribution to the Education and Training Reserve be increased by \$ 20,000 to \$ 70,000.

Carried

Suggested Staffing Related Additions to Base Budget

Moved by Councillor D. Tait

Seconded by Councillor K. Leatherbarrow

4. That the staffing request from the Engineering Department to convert one part-time Transit Custodian to a full-time Transit Custodian in the amount of \$19,700 be approved.

Carried

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

5. That the staffing request from the Parks and Recreation Department for a Supervisor of Forestry in the amount of \$ 60,000 be approved;

And further that the 2023 Capital Budget be amended to include \$ 3,000 in capital costs to be financed from the Reserve for Capital Projects.

Carried

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

6. That the staffing request from the Parks and Recreation Department for one seasonal full-time Skilled Labourer in the amount of \$ 60,000 be approved.

Carried

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

7. That the staffing request from the Parks and Recreation Department for two summer students in the amount of \$ 30,000 be approved.

Carried

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

8. That the staffing request from the Parks and Recreation Department for one seasonal full-time Assistant Supervisor-Special Events in the amount of \$ 49,500 be approved.

Carried

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

9. That the staffing request from the Human Resources Department for a Human Resources Coordinator in the amount of \$ 44,000 be approved;

And further that the 2023 Capital Budget be amended to include \$ 3,000 in capital costs to be financed from the Reserve for Capital Projects.

Carried

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

10. That the staffing request from the Administrative Services Department for a summer student in the amount of \$ 11,500 be approved.

Carried

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

11. That the staffing request from the Woodstock Art Gallery for a part-time Front Desk Attendant in the amount of \$ 15,000 be approved.

Carried

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

12. That the staffing request from the Woodstock Art Gallery for a part-time casual Art Installation Technician at a zero net cost be approved.

Carried

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

13. That the staffing request from the Chief Administrative Office for a Marketing and Communications Coordinator (internal transfer) at a zero net cost be approved.

Carried

Moved by Councillor D. Tait
Seconded by Councillor K. Leatherbarrow

14. That the staffing request from the Woodstock Fire Department for four Fire Suppression staff plus a portion of the required uniforms and personal protection equipment in the amount of \$ 193,400 be approved;

And further that a portion of the required uniforms and personal protection equipment in the amount of \$ 15,600 financed from the Fire Protection Development Charge Reserve Fund be approved.

Carried

Miscellaneous

Moved by Councillor C. Lauder
 Seconded by Councillor K. Leatherbarrow

15. That the request from the Engineering Department to reassign one downtown security officer to city wide parking enforcement at zero net cost be approved;

And further that the 2023 Capital Budget be amended to include \$ 40,000 in capital costs to be financed from the Reserve for Capital Projects.

Carried

Moved by Councillor C. Lauder
 Seconded by Councillor K. Leatherbarrow

16. That the Engineering Department request for \$ 40,000 annually for Asset Management building condition assessments be approved.

Carried

Moved by Councillor C. Lauder
 Seconded by Councillor K. Leatherbarrow

17. That the Woodstock Fire Department request for \$ 40,000 for contracted services for Business Continuity Planning and Critical Infrastructure Identification be approved.

Carried**Motions from Members of Council**

Moved by Councillor B. Wheaton
 Seconded by Councillor K. Leatherbarrow

18. That Account # 1200-71128-0170 – B. Wheaton–Meetings & Luncheons be reduced by \$ 500 to \$0.

Carried

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor L. Wismer Van-Meer

19. Whereas there is a need to accelerate solutions to housing, mental health, safety and addictions issues in our community:

And whereas the County of Oxford is the Service Manager for housing and programs to support individuals without housing;

And whereas the County of Oxford provides such services both directly and through funded local agencies such as Operation Sharing;

And whereas mental health and addictions issues are the sole jurisdiction of the Province of Ontario;

And whereas the Province of Ontario provides funding to local agencies including, but not limited to, CMHA, Wellkin and Oxford County Community Health Centre for mental health and addictions programming;

And whereas the Municipal Act confers broad authority to a Municipal Council to respond to municipal issues including issues affecting the social well-being of the municipality and the health, safety, and well-being of persons;

And whereas additional solutions and/or resources are needed to respond to our most vulnerable and marginalized populations;

Now therefore, be it resolved that a Mayor's Task Force be established with a mandate to address the social well-being of the City and to work in conjunction with the Well-being Committee of Oxford County;

And further that the Mayor, Councillor Leatherbarrow and Councillor Wismer Van-Meer be appointed to the Task Force for the term of this Council;

And further that City Council approve \$150,000 to be funded from the OLG Slot Reserve Fund as funding for the purposes of accelerating solutions to issues affecting the social well-being of the City; hereinafter known as the Community Social Well-Being Reserve;

And further that community agencies and groups be invited to submit proposals to support new or expanded initiatives that accelerate solutions in support of our most vulnerable and marginalized populations;

And further that the Mayor's Task Force be responsible for reviewing such proposals and to make funding recommendations for consideration by City Council;

And further that Base Budget provide annual top up funding to maintain an annual budget of \$150,000 with additional funding to come from the OLG Slot Reserve Fund;

And further that priority for 2023 funding be given to agency services to lead and support a coordinated encampment response program;

And further that City Council approve an additional \$10,000 to be funded from the OLG Slot Reserve Fund for the hosting of a Parks Encampments: Outreach and Response, one-day training session;

And further that City Council reduce account # 0200-71319-0000, Provision for Reserve for Capital Projects by \$ 160,000 to \$ 4,248,760.

