

The Corporation of the City of Woodstock

Council Agenda

Date: October 5, 2023, 1:30 PM

Location: Council Chambers

This meeting will be held in-person in accordance with [section 238 \(3.3\) of the Municipal Act, 2001 as amended](#) and [section 16.6.24 of the City of Woodstock Procedure by-law](#). The meeting will be livestreamed to the [City's YouTube channel](#) and a recording of this meeting will also be posted on the [City website](#) following the meeting.

	Pages
1. Closed Session	
No Closed Session	
Councillor L. Wismer-Van Meer will read the resolutions.	
>Denotes late items	
2. Disclosure of Pecuniary Interest	
3. Disclosure of New Business	
4. Matters Arising from the Minutes	
5. Minutes	
5.a September 21, 2023 - Regular Meeting Minutes	7
5.b >September 26, 2023 - Special Public Meeting Minutes	17
6. Additions to the Agenda	
7. Presentations	
8. Delegations	
9. Consideration of Planning Reports	
10. Consideration of Correspondence	
11. Staff Presentations	
12. Mayor's Reports	

12.a	Woodstock's Response to Provincial Housing Targets	21
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Recommendation:

That Woodstock City Council receives the report regarding Woodstock's Response to Provincial Housing Targets as information.

13. Councillor Reports

14. Department Reports

The following resolutions have been prepared to facilitate Council's perusal of the various matters and are suggested for consideration

14.a [Administrative Services](#)

14.a.1	Municipal Code Chapter 330 Fees and Charges	25
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Recommendation:

That Woodstock City Council approve the fees and charges as detailed in the attached report and that the necessary by-law be passed.

14.b [Engineering](#)

14.c [Cultural Services](#)

14.d [Parks and Recreation](#)

14.e [Economic Development](#)

14.f [Clerks](#)

14.g [Chief Administrative Officer](#)

14.h [Human Resources](#)

14.i [Fire Services](#)

14.j [Public Works](#)

14.k [Information Technology](#)

15. Special Committees and Advisory Task Force Reports

15.a	Woodstock Art Gallery - Acquisition of Painting by Ross Butler (1907 – 1995)	51
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Recommendation:

That Woodstock City Council grants the Woodstock Art Gallery's

request to draw out \$25,000 from the Art Gallery's Art Acquisition reserve fund (account # 0180-52004-0525) to provide the funds to purchase Ross Butler's major painting The First Settler at Woodstock, 1966, oil on Masonite, 76.20 x 243.84 cm for the Gallery's permanent collection.

15.b [2023 Community Grant Program](#)

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Recommendation:

That in accordance with Community Grants Policy GA003, Woodstock City Council allocates the following grants for the year 2023:

13th Woodstock Scouts \$3,000
Alzheimer Society Southwest Partners \$2,000
Cycles of Life for Supportive Transitional Living \$8,000
Ingamo Homes \$37,500
K2K Productions \$2,500
Operation Sharing \$10,000
Oxford Attack Basketball Club \$1,500
Oxford County Pride \$3,000
Oxford Winds Community Concert Band \$2,000
Woodstock Curling Centre \$6,000
Woodstock Dragon Boat Club \$1,900
Woodstock Kitten Nursery & Rescue \$2,700
Woodstock Legion Athletic Club \$4,000

And further that Woodstock City Council authorizes the carry-over of the balance from account 0204-83747-0000 to the 2024 budget year to provide supplemental funding for the 2024 Community Grants Program.

16. Notice of Motion

16.a >Councillor M. Schadenberg put forth the following Notice of Motion:

Whereas at the June 22, 2023 Southwestern Public Health Board of Health meeting, a report entitled "Consumption and Treatment Services Feasibility Study Findings Report" was approved unanimously;

And whereas this report included "An Exploration of the Need for and

Feasibility of Consumption and Treatment Services” in Oxford and Elgin Counties;

And whereas this report concluded that the region served by Southwestern Public Health would benefit from Consumption and Treatment Services;

And whereas this report recommended proceeding with Phase 2 of the study, which will involve identifying a potential Consumption and Treatment Services site in the City of Woodstock;

And whereas this report also acknowledges that some people do not support this strategy, creating the need for ongoing consultation and engagement with the community, business owners and operators, health systems, and community partners to support the ongoing exploration of Consumption and Treatment Services in the region;

And whereas Woodstock City Council hosted a Public Meeting on September 26, 2023 to receive information and feedback from stakeholders and citizens regarding a possible Consumption and Treatment Services site in the City, including delegations from Dr. Ninh Tran, the Medical Officer of Health for Southwestern Public Health, a delegation from Oxford County Community Health Centre, along with the Canadian Mental Health Association and others with all members of Council in attendance;

And whereas the Consumption and Treatment Services Application Guide from the Ministry of Health and Long-Term Care requires that local municipal council support (i.e. a council resolution/letter) endorsing the Consumption and Treatment Services must be obtained;

And whereas a Council resolution of non-support for a Consumption site (Safe Injection Site) in the City of Woodstock before the commencement of Phase 2 of the study would prevent unnecessary time and effort on any ongoing exploration and consideration of a site within the City of Woodstock;

Now therefore be it resolved that the City of Woodstock does not support a Consumption and Treatment Services site within the municipal boundaries of the City of Woodstock;

And further that Woodstock City Council does however support the development of a campus of treatment services around addiction, mental health, rehabilitation, and transitional housing which does not include consumption services.

And further that this resolution be circulated to Southwestern Public Health, Oxford MP Arpan Khanna, Oxford MPP Ernie Hardeman, Ontario Premier Doug Ford, the Minister of Health Sylvia Jones, and Associate Minister of Mental Health and Addictions Michael Tibollo.

17. New Business

17.a Moved by Councillor K. Leatherbarrow

Whereas the Ministry of Municipal Affairs and Housing has requested that the Mayor of the City of Woodstock commit in writing by October 15, 2023 to meet the provincially assigned target of 5,500 new homes in Woodstock by 2031;

And whereas this commitment will make Woodstock eligible for possible access to the Building Faster Fund if a minimum annual target is met;

And whereas this commitment will also activate Strong Mayor powers in the City of Woodstock effective October 31, 2023;

And whereas the Province has provided minimal clarity as to eligible expenses funded by the Building Faster Fund and how municipal progress will be tracked;

And whereas Woodstock City Council recognizes the current housing crisis locally and across the province and has actively supported planning applications to build more homes and increase residential density;

And whereas the Building Faster Fund and Strong Mayor powers do not ensure housing affordability for residents or other critical infrastructure and services required to support a growing and thriving community;

And whereas the enactment of Strong Mayor powers associated with this commitment could potentially harm the democratic process and deter future municipal candidates from serving the community;

And whereas Strong Mayor powers do not align with Council's Strategic Plan and Strategic Priorities;

And whereas Woodstock City Council does not support the use of Strong Mayor powers;

Now therefore it be resolved that prior to the Mayor signing a commitment in writing by October 15, 2023, the Mayor be requested to publicly outline the intentions of the use of Strong Mayor powers in writing to ensure transparency to the residents and taxpayers of the City of Woodstock.

18. Draft by-laws

- 18.a [9632-23 - A by-law to amend City of Woodstock Municipal Code by repealing and replacing there to Municipal Code Chapter 330 entitled –FEES - CHARGES](#)

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19. Questions and Address by members of council

This portion of the meeting is not recorded.

20. Adjournment

Woodstock City Council

Regular Council Minutes

Date: September 21, 2023
 Time: 7:00 PM
 Location: Council Chambers

This meeting was held in person and electronically in accordance with section 238 (3.3) of the Municipal Act, 2001 as amended, and section 16.6.24 of the City of Woodstock Procedure by-law. This meeting took place in Council Chambers at Woodstock City Hall, 500 Dundas Street

1. Closed Session

2. Disclosure of Pecuniary Interest

Councillor K. Leatherbarrow declared a conflict of interest and refrained from discussing matters related to Operation Sharing under item 17. New Business as she is a sitting member of the Board.

3. Disclosure of New Business

3.a Councillor L. Wismer-Van Meer put forth the following motion for Council's consideration under New Business:

Whereas there is an increased number of individuals experiencing homelessness in our community;

And whereas providing a safe and accessible location for support services is crucial for these individuals and for our community;

And whereas Woodstock City Council established the Mayor's Social Well-Being Task Force and a Community and Social Well-Being reserve fund in 2023 in order to support initiatives that accelerate solutions to housing, mental health, safety, and addiction issues in our community;

And whereas the County of Oxford has contributed \$50,000 in funding to provide security services at Operation Sharing shelter locations in order to support the continued provision of support services;

Now therefore be it resolved that Woodstock City Council approves \$50,000 from the Community and Social Well Being reserve fund in order to support additional security services at Operation Sharing shelter locations so services can continue to be provided in a safe and accessible manner.

4. Matters Arising from the Minutes

5. **Minutes**

Moved by Councillor B. Wheaton
Seconded by Councillor Liz Wismer-Van Meer

That the minutes of the Regular meeting of Woodstock City Council held on September 7, 2023 be adopted.

Carried

6. **Additions to the Agenda**

Moved by Councillor B. Wheaton
Seconded by Councillor M. Schadenberg

That the following items be added to the agenda:

- Delegation item 8a - GSP Group-Hugh Handy and Theyonas Manorharan - ZN8 - 22-22 & OP 22-26-8 - Applications for Official Plan Amendment and Zone Change - Cedar Creek Golf Course
- Consideration of Correspondence item 10a - South Gate Centre - 50/50 Lottery Sign Display Request
- Consideration of Correspondence item 10 b - Minister of Municipal Affairs and Housing - Responding to the Housing Affordability Task Force's Recommendations

Carried

7. **Presentations**

8. **Delegations**

- 8.a >GSP Group-Hugh Handy and Theyonas Manorharan-ZN8 - 22-22 & OP 22-26-8- Applications for Official Plan Amendment and Zone Change - Cedar Creek Golf Course

No resolution is required as this item is dealt with under Consideration of Planning Reports item 9a.

9. **Consideration of Planning Reports**

- 9.a ZN 8- 22-22 & OP 22-26-8 - Applications for Official Plan Amendment & Zone Change - Cedar Creek Golf Club Limited & City of Woodstock (Evan Whittmann) - Salter Ave.

Moved by Councillor K. Leatherbarrow
Seconded by Councillor B. Wheaton

That Woodstock City Council advise County Council that the City supports the application to amend the Official Plan (File No. OP 22-26-8), submitted by Cedar Creek Golf Course Limited c/o Woodstock Developments Inc, for lands legally described as Part Lot 20-21, Plan 1600, Part 3 & 9 of 41R-5666, City of

Woodstock, to re-designate a portion of the subject lands to Low Density Residential to facilitate the development of 2 residential lots on the subject lands;

And further that Woodstock City Council approve in principle the zone change application (File No. ZN 8-22-22) submitted by Cedar Creek Golf Course Limited c/o Woodstock Developments Inc, to rezone the lands to 'Special Residential Zone 1 (R1-sp)', 'Passive Use Open Space (OS1)' & 'Special Active Use Open Space (OS2-sp)' to facilitate the development of 2 residential lots for single detached dwellings and an parking area for the proposed City park;

And further that any comments received from the public were reviewed and considered before the decision was made in relation to this planning matter.

Carried

Action – Clerks, Planning

9.b B23-44-8 & A23-18-8-Application for Consent & Minor Variance- 634524 Ontario Inc.- 34 Norwich Avenue

Moved by Councillor B. Wheaton
Seconded by Councillor C. Lauder

That Woodstock Council advise the Land Division Committee that the City supports Application File A23-18-08, submitted by 634524 Ontario Inc., for lands described as Plan 189, Lot 4, west side of Norwich Avenue, in the City of Woodstock, and municipally known as 34 Norwich Avenue, as it relates to:

1. Relief from Section 5.1.9.1 Table 2 – Permitted Projections into Required Yards, to reduce the minimum setback between projection and the new interior lot line created via Consent File B23-44-8 from 0.6 m (2 ft) to 0.3 m (1 ft), subject to the following condition:
 - i. That the said relief apply only to recognize the location of exterior stairs existing as of the date of the decision of the Land Division Committee regarding Consent File B23-44-8.

The relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act as follows:

- i) The relief is a minor variance from the provisions of the City's Zoning By-law.
- ii) The relief is desirable for the use of the land.
- iii) The relief maintains the general intent and purpose of the City's Zoning By-law.
- iv) The relief maintains the intent and purpose of the Official Plan.

