

Woodstock City Council

Regular Council Minutes

Date: April 6, 2023
Time: 1:30 PM
Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the Municipal Act, 2001 as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street.

1. **Closed Session**

There was no closed session. Open session commenced at 1:30 p.m.

All members of Council were present. Mayor J. Acchione chaired the meeting.

2. **Disclosure of Conflict of Interest**

2.a **Councillor L. Wismer-Van Meer - 2023 Community Grant Program**

Councillor L. Wismer Van-Meer declared a conflict of interest and refrained from discussing item 15a - 2023 Community Grant Program as she is employed full-time by Big Brothers Big Sisters of Oxford County.

3. **Disclosure of New Business**

4. **Matters Arising from the Minutes**

5. **Minutes**

Moved by Councillor K. Leatherbarrow
Seconded by Councillor C. Lauder

That the minutes of the Regular meeting of Woodstock City Council held on March 16, 2023, and the minutes of the Special meeting of Woodstock City Council held on March 30, 2023 be adopted.

Carried

6. **Additions to the Agenda**

7. **Presentations**

8. **Delegations**

8.a **Meredith Maywood - Tourism Oxford Update**

Meredith Maywood of Tourism Oxford provided Council with an update on Tourism Oxford activities and opportunities.

Moved by Councillor K. Leatherbarrow
Seconded by Councillor B. Wheaton

That Woodstock City Council receive the presentation from Tourism Oxford as information.

Carried

8.b **Carver Thompson - Parking on Haida, Algonquin, and Indian Road**

This delegation was not in attendance.

9. **Consideration of Planning Reports**

10. **Consideration of Correspondence**

10.a **Councillor B. Wheaton has requested the following correspondence be added to the agenda: Support for Bill 5 - Stopping Harassment and Abuse by Local Leaders Act**

Moved by Councillor B. Wheaton
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council expresses support for Bill 5 – Stopping Harassment and Abuse by Local Leaders Act, which would require the code of conduct for municipal Councillors and members of local boards to include a requirement to comply with workplace violence and harassment policies and permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's inquiry determines that the member has contravened this requirement;

And further that this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Ministry of Municipal Affairs and Housing; and the Honourable Ernie Hardeman, Oxford MPP;

And further that this resolution be circulated to Oxford County and the area Municipalities for consideration.

Carried

Action - Clerks

11. **Staff Presentations**

12. **Mayor's Reports**

13. Councillor Reports

14. Department Reports

14.a Administrative Services

14.a.1 2022 Tender Awards

Moved by Councillor M. Schadenberg
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council receive the 2022 Tender Awards report as information.

Carried

14.b Engineering

14.b.1 Water Operating Authority

Moved by Councillor D. Tait
Seconded by Councillor B. Wheaton

That Woodstock City Council requests County Council to defer consideration of changes that impact the status of the City of Woodstock as operating authority of the water distribution system;

And further that City Council direct City Staff and request County Council to direct County Staff to bring forward a renewed Water and Wastewater Services Agreement to replace the 2006 service agreement before the end of 2023 for approval by City and County Council;

And further that this review include the proposed changes to DWQMS system and all other necessary updates.

Carried

Action – Clerks, Engineering, Public Works

14.b.2 Subsidized Transit Fares

Moved by Councillor K. Leatherbarrow
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council direct Staff to bring back a report to modify Council Policy PR017 – Fee Assistance In Recreation to add a transit fare subsidy of 50% for the cost of a monthly pass to the policy;

And Whereas the County of Oxford currently funds single use transit fares for low-income households, that City Council request County Council to consider expanding this to monthly passes and that a copy of this report be provided as information;

And further that any budget up to \$30,000 annually for this program not covered by the County of Oxford be financed through the Slot Machine Reserve Fund.

Carried

Action – Clerks, Engineering, Parks and Recreation

- 14.c Cultural Services
- 14.d Parks and Recreation
- 14.e Economic Development
- 14.f Clerks
- 14.f.1 Student Civic Awards of Excellence Update

Moved by Councillor D. Tait
Seconded by Councillor B. Wheaton

That Woodstock City Council refer the report regarding Student Civic Awards of Excellence Update to the by-law section of the agenda.

Carried

Action - Clerks

- 14.g Chief Administrative Officer
- 14.h Human Resources
- 14.h.1 Diversity, Equity, and Inclusion Policy

Moved by Councillor B. Wheaton
Seconded by Councillor K. Leatherbarrow

That Woodstock City Council adopt Council Policy HR020 - Diversity, Equity, and Inclusion.

Carried

Action - Clerks

- 14.i Fire Services
- 14.j Public Works
- 14.k Information Technology

15. Special Committee and Advisory Task Force Reports

15.a 2023 Community Grant Program

Councillor L. Wismer-Van Meer declared a conflict on this item. (Councillor L. Wismer Van-Meer declared a conflict of interest and refrained from discussing item 15a - 2023 Community Grant Program as she is employed full-time by Big Brothers Big Sisters of Oxford County.)

Moved by Councillor B. Wheaton
Seconded by Councillor K. Leatherbarrow

That in accordance with Community Grants Policy GA003, Woodstock City Council allocates the following grants for the year 2023:

Organization	Amount Awarded
Big Brothers Big Sisters of Oxford County	\$5,000.00
Parent/Student Council of Friendly City Taekwon-Do	\$1,125.00
STEM Camp	\$4,500.00
Victoria's Quilts – Woodstock/Oxford Branch	\$3,000.00
Woodstock Agricultural Society	\$2,700.00
Woodstock & District Developmental Services	\$5,000.00
Woodstock Lawn Bowling Club	\$3,000.00
Woodstock Rotary Festival of Music	\$5,000.00
Woodstock Triathlon Club – Kids du Committee	\$1,000.00

Carried

Action - Clerks

16. Notice of Motion

17. New Business

18. Draft By-laws

Moved by Councillor K. Leatherbarrow
Seconded by Councillor B. Wheaton

That the following by-laws be given a first and second reading:

- 9589-23 - A by-law to amend Municipal Code Chapter 402 - Awards of Excellence

Carried

Moved by Councillor K. Leatherbarrow
Seconded by Councillor B. Wheaton

That the following by-laws be given a third and final reading:

- 9589-23 - A by-law to amend Municipal Code Chapter 402 - Awards of Excellence

Carried

19. Questions and Address by Members of Council**20. Adjournment**

Moved by Councillor K. Leatherbarrow
Seconded by Councillor B. Wheaton

That the meeting adjourn at 2:28 p.m.

Carried

Mayor – Jerry Acchione

City Clerk – Amelia Humphries