Carried**Amendment:**

Moved by Councillor C. Lauder

Seconded by Councillor M. Schadenberg

That the proposal for the establishment of a Mayor's Task Force with a mandate to address the social well-being of the City be referred to the Strategic Priorities Re-alignment Workshop on March 30, 2023 for consideration as a possible action item.

Defeated**Amendment:**

Moved by Councillor C. Lauder

Seconded by Councillor D. Tait

That the motion be amended by adding the following paragraph:

And further that the Mayor's Task Force be directed to report back to Council on the use and effectiveness of the 2023 allocated funds prior to the 2024 revenue fund budget deliberations for consideration of continued funding moving forward.

Defeated**Motion Related to the Final Approval of the Budget**

Moved by Councillor K. Leatherbarrow

Seconded by Councillor D. Tait

That Woodstock City Council approve the 2023 Revenue Fund Budget as amended and that the Director of Administrative Services be directed to prepare the necessary by-law for Council consideration.

Carried**14.a.2 2022 Remuneration and Expenses**

Moved by Councillor D. Tait

Seconded by Councillor L. Wismer Van-Meer

That Woodstock City Council receive the 2022 Remuneration and Expenses Report as information.

Carried

14.b Engineering14.b.1 Wellington Street and Quintin Place Reconstruction Contract Nos 11171 & 11246 Tender Award

Moved by Councillor C. Lauder
 Seconded by Councillor L. Wismer Van-Meer

That Woodstock City Council award the tender for the reconstruction of Wellington Street and Quintin Place to Viewcon Construction Limited, in the amount of \$3,247,084.98, inclusive of HST.

Carried

Action - Engineering

14.c Cultural Services14.d Parks and Recreation14.e Economic Development14.e.1 Permanent Pop-Up Patio Program

Moved by Councillor L. Wismer Van-Meer
 Seconded by Councillor K. Leatherbarrow

That Woodstock City Council authorize the permanent adoption of the City's Pop-Up Patio Program;

And further that the necessary delegation of authority and fee by-law be read and Council Policy GA017 – Delegation of Powers and Duties be updated accordingly.

Carried

Action – Economic Development, Clerks

14.f Clerks14.g Chief Administrative Officer14.h Human Resources14.i Fire Services14.j Public Works14.k Information Technology**15. Special Committee and Advisory Task Force Reports****16. Notice of Motion**

17. New Business

Moved by Councillor K. Leatherbarrow
 Seconded by Councillor B. Wheaton

That Woodstock City Council direct staff to prepare a report regarding recent complaints and corresponding enforcement of non-compliance with Municipal Code Chapter 802 – Fireworks, specifically with respect to section 802.11.1 and the discharge of fireworks outside of the approved holidays;

And further that the report include a review of actions being taken by other municipalities to combat similar non-compliance, including information on the option of banning the sale and discharge of fireworks outright.

Carried

Action – Fire, Engineering

18. Draft By-laws

Moved by Councillor C. Lauder
 Seconded by Councillor D. Tait

That the following by-laws be given a first and second reading:

- 9586-23 - A by-law to provide for the delegation of powers and duties by Council in order to authorize the Development Commissioner or designate to execute and sign certain documents on behalf of The Corporation of the City of Woodstock
- 9587-23 - A by-law to amend City of Woodstock Municipal Code Chapter 330 entitled – FEES - CHARGES
- 9588-23 - A by-law to amend Zoning By-law number 8626-10, as amended

Carried

Moved by Councillor C. Lauder
 Seconded by Councillor K. Leatherbarrow

That the following by-laws be given a third and final reading:

- 9586-23 - A by-law to provide for the delegation of powers and duties by Council in order to authorize the Development Commissioner or designate to execute and sign certain documents on behalf of The Corporation of the City of Woodstock
- 9587-23 - A by-law to amend City of Woodstock Municipal Code Chapter 330 entitled – FEES - CHARGES

- 9588-23 - A by-law to amend Zoning By-law number 8626-10, as amended

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor L. Wismer Van-Meer
Seconded by Councillor K. Leatherbarrow

That the meeting adjourn at 9:21 p.m.

Carried

Mayor – Jerry Acchione

City Clerk – Amelia Humphries