And further that Woodstock Council advise the Land Division Committee that the City supports the proposal to sever the subject lands, subject to the following conditions:

1. The Owner provides confirmation of the location of any existing overhead or underground services installed to the retained and severed lots. Services cannot traverse the adjoining lots and any conflicts must be re-directed or an easement created. Any proposed easements shall be reviewed by the City of Woodstock.
2. The Owner shall agree, in writing, to satisfy all requirements, financial and otherwise, of the City of Woodstock regarding the installation of services and drainage facilities.
3. The Owner will be required to enter into a severance agreement for the severed parcel with the City of Woodstock. The agreement will be registered on first title by the owner.
4. All structures on the severed parcel shall be removed to the satisfaction of the City of Woodstock Building Department.
5. The Owner shall install a 3 m wide driveway to serve the retained lot to the satisfaction of the City of Woodstock Building Department.
6. The Owner shall submit a recent survey to confirm the proposed lot sizes to the satisfaction of the City of Woodstock.
7. The Owner(s) shall agree, in writing, to satisfy all requirements, financial and otherwise, of the City of Woodstock and the County of Oxford, regarding the installation of services and drainage facilities, if required.
8. The Owner(s) shall obtain a letter provided by the Clerk of the City of Woodstock advising the Secretary-Treasurer of the Land Division Committee that all requirements of the City of Woodstock have been complied with.

Carried

Action – Clerks, Planning

10. Consideration of Correspondence

10.a >South Gate Centre - 50/50 Lottery Sign Display Request

Moved by Councillor C. Lauder

Seconded by Councillor Liz Wismer-Van Meer

That Woodstock City Council approves the request from South Gate Centre to post signs promoting their 50/50 fundraising lottery from September 29th - November 17th 2023, subject to staff approval.

Carried

Action – Parks and Recreation, Building Department

10.b >Minister of Municipal Affairs and Housing - Responding to the Housing Affordability Task Force's Recommendations

Moved by Councillor K. Leatherbarrow

Seconded by Councillor M. Schadenberg

That Woodstock City Council received the correspondence from the Minister of Municipal Affairs and Housing - Responding to the Housing Affordability Task Force's Recommendations as information.

Carried

11. **Staff Presentations**

11.a Bassel Agroam, Asset Management Analyst - Asset Management Survey Results

Moved by Councillor Liz Wismer-Van Meer

Seconded by Councillor M. Schadenberg

That Woodstock City Council receive the Asset Management Survey Results presentation as information.

Carried

12. **Mayor's Reports**

13. **Councillor Reports**

14. **Department Reports**

14.a Administrative Services

14.a.1 Statement of Revenue and Expenditure and Statement of Capital Expenditures for the period ending August 31, 2023

Moved by Councillor M. Schadenberg

Seconded by Councillor Liz Wismer-Van Meer

That Woodstock City Council receive the Statement of Revenue and Expenditure and the Statement of Capital Expenditures for the period ending August 31, 2023 as information.

Carried

14.a.2 Elimination of the Vacant Unit Rebate Program

Moved by Councillor K. Leatherbarrow

Seconded by Councillor C. Lauder

That Woodstock City Council approve the elimination of the vacant unit rebate program effective with the 2024 taxation year;

And further that the necessary by-law be passed.

Carried

Action – Administrative Services

14.b Engineering

14.b.1 Market Building Interior Renovations – Tender Award

Moved by Councillor C. Lauder

Seconded by Councillor M. Schadenberg

That Woodstock City Council authorizes a \$467,000 increase to be funded by the Reserve for Capital Projects for the Market Building Interior Renovations;

And further that Woodstock City Council award the tender for the Market Building Interior Renovations to Trigon Construction Management in the amount of \$1,495,357.58, inclusive of HST;

And that Woodstock City Council declare the property known as 453 Dundas surplus to the needs of the City.

Carried

Action – Engineering, Administrative Services

14.c Cultural Services

14.d Parks and Recreation

14.d.1 Special Events Coordinator

Moved by Councillor C. Lauder

Seconded by Councillor K. Leatherbarrow

That Woodstock City Council authorize pre-approval in the 2024 Revenue Fund Budget to convert the Special Events Coordinator to a full-time position effective January 1, 2024.

Carried

Action – Parks and Recreation, Administrative Services

14.d.2 Pickleball Courts

Moved by Councillor Liz Wismer-Van Meer

Seconded by Councillor K. Leatherbarrow

That Woodstock City Council receives the report regarding Pickleball Courts as information.

Carried

14.e Economic Development

14.e.1 Proposed Purchase of 478-484 Dundas Street

Moved by Councillor C. Lauder

Seconded by Councillor M. Schadenberg

That Woodstock City Council authorize the Mayor and Clerk to sign an agreement of purchase and sale with the owner of 478 – 484 Dundas Street;

And further that the necessary bylaws be passed.

Carried

Action – Economic Development, Clerks, Administrative Services

14.e.2 Proposed Sale of City-Owned Industrial Land to 2499364 Ontario Inc. (DLH Carriers Inc.)

Moved by Councillor M. Schadenberg

Seconded by Councillor Liz Wismer-Van Meer

That Woodstock City Council authorize the Mayor and Clerk to sign an Agreement of Purchase and Sale with 2499364 Ontario Inc. (DLH Carriers Inc.)

Carried

Action – Economic Development, Clerks, Administrative Services

14.f Clerks

14.f.1 Proclamation and Community Flag Raising Policies

Moved by Councillor K. Leatherbarrow

Seconded by Councillor Liz Wismer-Van Meer

That Woodstock City Council approve updates to Council Policy GA002 – Proclamations and GA012 – Raising of Community Flags and Lowering Flags to Half-Mast.

Carried

Action – CAO, Clerks

14.g Chief Administrative Officer

14.h Human Resources

14.i Fire Services

14.i.1 Fire Department Minimum Staffing Increase

Moved by Councillor K. Leatherbarrow

Seconded by Councillor Liz Wismer-Van Meer

That Woodstock City Council approve the increase of minimum staffing within the Woodstock Fire Department Suppression Division from eight (8) to nine (9) effective September 27, 2023.

Carried

Action – Fire Services, Administrative Services

14.j Public Works

14.k Information Technology

15. Special Committee and Advisory Task Force Reports

16. Notice of Motion

16.a Councillor K. Leatherbarrow put forth the following Notice of Motion:

Councillor K. Leatherbarrow put forth the following Notice of Motion for consideration at the October 5, 2023 Council meeting:

Whereas the Ministry of Municipal Affairs and Housing has requested that the Mayor of the City of Woodstock commit in writing by October 15, 2023 to meet the provincially assigned target of 5,500 new homes in Woodstock by 2031;

And whereas this commitment will make Woodstock eligible for possible access to the Building Faster Fund if a minimum annual target is met;

And whereas this commitment will also activate Strong Mayor powers in the City of Woodstock effective October 31, 2023;

And whereas the Province has provided minimal clarity as to eligible expenses funded by the Building Faster Fund and how municipal progress will be tracked;

And whereas Woodstock City Council recognizes the current housing crisis locally and across the province and has actively supported planning applications to build more homes and increase residential density;

And whereas the Building Faster Fund and Strong Mayor powers do not ensure housing affordability for residents or other critical infrastructure and services required to support a growing and thriving community;

And whereas the enactment of Strong Mayor powers associated with this commitment could potentially harm the democratic process and deter future municipal candidates from serving the community;

And whereas Strong Mayor powers do not align with Council's Strategic Plan and Strategic Priorities;

And whereas Woodstock City Council does not support the use of Strong Mayor powers;

Now therefore it be resolved that prior to the Mayor signing a commitment in writing by October 15, 2023, the Mayor be requested to publicly outline the intentions of the use of Strong Mayor powers in writing to ensure transparency to the residents and taxpayers of the City of Woodstock.

17. New Business

Councillor K. Leatherbarrow declared a conflict of interest on this item (Councillor K. Leatherbarrow declared a conflict of interest and refrained from discussing

matters related to Operation Sharing under item 17. New Business as she is a sitting member of the Board).

Moved by Councillor Liz Wismer-Van Meer

Seconded by Councillor B. Wheaton

Whereas there is an increased number of individuals experiencing homelessness in our community;

And whereas providing a safe and accessible location for support services is crucial for these individuals and for our community;

And whereas Woodstock City Council established the Mayor's Social Well-Being Task Force and a Community and Social Well-Being reserve fund in 2023 in order to support initiatives that accelerate solutions to housing, mental health, safety, and addiction issues in our community;

And whereas the County of Oxford has contributed \$50,000 in funding to provide security services at Operation Sharing shelter locations in order to support the continued provision of support services;

Now therefore be it resolved that Woodstock City Council approves \$50,000 from the Community and Social Well Being reserve fund in order to support additional security services at Operation Sharing shelter locations so services can continue to be provided in a safe and accessible manner.

Carried

Action – Administrative Services, CAO

18. Draft By-laws

Moved by Councillor B. Wheaton

Seconded by Councillor C. Lauder

That the following by-laws be given a first and second reading:

- 9627-23 - A by-law to amend the City of Woodstock Municipal Code Chapter 153 – Property Standards Officers Appointments.
- 9628-23 - A by-law to amend the City of Woodstock Municipal Code Chapter 127– Municipal By-Law Enforcement Officer.
- 9629-23 - A by-Law to Opt-Out of the Vacant Unit Rebate Program Under Section 364 of the Municipal Act, 2001.
- 9630-23 - A by-law to provide for the financing of the purchase of 478-484 Dundas Street.
- 9631-23 -A by-law to provide for the purchase of certain lands owned by AG Sufi Inc. in the City of Woodstock.

Carried

Moved by Councillor B. Wheaton
 Seconded by Councillor K. Leatherbarrow

That the following by-laws be given a third and final reading:

- 9627-23 - A by-law to amend the City of Woodstock Municipal Code Chapter 153 – Property Standards Officers Appointments.
- 9628-23 - A by-law to amend the City of Woodstock Municipal Code Chapter 127– Municipal By-Law Enforcement Officer.
- 9629-23 - A by-Law to Opt-Out of the Vacant Unit Rebate Program Under Section 364 of the Municipal Act, 2001.
- 9630-23 - A by-law to provide for the financing of the purchase of 478-484 Dundas Street.
- 9631-23 - A by-law to provide for the purchase of certain lands owned by AG Sufi Inc. in the City of Woodstock.

Carried

19. Questions and Address by Members of Council

20. Adjournment

Moved by Councillor B. Wheaton
 Seconded by Councillor K. Leatherbarrow

That the meeting adjourn at 9:15 p.m.

Carried

Mayor – Jerry Acchione

Deputy City Clerk – Sunayana Katikapalli

A special public meeting was held on the above-mentioned date commencing at 1:00 p.m.

This meeting was held in person in Woodstock City Hall Council Chambers, 500 Dundas Street.

The meeting was called for the purpose of seeking feedback on the possibility of locating a Consumption and Treatment Services Site in Woodstock.

All Members of Council were present. Mayor J. Acchione chaired the meeting.

1. **Disclosure of Conflict of Interest** - none

2. **Disclosure of New Business**

3. **Additions to the Agenda**

4. **Delegations**

The following delegations spoke in favour of a CTS Site in Woodstock. The following comments were made:

Delegations	Comments
<ul style="list-style-type: none">• Dr. Ninh Tran, Medical Officer of Health, Southwestern Public Health• Valerie DiGregorio and Carrie Duff, CMHA Thames Valley Addition and Mental Health Services• Dr. Joel Hamilton, Sonya Scholarchos and Sarah Irwin, Oxford County Community Health Centre• Lynn Wardell, Oxford Mental Health• Megan Van Boheemen, Oxford Mental Health• Kelly Kilson, United Way• Erin McMohan• Dr. Jitin Sondhi• Brian Quigley	<ul style="list-style-type: none">• We are in the early stages of exploring local solutions, and this meeting allows the conversation to continue.• This is one of many solutions necessary (ex: harm reduction) in conjunction with others. Drugs will not be provided at the CTS Site; it is only providing a safe place to use what they already have.• Saving lives so users are alive and ready to receive help when the time comes. CTS is a gateway for treatment options. It is a bridge between using and seeking help.• Provided with wraparound services.• Provision of a continuum of services.• Encourage Council to wait until phase 2 of the study is completed before any decisions are made.• No fatalities in a Canadian CTS Site.

	<ul style="list-style-type: none"> • Benefits users in need when paramedics and hospital ERs are full. Able to redirect people in need so they can be helped in a timely manner. • Drug use is not intentional, it is an escape from pain. Fear of stigma prevents people from seeking help. • Contrary to another comment made, it was not the methadone clinic's opening in Woodstock that brought issues to the City—that was coincidental. It was the introduction of fentanyl. • Traces of fentanyl can be found in other drugs, so users are not always aware of what they are using. • Many individuals using fentanyl today started off with prescription opioids.
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The following delegations spoke in opposition of a CTS Site in Woodstock. The following comments were made:

Delegations	Comments
<ul style="list-style-type: none"> • Bruce Shaw and Nancy Shaw • Jasmine Moulton • Betty A Pearson • Darryl Randal • Robert Montgonery and Michelle Montgonery • Christine Sawyers • Rebecca Surette • Warren Hamilton • Mike O'Bright • Anthony Scalisi • Timothy Gibney 	<ul style="list-style-type: none"> • Long term funding concerns. • Question of how efficacy is measured. • The growing problems with drug use and homelessness appear to have begun around the same time the methadone clinic opened in Woodstock. • Recalled experiences in neighbouring municipalities like Hamilton. • Support existing programs instead. • Safe injection sites enable users. • If the CTS site is not going to be open 24/7, users will continue to use it throughout the night. • A withdrawal centre is preferred. • Recalled experiences as a user and dealer. People only seek help in desperation, not when they are comfortable. • Efforts are more effective when meeting the users in encampments.

	<ul style="list-style-type: none"> • Begin by addressing the starting point for drug use. Educate people on the negative impacts of drugs instead. • Encourages relapse if the service is readily available. • No protection for the neighbourhood around proposed location. • Impacts property value of neighbourhood.
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The following delegations were neither in favour nor against a CTS Site in Woodstock. The following comments were made:

Delegations	Comments
<ul style="list-style-type: none"> • Wesley Mitchell 	<ul style="list-style-type: none"> • Downtown Woodstock is fragile. It is increasingly difficult to convince customers to continue to visit their business. Downtown is not the location for this. • Harm reduction to some should not come at the cost of harm increases to others.

Consideration of Delegations

Moved by Councillor M. Schadenberg
Seconded by Councillor L. Wismer-Van Meer

That Woodstock City Council receive the presentations made by delegations 'a' through 'w' as information.

Carried.

5. Comments from the Public

Moved by B. Wheaton
Seconded by K. Leatherbarrow

That Woodstock City Council receive the emailed comments from members of the public as information.

Carried.

6. Consideration of Correspondence

Moved by L. Wismer-Van Meer
Seconded by C. Lauder

That Woodstock City Council receive the correspondence from Oxford Coalition for Social Justice and Oxford Mental Health and Addictions Actions Coalition as information.

Carried.

7. Adjournment

Moved by K. Leatherbarrow
Seconded by B. Wheaton

That the meeting adjourn at 4:50 p.m.

Carried

Mayor – Jerry Acchione

Deputy City Clerk – Sunayana Katikapalli

To: Woodstock City Council

From: Mayor Jerry Acchione

Re: Woodstock's Response to Provincial Housing Targets

AIM

To provide Council with an update on my position on the requests from the province and in the spirit of collaboration and transparency to publicly outline my intentions for the use of Strong Mayor powers prior responding to the Province.

BACKGROUND

On June 16, 2023, we received a letter from the Ministry of Municipal Affairs and Housing asking the City of Woodstock to demonstrate its commitment to accelerate housing supply by identifying a locally appropriate housing target and develop a municipal housing pledge outlining how we plan to reach our target. The letter indicated a deadline of Dec. 15, 2023 to submit the housing target and housing pledge.

On Aug. 21, 2023, Premier Ford announced the \$1.2 billion Building Faster Fund at the annual Association of Municipalities of Ontario (AMO) conference. As part of that announcement, the Premier also stated that municipalities with housing targets would be eligible for strong mayor powers.

On Aug. 22, 2023, we received a letter from the Minister of Municipal Affairs and Housing informing us that the housing target for Woodstock is 5,500 new homes constructed by 2031 and asking me, as Head of Council, to confirm this assigned target. By doing so, Woodstock would be eligible to access the Building Faster Fund and be added to the list of designated municipalities with strong mayor authority under section 284.2 of the Municipal Act.

On Sept. 15, 2023, we received a letter from the new Minister of Municipal Affairs and Housing asking me, as head of Council, to review the 74 recommendations coming out of the Ontario Housing Affordability Task Force Report and indicate my support or opposition to each of the recommendations. I was also asked to identify the top five recommendations that would be most useful in increasing the housing supply in Woodstock. The deadline to complete this request is Oct. 16, 2023. Failure to respond to this request would make Woodstock ineligible for the Building Faster Fund.

COMMENTS

There is no question that the availability and affordability of safe, appropriate housing is a significant concern for Woodstock. I believe committing to the provincially assigned housing target and working with the province is the most effective way to address the local housing crisis.

After confirming our intent to achieve the housing target of creating 5,500 new housing units by 2031, I look forward to working with my Council colleagues to develop Woodstock's housing pledge. The pledge, which is to be submitted to the province by Dec. 15, 2023, will outline the strategies and actions we will take to achieve the housing target. The pledge is also where we can identify creative solutions to address our reservations about how some of the recommendations in the Housing Affordability Task Force report could apply in Woodstock.

While we may have concerns that being able to access the Building Faster Fund is tied to Strong Mayor powers, as voluntary participants in the process, we will have access to the tools and incentives provided to advance some of our local issues. As a partner sitting at the table, I also believe we will have a greater opportunity to voice our concerns and advocate for change.

While the \$1.2 billion Building Faster Fund won't cover all the infrastructure costs needed to support Woodstock's growth, it will help reduce the burden on taxpayers and provide us some funding to support local housing related priorities – including things like affordable housing or increasing residential densities as identified in our strategic plan.

As a partner in the solution to increasing the housing supply, we can advocate on behalf of our residents for the things that matter most.

This was not something we asked for, however as we learn more about the legislation, it appears there may be ways to navigate this new governance model while preserving the democratic process we value.

Unfortunately, the term Strong Mayor is a distraction from the intent of the legislation. Especially within the confines of a two-tier system, where planning authority, as well as water and sewer operating authority, resides with the upper-tier, the ability to stray far from the status quo is limited.

Use and Delegation of Strong Mayor Powers

Generally, it is the role of Council to:

- set the strategic vision and priorities for the municipality,
- represent the interests of the public when making decisions about city programs and services,
- establish policies that guide the administration, and
- ensure the financial health of the municipality by approving the long-term financial plan and annual budget.

It is my intent to honour the role of Council wherever possible as I believe the decisions we make around this horseshoe are better because of the different perspectives we all bring to the discussion.

While there is still a lot to learn, based on the information before us today, the following outlines my intentions around the use of Strong Mayor powers under O. Reg. 530/22: Part VI.1 of the Municipal Act when they come into effect Oct. 31, 2023:

Appoint chief administrative officer (CAO), hire municipal division heads and change organizational structure

- I will issue a Mayor's direction to continue our current practice where Council has approval authority for these decisions.

Create, assign functions and appoint chairs of committees

- This applies to committees where all members are Council members, which in Woodstock, only applies to the Woodstock Hydro Legacy Fund Advisory Committee. I will issue a Mayor's direction confirming my intent for this committee to proceed with the status quo.

Budget process

- The 2024 budget process is fast approaching. Council has already reviewed and approved the schedule for both the Capital and Revenue budgets. It is my intent that the 2024 budget will reflect the will of Council and will be prepared by staff per the approved schedule. I will not exercise veto powers on Council amendments to the budget to ensure the process remains on schedule and all members of Council have an equal vote.

Accountability and Transparency Rules

- Since being elected, I have been consistent in my pursuit of transparency. We will establish a page on the City's website where all actions under the additional authority are documented and available to the public.

I am excited for the opportunities that become available by choosing this path. I believe there is an opportunity to create a city-wide Community Improvement Plan to encourage and support the development of new affordable housing. Currently the City has a downtown specific Community Improvement Plan that provides grants and loans to support downtown property owners to develop and/or improve their properties. I would like to have Council explore taking this concept city-wide to support the development of new affordable housing. While many programs could be developed, the one that I am most interested in is the concept of a municipal tax increment grant back program for new affordable housing. This program would grant back a portion of the municipal taxation for a "to be determined" number of years. The program would be available to any development that will be the subject of an affordable housing agreement with the County of Oxford. Most importantly, the estimated \$4 to \$5 million (based on our calculations using the provincial formula) the City could receive under the Building

Faster Fund can be the source of funding for this program, subject to confirming eligibility with the Province.

RECOMMENDATION

That Woodstock City Council receives the report regarding Woodstock's Response to Provincial Housing Targets as information.

Authored by: Mayor Jerry Acchione

To: David Creery, Chief Administrative Officer

From: Artem Voytsekhovskiy, Asset Management Accountant

Re: Municipal Code Chapter 330 Fees and Charges

AIM

To obtain Council's approval for the proposed fees and charges to be effective January 1, 2024, unless otherwise noted, as outlined in the attached report.

BACKGROUND

Municipal Code Chapter 330 sets out the fees and charges that the City of Woodstock may charge for the various services and activities provided by the City.

COMMENTS

The current fee by-law was circulated to all departments for review in August. Proposed changes to the fees and charges have been highlighted in the attached report and will be effective January 1, 2024, unless otherwise noted. All changes to fees and charges previously approved by Council during 2023 have been included.

RECOMMENDATION

That Woodstock City Council approve the fees and charges as detailed in the attached report and that the necessary by-law be passed.

Authored by: Artem Voytsekhovskiy, CPA, CMA, Asset Management Accountant

Approved by: Diane Campbell, CPA, CA, Director of Administrative Services

Approved by: David Creery, M.B.A., P. Eng., Chief Administrative Officer

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Administrative

Schedule A-1

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Addition of Third Party Items to Tax Roll	Exempt	\$50.00	\$50.00	\$50.00
Administration Fee (refund requests not covered elsewhere, etc.)	Exempt	\$25.00	\$25.00	\$25.00
Bingo Licence (per event)	Exempt	\$20.00	\$20.00	\$20.00
Business Liquor Licence Application	Exempt	\$50.00	\$50.00	\$50.00
Commissioner of Oaths (per document/signature)	Exempt	\$20.00	\$20.00	\$20.00
Death Registration	Exempt	\$20.00	\$20.00	\$20.00
Freedom of Information Request:				
Photocopies and computer printouts (per page)	Exempt	\$0.20	\$0.20	\$0.20
Data CD	Exempt	\$10.00	\$10.00	\$10.00
Record Search (per 15 minutes, per person)	Exempt	\$7.50	\$7.50	\$7.50
Prepare Record (per 15 minutes, per person)	Exempt	\$7.50	\$7.50	\$7.50
Producing Record from Machine Readable Records (per 15 minutes, per person)	Exempt	\$15.00	\$15.00	\$15.00
Lottery Licence (% of prize value)	Exempt	3%	3%	3%
Marriages:				
Licence	Exempt	\$125.00	\$125.00	\$125.00
Solemnization	Taxable	\$250.00	\$282.50	\$282.50
Non-Refundable Deposit	Exempt	50%	50%	50%
Witnesses	Taxable	\$50.00	\$56.50	\$56.50
Memorial Tree Program (per tree)	Exempt	\$20.00	\$20.00	\$20.00
Name and Address Listing for circulation notices by parties (other than the City)	Taxable	\$100.00	\$113.00	\$113.00
NSF/Returned Item Charge	Exempt	\$35.00	\$35.00	\$35.00
One Card - Initial (City Customer Account Card for Transit/Recreation)	Exempt	\$6.00	\$6.00	NEW
One Card - Replacement (City Customer Account Card for Transit/Recreation)	Exempt	\$3.00	\$3.00	\$5.00
Overdue Invoices - 30 days (per month)	Exempt	1.25%	1.25%	1.25%
Photocopies (per page)	Taxable	\$0.53	\$0.60	\$0.60
Room Rental: Committee Room A (up to 3 hours)	Taxable	\$75.00	\$84.75	\$84.75
Sale of Land for Tax Arrears:				
Tax Arrears Certificate Process (if managed by the municipality)	Exempt	\$1,000.00	\$1,000.00	\$1,000.00
Execution of Extension Agreement	Exempt	\$500.00	\$500.00	\$1,000.00
Sale by Public Tender	Exempt	\$500.00	\$500.00	\$1,000.00
Public Tender Information Package	Exempt	\$25.00	\$25.00	\$25.00
A third party supplier is currently being used and actual costs are being recovered.				
Administration Fee for Refunds	Exempt	\$25.00	\$25.00	\$25.00
Tax Certificate	Exempt	\$55.00	\$55.00	\$55.00
Duplicate Tax Receipt	Exempt	\$10.00	\$10.00	\$10.00
Reprint Tax Bill	Exempt	\$10.00	\$10.00	\$10.00
Tax Search/Information Request (per 15 minutes, per person)	Exempt	\$15.00	\$15.00	\$15.00
Tax Statement /Letter	Exempt	\$10.00	\$10.00	\$10.00
Tax Roll Payment Redistribution Fee	Exempt	\$15.00	\$15.00	\$15.00
Credit Card surcharge re Virtual City Hall	Exempt	2.25%	2.25%	2.25%
Webcam Picture (for by-law licences)	Taxable	\$5.00	\$5.65	\$5.65
Pop-Up Patio Application Fee	Exempt	\$150.00	\$150.00	\$150.00
Pop-Up Patio License Fee (per sq.m.)	Exempt	\$25.00	\$25.00	\$25.00
City Agreement of Purchase and Sale (APS) Compliance Letter	Exempt	\$150.00	\$150.00	NEW

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Fire

Schedule A-2

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Property Fire Inspections				
[Inspection fees are not applicable to inspections initiated by the Woodstock Fire Department.]				
Residential: (single structure)				
single or 2 units	Taxable	\$175.00	\$197.75	\$169.50
3 to 10 units	Taxable	\$200.00	\$226.00	\$197.75
each additional unit, over 10 units	Taxable	\$25.00	\$28.25	\$22.60
Commercial/Assembly Building:				
One Occupant	Taxable	\$175.00	\$197.75	\$169.50
Each additional Occupant	Taxable	\$25.00	\$28.25	\$28.25
Industrial:				
One Occupant less than 10,000 sq.ft. (base building)	Taxable	\$175.00	\$197.75	\$169.50
One Occupant each additional 10,000 sq.ft. or part thereof	Taxable	\$25.00	\$28.25	\$28.25
Each additional Tenant/Occupant	Taxable	\$75.00	\$84.75	\$84.75
Re-inspection for Fire Code/Order non-compliance (all occupancies)	Taxable	\$75.00	\$84.75	\$84.75
Home for the Care of Children	Taxable	\$50.00	\$56.50	\$56.50
Re-inspection for Fire Code/Order non-compliance	Taxable	\$15.00	\$16.95	\$16.95
Reports, Permits and Other Services:				
Property File Search	Taxable	\$75.00	\$84.75	\$84.75
Officer Fire Incident Report	Taxable	\$100.00	\$113.00	\$67.80
Fire Investigation Report	Taxable	\$450.00	\$508.50	\$226.00
Educational Training Event & Lectures for Industrial & Commercial Buildings (per session)	Taxable	\$150.00	\$169.50	\$113.00
SCBA Air Tank Fills:				
Small storage bottles (30 or 40 minutes)	Taxable	\$10.00	\$11.30	\$11.30
Large storage bottles (45 minutes or greater)	Taxable	\$25.00	\$28.25	\$28.25
Annual subscription	Taxable	\$350.00	\$395.50	\$395.50
Display Fireworks Permit & Inspection	Taxable	\$300.00	\$339.00	NEW
Fire Training Centre Rentals:				
Live Fire Use:				
Full Day rental (8 hrs) 6 burns max	Taxable	\$1,500.00	\$1,695.00	\$1,695.00
Half Day rental (4 hrs) 3 burns max	Taxable	\$800.00	\$904.00	\$904.00
Non-Live Fire Use (theatre smoke):				
Full Day rental (8 hrs)	Taxable	\$700.00	\$791.00	\$791.00
Half Day rental (4 hrs)	Taxable	\$450.00	\$508.50	\$508.50

See Municipal Code Chapter 0790 for False Fire Alarm fees and charges.
See Municipal Code Chapter 0827 for Open-Air Burning fees and charges.

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Marketing Services

Schedule A-3

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
1/8 Page Advertisement:				
Not-for-Profit Organization	Taxable	\$90.00	\$101.70	\$96.05
For Profit Organization	Taxable	\$110.00	\$124.30	\$118.65
1/4 Page Advertisement:				
Not-for-Profit Organization	Taxable	\$150.00	\$169.50	\$158.20
For Profit Organization	Taxable	\$205.00	\$231.65	\$220.35
1/2 Page Advertisement:				
Not-for-Profit Organization	Taxable	\$250.00	\$282.50	\$271.20
For Profit Organization	Taxable	\$350.00	\$395.50	\$372.90
1 Page Advertisement:				
Not-for-Profit Organization	Taxable	\$475.00	\$536.75	\$502.85
For Profit Organization	Taxable	\$600.00	\$678.00	\$638.45
Covers (inside front, inside back or back)				
Not-for-Profit Organization	Taxable	\$800.00	\$904.00	\$751.45
For Profit Organization	Taxable	\$800.00	\$904.00	\$751.45

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Planning

Schedule A-4

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Site Plan Control Agreement Compliance Letter	Exempt	\$150.00	\$150.00	\$150.00
Site Plan Amendment	Exempt	\$750.00	\$750.00	\$500.00
Site Plan Approval	Exempt	\$1,250.00	\$1,250.00	\$750.00
Subdivision/Severance Agreement Compliance Letter	Exempt	\$150.00	\$150.00	\$150.00
Minor Variance Application (Committee of Adjustment)	Exempt	\$800.00	\$800.00	\$700.00
Zone Change Application	Exempt	\$1,500.00	\$1,500.00	\$1,250.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Building

Schedule B-1

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Commercial/Institutional Building				
Compliance Letter (Zoning Certificate) - Residential	Exempt	\$75.00	\$75.00	\$75.00
Compliance Letter (Zoning Certificate) - Integrated Commercial/Industrial	Exempt	\$150.00	\$150.00	\$150.00
General Building				
Change of Municipal Address	Exempt	\$100.00	\$100.00	\$100.00
Entry on Adjoining Land Permit	Exempt	\$150.00	\$150.00	\$150.00
Fence Viewers Appeal	Exempt	\$110.00	\$110.00	\$110.00
Property Standards By-Law Appeal	Exempt	\$110.00	\$110.00	\$110.00
Sign Permit	Exempt	\$50.00	\$50.00	\$50.00
Industrial Building				
Moving Permit	Exempt	\$50.00	\$50.00	\$50.00

See Municipal Code Chapter 0252 for other Building, Permit and Inspection fees and charges.

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Engineering

Schedule B-2

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Mini Camera Inspection				
First Hour	Taxable	\$176.99	\$200.00	\$200.00
Additional Hours (per hour)	Taxable	\$110.00	\$124.30	\$124.30
Out of Town Inspection Travel Time (per hour, in addition to camera hourly rate)	Taxable	\$75.00	\$84.75	\$84.75
DVD (per copy, upon request only) / Electronic File Transfer	Taxable	\$22.13	\$25.00	\$25.00
Electronic Locates (each, in addition to hourly camera cost)	Taxable	\$25.00	\$28.25	\$28.25
Plotting				
Blackline (per sq.m.)	Taxable	\$31.28	\$35.35	\$35.35
Colour (per sq.m.)	Taxable	\$31.28	\$35.35	\$35.35
Aerial Photo (per sq.m.)	Taxable	\$40.00	\$45.20	\$45.20
Reproductions, Plots & Digital Information				
Photocopies: 8½" x 11" or 8½" x 14" (per page, \$1 minimum)	Taxable	\$0.53	\$0.60	\$0.60
Photocopies: 11" x 17" (per page, \$1 minimum)	Taxable	\$0.75	\$0.85	\$0.85
Data CD (each) / Electronic File Transfer	Taxable	\$22.13	\$25.00	\$25.00
Scanning (per mb, up to 8½" x 14", includes disk)	Taxable	\$12.61	\$14.25	\$14.25

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Parking

Schedule B-3

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Municipal Parking Lots:				
Pay & Display Machine (per day)	Taxable	\$1.77	\$2.00	\$2.00
Monthly Permit	Taxable	\$36.00	\$40.68	\$40.68
Semi-Annual Permit	Taxable	\$180.00	\$203.40	\$203.40
Annual Permit	Taxable	\$288.00	\$325.44	\$325.44
Parking Permit Replacement Fee	Taxable	\$13.27	\$15.00	\$15.00
Other Parking:				
Boulevard Parking				
Registration Fee (one-time, non-refundable)	Taxable	\$88.50	\$100.00	\$100.00
Permit (per year, per sq.m.)	Taxable	\$3.10	\$3.50	\$3.50
Overnight Parking Permit (December 2023 - March 2024)	Taxable	\$37.83	\$42.75	\$42.75
Temporary Overnight Parking Permit (per week)	Taxable	\$4.43	\$5.00	\$5.00
Temporary Contractor Permit (per space, per week)	Taxable	\$17.70	\$20.00	\$20.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Transit

Schedule B-4

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
TRANSIT FARES				
Individual Fares (per person, per trip)	Exempt	\$2.75	\$2.75	\$2.75
Age 5 and Over, including Paratransit				
Passes (Non-Refundable)				
Han-D-Ride - 12 rides	Exempt	\$27.50	\$27.50	\$27.50
Student Unlimited - Monthly (5+, student ID may be requested)	Exempt	\$53.00	\$53.00	\$53.00
Adult Unlimited - Monthly	Exempt	\$66.00	\$66.00	\$66.00
Senior Unlimited - Monthly (60+)	Exempt	\$53.00	\$53.00	\$53.00
Veteran Unlimited - Monthly [apply at Engineering]	Exempt	Free	Free	Free
Support Person (assists person with disability) [apply at City Hall]	Exempt	Free	Free	Free
Support Person Replacement Pass [replaced at City Hall]	Exempt	\$10.00	\$10.00	\$10.00
Group Pass - One Day Unlimited (maximum 5 people, of which 2 may be 18+)	Exempt	\$8.25	\$8.25	\$8.25
STride (2 month Student Unlimited - July/August)	Exempt	\$27.50	\$27.50	\$27.50
OTHER				
Charter Trip (per hour)	Taxable	\$75.00	\$84.75	\$84.75

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Works Department

Schedule B-5

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Containers, Etc. [County price match, subject to change]				
Composter				
Black	Taxable	\$17.70	\$20.00	\$10.00
Green Cone	Taxable	\$45.58	\$51.50	\$50.00
Rain Barrel	Taxable	\$57.52	\$65.00	\$65.00
Recycling Bin	Taxable	\$5.75	\$6.50	\$6.20
Multi Residential Recycling Cart				
Multi Residential Properties	Taxable	\$32.74	\$37.00	\$36.00
Qualifying Commercial Properties	Taxable	\$65.49	\$74.00	\$72.00
Driveway Excavation Permit (Curb Cut)				
Residential Curb Cut - up to 10m	Taxable	\$575.22	\$650.00	\$650.00
Residential Pour Curb Face Sidewalk - per meter	Taxable	\$442.48	\$500.00	\$500.00
Length as determined by Public Works Supervisor				
Equipment Rentals (per hour)				
Sweeper (includes operator)	Taxable	\$142.48	\$161.00	\$161.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$36.28	\$41.00	\$41.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$71.68	\$81.00	\$81.00
Vactor (includes 2 operators)	Taxable	\$214.16	\$242.00	\$242.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$53.10	\$60.00	\$60.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$107.08	\$121.00	\$121.00
Backhoe (includes operator)	Taxable	\$101.77	\$115.00	\$115.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$25.66	\$29.00	\$29.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$41.59	\$47.00	\$47.00
Loader (includes operator)	Taxable	\$119.47	\$135.00	\$135.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$30.09	\$34.00	\$34.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$48.67	\$55.00	\$55.00
Tandem Truck (includes operator)	Taxable	\$137.17	\$155.00	\$155.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$34.51	\$39.00	\$39.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$55.75	\$63.00	\$63.00
One-Ton Truck (includes operator)	Taxable	\$84.07	\$95.00	\$95.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$21.24	\$24.00	\$24.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$33.63	\$38.00	\$38.00
1/2-Ton Pick-up (includes operator)	Taxable	\$81.42	\$92.00	\$92.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$20.35	\$23.00	\$23.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$32.74	\$37.00	\$37.00
Administration Fee - other equipment rentals, private work	Exempt	\$50.00	\$50.00	\$50.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

Schedule C-1

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
RECREATIONAL SWIMMING				
Public Swim (Southside or Outdoor Pools)				
Youth (age 1-17)	Taxable	\$2.43	\$2.75	\$2.75
Adult (18-59)	Taxable	\$3.54	\$4.00	\$4.00
Senior (60 & over)	Taxable	\$2.88	\$3.25	\$3.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$7.97	\$9.00	\$9.00
Infants (under 1)		Free	Free	Free
Attendant Caregiver (assists person with disability)		Free	Free	Free
Public Swim - 10 Vouchers (Southside or Outdoor Pools)				
Youth (age 1-17)	Taxable	\$21.90	\$24.75	\$24.75
Youth (age 1-17) - Holiday Swim Passes	Taxable	\$4.43	\$5.00	\$5.00
Adult (18-59)	Taxable	\$31.86	\$36.00	\$36.00
Senior (60 & over)	Taxable	\$25.89	\$29.25	\$29.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$71.68	\$81.00	\$81.00
Infants (under 1)		Free	Free	Free
Sauna & Shower Pass (½ hour)	Taxable	\$1.55	\$1.75	\$1.75
Wading Pool				
Play Time				
Youth (age 1-17)	Taxable	\$2.66	\$3.00	\$3.00
Youth (age 1-17) - 10 Vouchers - Infants under 1 are free	Taxable	\$23.89	\$27.00	\$27.00
Infants (under 1)		Free	Free	Free
Participating Adult		Free	Free	Free
Membership (Southside Pool & Outdoor Pool)				
One Year				
Youth (age 1-17)	Taxable	\$161.50	\$182.50	\$182.50
Adult (18-59)	Taxable	\$283.19	\$320.00	\$320.00
Senior (60 & over)	Taxable	\$243.36	\$275.00	\$275.00
Infants (under 1)		Free	Free	Free
3 Month				
Youth (age 1-17)	Taxable	\$44.25	\$50.00	\$50.00
Adult (18-59)	Taxable	\$76.99	\$87.00	\$87.00
Senior (60 & over)	Taxable	\$66.37	\$75.00	\$75.00
Infants (under 1)		Free	Free	Free
1 Month				
Youth (age 1-17)	Taxable	\$17.70	\$20.00	\$20.00
Adult (18-59)	Taxable	\$30.97	\$35.00	\$35.00
Senior (60 & over)	Taxable	\$26.55	\$30.00	\$30.00
Infants (under 1)		Free	Free	Free
Summer Fun Pass (July & August)				
Youth (age 1-17)	Taxable	\$26.55	\$30.00	\$30.00
Adult (18 & over)	Taxable	\$35.40	\$40.00	\$40.00
Group (at least 1 adult & 1 child, maximum of 5)	Taxable	\$97.35	\$110.00	\$110.00
Infants (under 1)		Free	Free	Free
INSTRUCTION				
Learn-to-Swim				
Youth Instruction (per lesson)				
1/2 hour lesson	Exempt	\$7.30	\$7.30	\$7.30
3/4 hour lesson	Exempt	\$7.55	\$7.55	\$7.55
1 hour lesson	Exempt	\$7.85	\$7.85	\$7.85
low-ratio lesson (per half hour)	Exempt	\$9.35	\$9.35	\$9.35
semi-private lesson (per half hour)	Exempt	\$18.50	\$18.50	\$18.50

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

Schedule C-1

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
private lesson (per half hour)	Exempt	\$28.35	\$28.35	\$28.35
Adult Instruction (per lesson)				
3/4 hour lesson	Taxable	\$7.57	\$8.55	\$8.55
1 hour lesson	Taxable	\$7.83	\$8.85	\$8.85
private lesson (per half hour)	Taxable	\$28.32	\$32.00	\$32.00
Lifesaving Club (per week)				
1 practice per week	Exempt	\$7.85	\$7.85	\$7.85
Swim Synchro (per lesson)				
3/4 hour lesson	Exempt	\$7.85	\$7.85	\$7.85
1 hour lesson	Exempt	\$8.90	\$8.90	\$8.90
Water Polo (per lesson)				
3/4 hour lesson	Exempt	\$7.85	\$7.85	\$7.85
1 hour lesson	Exempt	\$8.90	\$8.90	\$8.90
Adult Aquatic Fitness (per class)	Taxable	\$6.20	\$7.00	\$7.00
Adult Stand-Up Paddleboard Fitness (per class)	Taxable	\$7.97	\$9.00	\$9.00
Adult Swim for Fitness (per week)				
1 practice per week	Taxable	\$6.20	\$7.00	\$7.00
3 practices per week	Taxable	\$18.58	\$21.00	\$21.00
Summer Swim Team				
Youth (age 6-17)	Exempt	\$140.00	\$140.00	\$140.00
Adult (18 & over)	Exempt	\$150.00	\$150.00	\$150.00
School Programs (Swim to Survive, etc.) (per instructor)	Exempt	\$30.00	\$30.00	\$30.00
Drop-In Programs				
Baby Bubbler	Taxable	\$5.31	\$6.00	\$6.00
Aquafit	Taxable	\$4.65	\$5.25	\$5.25
Aquafit: 10 Vouchers	Taxable	\$41.81	\$47.25	\$47.25
Waterwalking	Taxable	\$3.32	\$3.75	\$3.75
Waterwalking: 10 Vouchers	Taxable	\$29.87	\$33.75	\$33.75
Fitness Membership				
1 year	Taxable	\$362.83	\$410.00	\$410.00
3 month	Taxable	\$99.12	\$112.00	\$112.00
1 month	Taxable	\$39.82	\$45.00	\$45.00
Leadership Courses (manuals & certification fee extra)				
Lifesaving/Lifeguarding/Instructing				
Bronze Star	Exempt	\$80.00	\$80.00	\$80.00
Bronze Medallion & Emergency First Aid (EFA)	Exempt	\$82.00	\$82.00	\$82.00
Bronze Cross & Standard First Aid (SFA)	Exempt	\$87.00	\$87.00	\$87.00
Wading Pool Attendant	Taxable	\$30.97	\$35.00	\$35.00
Assistant Instructor	Taxable	\$85.84	\$97.00	\$97.00
Swim Instructor	Taxable	\$87.61	\$99.00	\$99.00
Lifesaving Instructor	Taxable	\$87.61	\$99.00	\$99.00
Swim & Lifesaving Instructor	Taxable	\$175.22	\$198.00	\$198.00
National Lifeguard (NLS) & Airway Management (AM)	Taxable	\$175.22	\$198.00	\$198.00
Distinction	Taxable	\$106.20	\$120.00	\$120.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

Schedule C-1

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
First Aid				
Basic Rescuer	Taxable	\$33.19	\$37.50	\$37.50
Emergency First Aid (EFA) & CPR-B	Exempt	\$36.00	\$36.00	\$36.00
Standard First Aid (SFA) & CPR-C	Taxable	\$86.73	\$98.00	\$98.00
Airway Management (AM)	Taxable	\$30.97	\$35.00	\$35.00
Automated External Defibrillator (AED)	Taxable	\$33.19	\$37.50	\$37.50
Anaphylaxis Rescuer	Taxable	\$4.87	\$5.50	\$5.50
Health Care Provider (CPR-HCP)	Taxable	\$39.82	\$45.00	\$45.00
Recertification				
Bronze Medallion Challenge	Taxable	\$26.55	\$30.00	\$30.00
Bronze Cross Challenge	Taxable	\$26.55	\$30.00	\$30.00
National Lifeguard (NLS)	Taxable	\$35.40	\$40.00	\$40.00
Standard First Aid (SFA) & CPR-C	Taxable	\$39.82	\$45.00	\$45.00
Advanced Leadership				
Aquatics Supervisor Training (AST)	Taxable	\$92.92	\$105.00	\$105.00
Pool Operator 1	Taxable	\$75.22	\$85.00	\$85.00
Pool Operator 2	Taxable	\$75.22	\$85.00	\$85.00
Lifesaving Sport Coach Level 1	Taxable	\$69.03	\$78.00	\$78.00
Safety Inspector	Taxable	\$175.22	\$198.00	\$198.00
Advanced Instructing				
Examiner	Taxable	\$47.79	\$54.00	\$54.00
First Aid Instructor	Taxable	\$115.04	\$130.00	\$130.00
National Lifeguard Instructor	Taxable	\$92.92	\$105.00	\$105.00
Aquatics Supervisor Training Instructor	Taxable	\$138.05	\$156.00	\$156.00
Instructor Trainer	Taxable	\$138.05	\$156.00	\$156.00
Non-Resident Fee for Registered Programs	Exempt	\$5.00	\$5.00	\$5.00
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00	\$25.00
FACILITY RENTALS (per hour)				
Pool Rental (first 30 people)	Taxable	\$110.62	\$125.00	\$125.00
additional lifeguards (per guard)	Taxable	\$30.09	\$34.00	\$34.00
School Pool Rental - 1:00-4:00 p.m. (first 30 people)	Taxable	\$30.09	\$34.00	\$34.00
additional lifeguards (per guard)	Taxable	\$30.09	\$34.00	\$34.00
Camp Swim				
Camper (Camp Leaders SafeGuard trained)	Taxable	\$1.11	\$1.25	\$1.25
Camper (Camp Leaders not SafeGuard trained)	Taxable	\$1.77	\$2.00	\$2.00
Camp Leaders		Free	Free	Free
Wading Pool Rental (June only)	Taxable	\$110.62	\$125.00	\$125.00
Affiliate Group Long-Term Rental (Parks & Recreation annual application)				
pool rental	Taxable	\$46.46	\$52.50	\$52.50
per lane	Taxable	\$10.00	\$11.30	\$7.35
deep tank only	Taxable	\$12.00	\$13.56	\$8.40
additional lifeguards (per guard)	Taxable	\$30.09	\$34.00	\$34.00
Non-Affiliate Group Long-Term Rental				
pool rental	Taxable	\$60.40	\$68.25	\$68.25
per lane	Taxable	\$15.00	\$16.95	\$11.40

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

Schedule C-1

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
deep tank only	Taxable	\$18.00	\$20.34	\$12.60
additional lifeguards (per guard)	Taxable	\$30.09	\$34.00	\$34.00
Meeting Room				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$21.02	\$23.75	\$23.75
Daytime Affiliate & Education (Monday to Friday 8:00 a.m. to 4:00 p.m.)	Taxable	\$13.50	\$15.25	\$15.25
Non-Affiliate Group	Taxable	\$23.23	\$26.25	\$26.25
Additional charge for rentals outside of regular hours	Taxable	\$37.17	\$42.00	\$42.00
Rental Cancellation/Non-Refundable Deposit	Exempt	30%	30%	30%
SWIM SPONSORSHIP (per hour)				
Southside Pool	Exempt	\$150.00	\$150.00	\$150.00
Outdoor Pool	Exempt	\$125.00	\$125.00	\$125.00
Wading Pool	Exempt	\$100.00	\$100.00	\$100.00
Southside Pool & Wading Pool	Exempt	\$225.00	\$225.00	\$225.00
Southside Pool, Outdoor Pool & Wading Pool	Exempt	\$275.00	\$275.00	\$275.00
ADVERTISING				
Internal Fencing Ads - Wading Pool & Outdoor Pool				
One Year Contract	Taxable	\$700.00	\$791.00	\$791.00
Two Year Contract (both years)	Taxable	\$600.00	\$678.00	\$678.00
Three Year Contract (all three years)	Taxable	\$500.00	\$565.00	\$565.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Arenas

Schedule C-2

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Public Skating				
Youth (age 1-17)	Taxable	\$2.43	\$2.75	\$2.75
Adult (18-59)	Taxable	\$3.54	\$4.00	\$4.00
Senior (60 & over)	Taxable	\$2.88	\$3.25	\$3.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$7.97	\$9.00	\$9.00
Infants (under 1)		Free	Free	Free
Attendant Caregiver (assists person with disability)		Free	Free	Free
Public Skating - 10 Vouchers				
Youth (age 1-17)	Taxable	\$21.90	\$24.75	\$24.75
Adult (18-59)	Taxable	\$31.86	\$36.00	\$36.00
Senior (60 & over)	Taxable	\$25.89	\$29.25	\$29.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$71.68	\$81.00	\$81.00
Infants (under 1)		Free	Free	Free
Group Ice Rentals (per hour)				
Prime Time (M-F after 5:00 p.m. & weekends)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$189.38	\$214.00	\$214.00
Non-Affiliate Group	Taxable	\$194.69	\$220.00	\$220.00
Non-Prime Time (M-F before 5:00 p.m.)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$132.74	\$150.00	\$150.00
Non-Affiliate Group	Taxable	\$141.59	\$160.00	\$160.00
Prime Time Casual Ice (M-F after 5:00 p.m. & weekends)	Taxable	\$155.75	\$176.00	\$176.00
Casual Ice (Green Pad, M-F before 5:00 p.m., max 6 skaters) (booked less than 24 hours prior to ice time)	Taxable	\$70.80	\$80.00	\$80.00
Old-Timers League (M-F before 5:00 p.m., per person)	Taxable	\$8.85	\$10.00	\$10.00
Minor Sports Prime Time (M-F after 5:00 p.m. & weekends)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$146.02	\$165.00	\$165.00
Non-Affiliate Group	Taxable	\$153.98	\$174.00	\$174.00
Minor Sports Non-Prime Time (M-F before 5:00 p.m.)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$129.20	\$146.00	\$146.00
Non-Affiliate Group	Taxable	\$136.28	\$154.00	\$154.00
High School Prime Time (M-F after 5:00 p.m. & weekends)	Taxable	\$189.38	\$214.00	\$214.00
High School Non-Prime Time (M-F before 5:00 p.m.)	Taxable	\$96.46	\$109.00	\$109.00
In-Line Hockey/Ball Hockey	Taxable	\$70.80	\$80.00	\$80.00
Public Skating Sponsorship (per hour)				
Weekend Hour	Exempt	\$220.00	\$220.00	\$220.00
Weekday Hour	Exempt	\$60.00	\$60.00	\$60.00
Advertising (per year)				
Board Ads - Southwood Red Pad				
One Year Contract	Taxable	\$1,570.80	\$1,775.00	\$1,775.00
Two Year Contract (both years)	Taxable	\$1,283.19	\$1,450.00	\$1,450.00
Three Year Contract (all three years)	Taxable	\$1,092.92	\$1,235.00	\$1,235.00
Board Ads - Southwood Green Pad or Civic Arena				
One Year Contract	Taxable	\$1,017.70	\$1,150.00	\$1,150.00
Two Year Contract (both years)	Taxable	\$840.71	\$950.00	\$950.00
Three Year Contract (all three years)	Taxable	\$663.72	\$750.00	\$750.00
Ice Logo (Red, Green or Civic Pad)	Taxable	\$951.33	\$1,075.00	\$1,075.00
Ice Resurfacers	Taxable	\$1,044.25	\$1,180.00	\$1,180.00
Illuminated Score Clock (4 - 2' x 8' panels)	Taxable	\$1,522.12	\$1,720.00	\$1,720.00
Electronic Sign Message (2 week ad, 2 signs)	Taxable	\$26.55	\$30.00	\$30.00
Floor Rental - May to July (per day)				
Southwood Red Pad				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$1,309.73	\$1,480.00	\$1,480.00
Non-Affiliate Group	Taxable	\$1,575.22	\$1,780.00	\$1,780.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Arenas

Schedule C-2

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Southwood Green Pad				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$1,163.72	\$1,315.00	\$1,315.00
Non-Affiliate Group	Taxable	\$1,429.20	\$1,615.00	\$1,615.00
Civic Centre				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$880.53	\$995.00	\$995.00
Non-Affiliate Group	Taxable	\$1,146.02	\$1,295.00	\$1,295.00
Entandem Fee (subject to change)	Taxable	\$63.49	\$71.74	\$71.74
Mezzanine Rental				
Hourly	Taxable	\$29.20	\$33.00	\$33.00
Goff Hall Rental				
Flat rate set-up fee	Taxable	\$44.25	\$50.00	\$50.00
Hourly rate	Taxable	\$44.25	\$50.00	\$50.00
Full Day, without Kitchen				
Sunday to Friday	Taxable	\$309.74	\$350.00	\$350.00
Saturday	Taxable	\$442.48	\$500.00	\$500.00
Full Day, with Kitchen				
Sunday to Friday	Taxable	\$424.78	\$480.00	\$480.00
Saturday	Taxable	\$557.52	\$630.00	\$630.00
Tournament Rate				
Minor Sport Affiliate Group (Parks & Recreation annual application)				
per day	Taxable	\$159.29	\$180.00	\$180.00
per hour	Taxable	\$30.97	\$35.00	\$35.00
Other Group (per day)	Taxable	\$292.04	\$330.00	\$330.00
Kitchen/Bar (per day)	Taxable	\$115.04	\$130.00	\$130.00
Entandem Background Music (subject to change)	Taxable	\$31.72	\$35.84	\$35.84
Set-Up Day	Taxable	\$132.74	\$150.00	\$150.00
Not-for-Profit Organization Space Rental (per year)				
Office Space (per sq.ft.)	Taxable	\$4.07	\$4.60	\$4.60
Change Room Space (per change room)	Taxable	\$22.12	\$25.00	\$25.00
Storage Space (per sq.ft.)	Taxable	\$1.64	\$1.85	\$1.85
Rental Cancellation Fee/Non-Refundable Deposit (minimum \$175) (Due at time of booking)	Exempt	30%	30%	30%

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Parks

Schedule C-3

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Sports Field Rentals				
Class A - Adult (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$20.44	\$23.10	\$22.64
Non-Affiliate Group	Taxable	\$38.58	\$43.60	\$42.73
Class B - Adult (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$16.98	\$19.19	\$18.81
Non-Affiliate Group	Taxable	\$34.57	\$39.06	\$38.29
Class C - Adult (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$15.03	\$16.98	\$16.64
Non-Affiliate Group	Taxable	\$29.86	\$33.74	\$33.08
Class A - Youth (18 & under) (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$9.35	\$10.57	\$10.36
Non-Affiliate Group	Taxable	\$19.91	\$22.50	\$22.05
Class B - Youth (18 & under) (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$5.83	\$6.59	\$6.46
Non-Affiliate Group	Taxable	\$19.09	\$21.57	\$21.15
Class C - Youth (18 & under) (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$5.22	\$5.90	\$5.78
Non-Affiliate Group	Taxable	\$17.68	\$19.98	\$19.58
Tournament Fees (per field, per 8 hour day)				
Affiliate Group Adult (Parks & Recreation annual application)	Taxable	\$162.80	\$183.96	\$180.36
Non-Affiliate Group Adult	Taxable	\$298.35	\$337.14	\$330.53
Affiliate Group Youth (Parks & Recreation annual application)	Taxable	\$74.68	\$84.39	\$82.73
Non-Affiliate Group Youth	Taxable	\$159.74	\$180.51	\$176.97
Disc Golf Tournament (per 8 hour day)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$110.17	\$124.49	\$124.49
Non-Affiliate Adult Group	Taxable	\$165.23	\$186.71	\$186.71
Batting Cage (per hour)				
Affiliate Group Adult (Parks & Recreation annual application)	Taxable	\$17.01	\$19.22	\$19.22
Non-Affiliate Group Adult	Taxable	\$22.56	\$25.49	\$25.49
Affiliate Group Youth (Parks & Recreation annual application)	Taxable	\$4.92	\$5.57	\$5.57
Non-Affiliate Group Youth	Taxable	\$11.37	\$12.85	\$12.85
Cricket Pitch				
Class A - (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$20.44	\$23.10	NEW
Non-Affiliate Group	Taxable	\$38.58	\$43.60	NEW
Class B - (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$4.48	\$5.06	\$4.83
Non-Affiliate Group	Taxable	\$8.83	\$9.98	\$9.50
Additional Line Marking (per bag)	Taxable	\$7.08	\$8.00	\$8.00
Additional Drying Agent (per bag)	Taxable	\$20.35	\$23.00	\$23.00
Additional Field Painting (per soccer field)	Taxable	\$130.00	\$146.90	\$146.90
Additional Field Painting (per football field painted every 5 yards)	Taxable	\$500.00	\$565.00	\$565.00
Additional Field Painting (per football field painted every 10 yards)	Taxable	\$300.00	\$339.00	\$339.00
Additional Infield Grooming & Line Marking per Tournament	Taxable	\$40.00	\$45.20	\$45.20
Court Rentals (Tennis, Pickleball, Basketball & Volleyball)				
1 Hour	Taxable	\$8.34	\$9.42	\$9.24
Rentals				
Gazebo (per hour)	Taxable	\$27.70	\$31.30	\$31.30
Pavilion (as is, per day, up to 100 people)	Taxable	\$68.33	\$77.21	\$77.21
Park Area - General Use (per day)	Taxable	\$40.00	\$45.20	\$45.20
Park Area - Fitness Class (per hour)	Taxable	\$10.62	\$12.00	\$12.00
Sea Cadet Building (per hour)				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$8.85	\$10.00	\$10.00
Non-Affiliate Group	Taxable	\$22.12	\$25.00	\$25.00
Southside Park Fountain Pictures (per 1/2 hour)	Taxable	\$20.35	\$23.00	\$23.00
Toboggan Hill (per day)	Taxable	\$105.00	\$118.65	\$118.65

Corporation of the City of Woodstock

Chapter 330 - Fees - Charges

Parks

Schedule C-3

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Picnic Table Rental (per table - not delivered)-	Taxable	\$45.00	\$50.85	\$50.85
Picnic Table Damage Deposit (per event)	Exempt	\$200.00	\$200.00	\$200.00
Other Events (garbage disposal & park labour for set up & tear down sep.)				
Large Park Space (all bookings over 100 people)	Taxable	\$310.00	\$350.30	\$350.30
UTRCA Lands Large Park Rental -North Shore (per day)	Taxable	\$650.00	\$734.50	\$734.50
UTRCA Lands Rental Area (per day)	Taxable	\$150.00	\$169.50	\$169.50
UTRCA Lands Administration Fee (events over 100)	Taxable	\$300.00	\$339.00	\$339.00
Cowan Park / Cowan Fields Open Space - Non-Field Use (per day)	Taxable	\$105.00	\$118.65	\$118.65
Event Beverage Garden Set-up - up to 100 people, 40'x 80'	Taxable	\$309.73	\$350.00	\$300.00
Advertising (per year)				
Internal Fencing Ads - Southside Park, Cowan Fields, Cowan Park				
One Year Contract	Taxable	\$1,570.80	\$1,775.00	\$1,775.00
Two Year Contract (both years)	Taxable	\$1,283.19	\$1,450.00	\$1,450.00
Three Year Contract (all three years)	Taxable	\$1,092.92	\$1,235.00	\$1,235.00
Sponsorship				
Park Bench	Exempt	\$2,320.00	\$2,320.00	\$2,320.00
10m of Hard Surface Trail	Exempt	\$250.00	\$250.00	\$250.00
10m of Stone Dust Trail	Exempt	\$100.00	\$100.00	\$100.00
Large Caliber Tree	Exempt	\$450.00	\$450.00	\$450.00
Small Caliber Tree	Exempt	\$25.00	\$25.00	\$25.00
Picnic Table	Exempt	\$800.00	\$800.00	\$800.00
Bleacher	Exempt	\$6,200.00	\$6,200.00	\$6,200.00
Site Plan Agreement & Tree Management				
Tree Compensation - (cash in lieu equivalent to 3 replacement trees)	Exempt	\$1,350.00	\$1,350.00	\$1,350.00
Tree Compensation - (cash in lieu per one replacement tree owed for compensation)	Exempt	\$450.00	\$450.00	\$450.00
Tree removal application	Exempt	\$85.00	\$85.00	\$85.00
Other				
Community Garden Plots (per season at Cottle Park)	Taxable	\$25.40	\$28.70	\$28.70
Hourly Labour Rate + Vehicle (per hour)	Taxable	\$60.00	\$67.80	\$67.80
Park Access Fee (temporary construction access)	Taxable	\$2,000.00	\$2,260.00	\$2,260.00
Park Access Damage Deposit	Exempt	\$10,000.00	\$10,000.00	\$10,000.00
Booking Change Fee -less than 72 hours notice per change order	Taxable	\$10.00	\$11.30	\$11.30
Rental Cancellation/ No Show Fee less than 7 days notice per change order	Exempt	30%	30%	30%
(charged on top of booking change, min. \$25.00)				
Not-for-Profit Organization Space Rental (per year)				
Office Space (per sq.ft.)	Taxable	\$4.07	\$4.60	\$4.60
Storage Space (per sq.ft.)	Taxable	\$1.64	\$1.85	\$1.85

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Recreational Programs & Camps

Schedule C-4

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Youth Programs (14 & under) (per hour)				
General Recreation (movement, basketball, active, etc.)				
30 minutes	Exempt	\$4.50	\$4.50	\$4.50
45 minutes	Exempt	\$5.50	\$5.50	\$5.50
60 minutes	Exempt	\$6.50	\$6.50	\$6.50
90 minutes	Exempt	\$8.50	\$8.50	\$8.50
Specialty Recreation (tennis, yoga, kitchen, etc.)				
30 minutes	Exempt	\$6.50	\$6.50	\$6.50
45 minutes	Exempt	\$7.50	\$7.50	\$7.50
60 minutes	Exempt	\$8.50	\$8.50	\$8.50
90 minutes	Exempt	\$10.50	\$10.50	\$10.50
Low Ratio Programs				
30 minutes	Exempt	\$5.75	\$5.75	\$5.75
45 minutes	Exempt	\$6.75	\$6.75	\$6.75
60 minutes	Exempt	\$7.75	\$7.75	\$7.75
90 minutes	Exempt	\$9.75	\$9.75	\$9.75
Teen Programs (14-17) (per hour)				
General Recreation (basketball, etc.)				
30 minutes	Taxable	\$4.50	\$5.09	\$5.09
45 minutes	Taxable	\$5.50	\$6.22	\$6.22
60 minutes	Taxable	\$6.50	\$7.35	\$7.35
90 minutes	Taxable	\$8.50	\$9.61	\$9.61
Specialty Recreation (tennis, yoga, kitchen, etc.)				
30 minutes	Taxable	\$6.50	\$7.35	\$7.35
45 minutes	Taxable	\$7.50	\$8.48	\$8.48
60 minutes	Taxable	\$8.50	\$9.61	\$9.61
90 minutes	Taxable	\$10.50	\$11.87	\$11.87
Low Ratio Programs				
30 minutes	Taxable	\$5.75	\$6.50	\$6.50
45 minutes	Taxable	\$6.85	\$7.74	\$7.74
60 minutes	Taxable	\$7.90	\$8.93	\$8.93
90 minutes	Taxable	\$10.00	\$11.30	\$11.30
Adult Programs (18 & over) (per hour)				
Fitness (per class)				
Registered	Taxable	\$6.75	\$7.63	\$7.63
Drop-In	Taxable	\$8.60	\$9.72	\$9.72
General Programs (per hour)	Taxable	\$5.80	\$6.55	\$6.55
Pick-up Sport (Drop-in Program) (per registrant)				
Indoor Turf	Taxable	\$7.45	\$8.42	\$8.42
Ice	Taxable	\$9.30	\$10.51	\$10.51
Arena Floor	Taxable	\$7.45	\$8.42	\$8.42
Gymnasium	Taxable	\$5.57	\$6.29	\$6.29

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Recreational Programs & Camps

Schedule C-4

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Outdoor Sport Field	Taxable	\$4.65	\$5.25	\$5.25
Beach Volleyball Court	Taxable	\$4.65	\$5.25	\$5.25
Senior Programs (60 & over)				
Recreation Drop-in Program				
One Year	Taxable	\$170.35	\$192.50	\$192.50
3 Months	Taxable	\$46.45	\$52.49	\$52.49
1 Month	Taxable	\$18.58	\$21.00	\$21.00
Snow Buddies Matching Program				
Adult registration fee (senior or adult with special needs)	Taxable	Free	Free	Free
Youth registration fee	Taxable	Free	Free	Free
Youth Courses (per course)				
Parents Night Out (age 6-10)	Exempt	\$25.00	\$25.00	\$25.00
My Safe Life: Personal Safety for Kids (age 7-9)	Exempt	\$85.00	\$85.00	\$65.00
Home Alone Safety (age 9-12)	Exempt	\$85.00	\$85.00	\$65.00
Baby Sitting Training (age 11-14)	Exempt	\$85.00	\$85.00	\$65.00
Leadership Training (manuals & certification fee extra)				
Learn to Lead (age 12-15)	Exempt	\$85.00	\$85.00	\$85.00
HIGH FIVE Principles of Healthy Child Development	Taxable	\$85.00	\$96.05	\$96.05
HIGH FIVE - Quest 2 Certification	Taxable	\$110.00	\$124.30	\$124.30
SafeGuard	Taxable	\$25.00	\$28.25	\$28.25
Physical Literacy	Taxable	\$65.00	\$73.45	\$73.45
Summer Camps (under 12) (per week)				
One-Week: (5 days)				
1:8 staff to participant ratio	Exempt	\$196.25	\$196.25	\$194.25
1:12 staff to participant ratio	Exempt	\$180.50	\$180.50	\$178.50
Extended Care (per half hour, per child)	Exempt	\$3.00	\$3.00	\$3.00
Day Camps (under 12) (per day)				
1:8 staff to participant ratio	Exempt	\$42.00	\$42.00	\$41.50
1:12 staff to participant ratio	Exempt	\$37.00	\$37.00	\$36.75
Trip Rate (in addition to camp fee)	Exempt	\$30.00	\$30.00	\$30.00
Extended Care (per half hour, per child)	Exempt	\$3.00	\$3.00	\$3.00
Specialty Camps				
Specialty Summer Camps/Programs (per hour)	Exempt	\$10.00	\$10.00	\$10.00
Premier Camps (per week)	Exempt	\$350.00	\$350.00	\$346.50
Sports Camps (per week)	Exempt	\$318.25	\$318.25	\$315.00
Summer Activity Programs (per hour)				
1:4 staff to participant ratio	Exempt	\$5.25	\$5.25	\$5.25
1:8 staff to participant ratio	Exempt	\$4.75	\$4.75	\$4.75
1:12 staff to participant ratio	Exempt	\$4.25	\$4.25	\$4.25
Fee Assistance Program Sponsorship (increments)	Exempt	\$25.00	\$25.00	\$25.00
Withdrawal Refund Fee (per person, per session/course)	Exempt	\$25.00	\$25.00	\$25.00

An additional fee may apply for some premium programs.

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Cowan Park (Indoor)

Schedule C-5

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Walking Track Memberships				
Drop-In	Taxable	\$2.43	\$2.75	\$2.75
10 vouchers	Taxable	\$20.40	\$23.05	\$23.05
1 week	Taxable	\$15.75	\$17.80	\$17.80
1 month	Taxable	\$26.25	\$29.66	\$29.66
3 months	Taxable	\$68.25	\$77.12	\$77.12
6 months	Taxable	\$105.00	\$118.65	\$118.65
12 months	Taxable	\$147.00	\$166.11	\$166.11
Lost Card	Taxable	\$7.43	\$8.40	\$8.40
Indoor Soccer Pitch Rental (per hour)				
Full Field				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$216.32	\$244.44	\$244.44
Non-Affiliate Group	Taxable	\$237.32	\$268.17	\$268.17
1/3 Field				
Affiliate Group (Parks & Recreation annual application)	Taxable	\$75.68	\$85.52	\$85.52
Non-Affiliate Group	Taxable	\$81.12	\$91.67	\$91.67
Rentals (per hour)				
Play Equipment Rental				
Hourly rate	Taxable	\$26.25	\$29.66	\$29.66
Reeves Courts				
Flat rate set-up fee	Taxable	\$27.03	\$30.54	\$30.54
Affiliate rate	Taxable	\$33.39	\$37.73	\$37.73
Non-Affiliate rate	Taxable	\$70.30	\$79.44	\$79.44
Long term rentals (35 or more hours per contract)	Taxable	\$33.52	\$37.88	\$37.88
Change room/washroom (only)	Taxable	\$27.03	\$30.54	\$30.54
Board room	Taxable	\$32.44	\$36.66	\$36.66
Rental Cancellation Fee/Non-Refundable Deposit (Due at time of booking)	Exempt	30%	30%	30%
After Hours Rental Fee (per hour)	Taxable	\$55.00	\$62.15	\$62.15
Deposits				
Walking Track Fob Card	Exempt	\$10.00	\$10.00	\$10.00
Key Deposit	Exempt	\$450.00	\$450.00	\$450.00
Birthday Parties				
1:15 staff to participant ratio	Exempt	\$236.25	\$236.25	\$236.25
1:30 staff to participant ratio	Exempt	\$315.00	\$315.00	\$315.00
Not-for-Profit Organization Space Rental (per year)				
Office Space (per sq.ft.)	Taxable	\$4.27	\$4.83	\$4.83
Storage Space (per sq.ft.)	Taxable	\$1.72	\$1.94	\$1.94
Supplies				
Key Lanyard	Taxable	\$3.54	\$4.00	NEW

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Special Events

Schedule C-6

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Food Vendors (1-day event)				
1 Space / 15'x15'	Taxable	\$265.49	\$300.00	\$250.00
1 1/2 Spaces / 21.5'x15'	Taxable	\$442.48	\$500.00	\$350.00
2 Spaces / 30'x15'	Taxable	\$619.47	\$700.00	\$500.00
Food Vendors (2-day event)				
1 Space / 15'x15'	Taxable	\$442.48	\$500.00	\$400.00
1 1/2 Spaces / 21.5'x15'	Taxable	\$619.47	\$700.00	\$600.00
2 Spaces / 30'x15'	Taxable	\$796.46	\$900.00	\$800.00
Food Vendors Electrical				
Cost per plug above the provided 2 110V outlets	Taxable	\$44.25	\$50.00	\$50.00
2-day event, overnight hydro	Taxable	\$44.25	\$50.00	\$50.00
Food Vendors Premium Locations / End Lots				
Limited spots available	Taxable	\$44.25	\$50.00	\$50.00
Marketplace Vendors (1-day on-site) - 1 Space / 10'x10'	Taxable	\$66.37	\$75.00	\$75.00
Marketplace Vendors (2-days on-site) - 1 Space / 10'x10'	Taxable	\$132.74	\$150.00	\$150.00
Corporate Marketplace Vendors (1-day on-site) - 1 Space / 10'x10'	Taxable	\$176.99	\$200.00	NEW
Corporate Marketplace Vendors (2-days on-site) - 1 Space / 10'x10'	Taxable	\$265.49	\$300.00	NEW
Marketplace Vendors Electrical	Taxable	\$22.12	\$25.00	\$25.00
External Event Beverage Garden Set-up (per day)	Taxable	\$265.49	\$300.00	\$300.00
Canada Day, Cowapolooza Beverage Garden	Taxable	\$309.73	\$350.00	\$300.00
In addition to 15% of on-site net sales				

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Art Gallery

Schedule D-1

Effective January 1, 2024

Description	HST Status *	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Admission	n/a	by Donation	by Donation	by Donation
Annual Memberships				
Adult (18-59)	Exempt	\$35.00	\$35.00	\$35.00
Senior (60 and over)	Exempt	\$25.00	\$25.00	\$25.00
Group (at least 1 adult & 1 youth, maximum of 5)	Exempt	\$50.00	\$50.00	\$50.00
Youth (under 18)	Exempt	\$15.00	\$15.00	\$15.00
Small Business	Exempt	\$100.00	\$100.00	\$100.00
Large Company	Exempt	\$500.00	\$500.00	\$500.00
Corporate Partner	Exempt	\$1,000.00	\$1,000.00	\$1,000.00
Art Rental Fees (per month) [fees set by the artist; consignment percentage negotiated]	Exempt			
Classes/Programs				
Youth (under 18)				
One-Week: (5 days)				
Member	Exempt	\$220.00	\$220.00	\$175.00
Non-member	Exempt	\$250.00	\$250.00	\$200.00
Full Day:				
Member	Exempt	\$60.00	\$60.00	\$45.00
Non-member	Exempt	\$75.00	\$75.00	\$55.00
Half Day:				
Member	Exempt	\$35.00	\$35.00	\$30.00
Non-member	Exempt	\$45.00	\$45.00	\$35.00
Extended Care (1/2 hour before and after, per day)	Exempt	\$6.00	\$6.00	\$5.00
Adult (18 & over)				
Full Day:				
Member	Exempt	\$125.00	\$125.00	\$95.00
Non-member	Exempt	\$150.00	\$150.00	\$110.00
Specialty Full Day:				
Member	Exempt	\$175.00	\$175.00	\$135.00
Non-member	Exempt	\$200.00	\$200.00	\$155.00
Half Day:				
Member	Exempt	\$60.00	\$60.00	\$45.00
Non-member	Exempt	\$75.00	\$75.00	\$55.00
School Programs				
Gallery Tours/Educational Programs (per student)	Exempt	\$8.00	\$8.00	\$6.00
minimum charge	Exempt	\$120.00	\$120.00	\$100.00
Off-Site Educational Programs (per student)	Exempt	\$10.00	\$10.00	\$7.00
minimum charge, plus mileage	Exempt	\$125.00	\$125.00	\$115.00
Artist Talks to Students (per student)	Exempt	\$8.00	\$8.00	\$6.00
Art Program (per student)	Exempt	\$8.00	\$8.00	\$6.00
Birthday Party (max 8)	Exempt	\$250.00	\$250.00	\$200.00
additional participant (max 5)	Exempt	\$25.00	\$25.00	\$20.00
Exploration Program (suggested donation)	Exempt	\$8.00	\$8.00	\$5.00
Life Drawing (per class)				
Drop in	Exempt	\$20.00	\$20.00	\$15.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Art Gallery

Schedule D-1

Effective January 1, 2024

Description	HST Status *	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Registered:				
Member	Exempt	\$13.00	\$13.00	\$10.60
Non-member	Exempt	\$15.00	\$15.00	\$12.50
Mini Makers (per child, per class)				
Drop in	Exempt	\$6.00	\$6.00	\$6.00
Registered	Exempt	\$5.00	\$5.00	\$5.00
See You At the Movies [Toronto International Film Series]				
Single screening (2023/2024 season)	Exempt	\$20.00	\$20.00	\$11.00
Season's pass (2023/2024 season)	Exempt	\$150.00	\$150.00	\$85.00
Open Studio WAG It Wednesday – Family Night	Exempt	Free	Free	Free
Guided Tour	Exempt	\$75.00	\$75.00	NEW
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00	\$25.00
Facility Rental (Tuesday to Saturday)				
Flat rate set-up/teardown fee	Exempt	\$50.00	\$50.00	\$50.00
Hourly rate (minimum 2 hours)	Exempt	\$60.00	\$60.00	\$60.00
Full Day (maximum 8 hours)	Exempt	\$350.00	\$350.00	\$350.00
Kitchen use	Exempt	\$50.00	\$50.00	\$50.00
(additional staffing charges apply for evenings and Mondays)				
Facility Rental Discounts				
WAG Members			10% discount	10% discount
Not-For Profit & Community Organizations			15% discount	15% discount
Corporate			10% discount	10% discount
Equipment				
Video Projector & TV/DVD	Exempt	\$35.00	\$35.00	\$35.00
Ancillary Fees				
Photocopying (per page)	Exempt	\$0.60	\$0.60	\$0.60
Table rental (each)	Exempt	\$1.00	\$1.00	\$1.00
Chair rental (each)	Exempt	\$0.50	\$0.50	\$0.50
Table cloth rental (each)	Exempt	\$0.50	\$0.50	\$0.50
Rental Cancellation Fee/Non-Refundable Deposit (minimum \$175) (Due at time of booking)	Exempt	30%	30%	30%

* The Art Gallery is registered as a small supplier and as such does not charge HST.
Should the Art Gallery no longer qualify as a small supplier, HST will be added to the above fees and rounded appropriately.

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Market Centre

Schedule D-2

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Facility Rental				
Full Facility (minimum 5 hour charge)				
Flat rate set-up fee	Taxable	\$150.00	\$169.50	\$169.50
Hourly rate	Taxable	\$45.00	\$50.85	\$50.85
Lounge Only (minimum 3 hour charge)				
Flat rate set-up fee	Taxable	\$45.00	\$50.85	\$50.85
Hourly rate	Taxable	\$35.00	\$39.55	\$39.55
Rental Cancellation Fee/Non-Refundable Deposit	Exempt	30%	30%	30%

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Museum

Schedule D-3

Effective January 1, 2024

Description	HST Status *	Fee Excluding HST	Fee Including 13% HST (where applicable)	Current By-Law Including 13% HST (where applicable)
Admission	n/a	Free	Free	Free
Annual Memberships				
Individual	Exempt	\$20.00	\$20.00	\$20.00
Group (at least 1 adult & 1 youth, maximum of 5)	Exempt	\$30.00	\$30.00	\$30.00
Education Programs				
In-House (per student)(minimum \$100 for the group)	Exempt	\$6.00	\$6.00	\$6.00
Outreach within Oxford County (plus mileage)	Exempt	\$70.00	\$70.00	\$70.00
Outreach outside Oxford County (plus mileage)	Exempt	\$80.00	\$80.00	\$80.00
Cancellation Fee	Exempt	\$25.00	\$25.00	\$25.00
Adult Programs				
Fees based on staff time and materials (member discount may apply)	Exempt	Varies	Varies	Varies
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00	\$25.00
Museum Camps				
One-Week: (5 days)				
Member	Exempt	\$180.00	\$180.00	\$140.00
Non-Member	Exempt	\$200.00	\$200.00	\$160.00
One-Day:				
Member	Exempt	\$49.50	\$49.50	\$35.00
Non-Member	Exempt	\$55.00	\$55.00	\$45.00
Extended Care (per 1/2 hour)	Exempt	\$5.00	\$5.00	\$5.00
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00	\$25.00
Rentals (Tuesday to Saturday)				
Education Room (minimum 3 hour charge)				
Hourly rate	Exempt	\$35.00	\$35.00	\$35.00
Museum Council Chamber (minimum 1 hour charge)				
Hourly rate	Exempt	\$35.00	\$35.00	\$35.00
Meeting Room (minimum 1 hour charge)				
Hourly rate	Exempt	\$35.00	\$35.00	\$35.00
Rental Cancellation Fee/Non-Refundable Deposit (additional staffing charges apply for evenings, Sundays, and Mondays)	Exempt	30%	30%	30%
Reproductions				
Photos Personal Use (per photo)	Exempt	\$10.00	\$10.00	\$10.00
Photos Public Use (per photo)	Exempt	\$20.00	\$20.00	\$20.00
Photocopies (per page)	Exempt	\$0.60	\$0.60	\$0.60
Scans (per page)	Exempt	\$0.60	\$0.60	0.60

* The Museum is registered as a small supplier and as such does not charge HST.

Should the Museum no longer qualify as a small supplier, HST will be added to the above fees and rounded appropriately.

To: Mayor & Members of City Council

From: Woodstock Art Gallery Advisory Board

Re: Acquisition of painting by Ross Butler (1907 – 1995)

AIM:

To seek Council's approval to draw out \$25,000 from the Art Gallery's Art Acquisition reserve fund (account # 0180-52004-0525) to purchase Ross Butler's major painting *The First Settler at Woodstock*, 1966, oil on Masonite, 76.20 x 243.84 cm for the Gallery's permanent collection.

BACKGROUND:

Ross Butler was a renowned painter of Canadian livestock, among many other feats. Born in Norwich in 1907, Butler grew up on a farm surrounded by livestock, and developed a distinct interest in painting the animals around him. Largely self-taught, he developed a passion for agricultural art and was especially interested in purebred cattle, specifically the Jersey breed. Later, he created a large series of paintings, the "True Types", based around cattle and horse breed standards for the time.

Butler pursued perfection in his work, using his theory of perfect animal proportions to paint the ideal breed standards for a wide variety of livestock. A man of many ventures, Butler helped to pioneer cattle breeding technology as well as creating commissions for brands and organizations. He was hired to create butter sculptures at the Canadian National Exhibition and Royal Agricultural Winter Fair, and designed sculptures for Black Horse Ale brewery, which were popular enough to become replicated by other artists.

Over his lifetime, Butler created hundreds of works of art. While never given proper recognition during his life, his legacy has grown since his death, leading him to become one of Woodstock's most notable artists and possibly the most prolific Canadian agricultural artist.

The Woodstock Art Gallery mounted a large exhibition with an accompanying brochure of Ross Butler's work in 2018 and this work was included in the exhibition. Please see: <https://www.cityofwoodstock.ca/en/live-and-play/wag-past-exhibitions.aspx#Ross-Butler-Branding-Butter-and-Bulls->

The recent (July 24, 2023) CBC article regarding the future dispersal of the Ross Butler collection (see <https://www.cbc.ca/news/canada/london/he-was-a-renowned-ontario-livestock-painter-now-ross-butler-s-collection-could-be-sold-off-1.6915698>) prompted several concerned Woodstock residents to reach out to the Gallery regarding the fate of this collection. The Gallery is working with the Butler family to advise on the dispersal of the collection.

The First Settler at Woodstock features a panoramic view of a forest scene containing a cabin and various wild animals and livestock, as well as a man plowing the dirt. Showcasing Butler's signature cows, this work exemplifies his passion for painting cattle and his focus on agricultural art. The colours are vibrant, and the animals flying, swimming, and walking within

the work create a lively scene. Small, detailed brushstrokes show Butler's hand in the work. The large, very wide scale envelops the viewer into the environment, allowing one to see the tiny details and animals hidden within the forest.

Quote from Ross Butler's studio notes:

The First Settler at Woodstock

Zacharias Burtch came to this site about 1799 and built this cabin on the hill on Dundas Street in 1800. At that time, it was only a pathway through the dense woods called the Governor's Road. The picture was conceived as a mural to be 10' X 40" which never materialized.

COMMENTS:

This work fulfills the Gallery's mandate in collecting works by locally significant artists. Ross Butler's prominence and influence in agricultural art is undeniable, and his art remains significant to Woodstock's history. For example, the Springbank Snow Countess statue is a prominent piece of public art in Woodstock and is based off a painting of her by Butler. Butler's works are accessible and relatable to all groups of people, and agriculture themed works are especially pertinent to Woodstock and our history of farming.

Currently, the Gallery holds two Ross Butler works in the permanent collection, both being photolithographic prints as opposed to original paintings. Acquiring a painting by Butler would allow for further research and study of his artistic process, and it would allow the Gallery to possess an important piece of Woodstock art history, as this painting was intended to become a public mural. Acceptance of his painting into the collection would also allow proper care and conservation of these works. An original work by Butler may also be a good educational tool regarding the history of painting and the artistic culture in Woodstock.

On September 19, 2023, the Woodstock Art Gallery Advisory Board unanimously voted in favour of acquiring this major work by Ross Butler and directed Mary Reid, to make a presentation to council to request access to the Gallery's art acquisitions reserve funds.

The current balance of the Art Acquisition reserve fund is \$106,044. These funds cannot be used for any other purpose than acquiring works for the Gallery's permanent collection.

RECOMMENDATION:

That Woodstock City Council grants the Woodstock Art Gallery's request to draw out \$25,000 from the Art Gallery's Art Acquisition reserve fund (account # 0180-52004-0525) to provide the funds to purchase Ross Butler's major painting *The First Settler at Woodstock*, 1966, oil on Masonite, 76.20 x 243.84 cm for the Gallery's permanent collection.

Authored by: Mary Reid, MA, MBA, Director/Curator

Approved by: Woodstock Art Gallery Advisory Board



Ross Butler, Canadian, 1907 -1995, *The First Settler at Woodstock*, 1966, oil on Masonite, 76.20 x 243.84 cm

To: Mayor & Members of City Council

From: Woodstock Community Grants Advisory Committee

Re: 2023 Community Grant Program

AIM

To advise Council of the Committee's recommendation for the allocation of funds for the 2023 Community Grants Program and to request that Council authorize the carry-over of any outstanding balance to fund the 2024 Community Grants Program.

BACKGROUND

The Community Grants Advisory Committee met on September 27th to review applications for the fall intake of 2023. A total of \$122,910.00 from slot revenue was available at the beginning of 2023 with \$30,325.00 being awarded in March. The remaining funds in the amount of \$92,585.00 are currently available for disbursement.

COMMENTS

The Committee received 14 eligible applications requesting a total sum of \$135,250 in grants. The Committee is recommending funding to 13 organizations totalling \$84,100 as follows:

Organization	Purpose of Grant Request	Amount
13 th Woodstock Scouts	Funds to be used to offset the charge to parents for their children to attend the five seasonal camps	\$3,000.00
Alzheimer Society Southwest Partners	Funds will be used to support the offering of healthy snacks to clients living with dementia who attend the organization's therapeutic recreation program in Woodstock	\$2,000.00
Cycle of Life for Supportive Transitional Living	Funds will be used for the purchase of food, clothing, hygiene items and outdoor items	\$8,000.00
Ingamo Homes	Funds will be used for a special "one-time" grant towards the installation of a camera system to ensure the safety and security of the women and children in the organization's 2 nd stage housing.	\$37,500.00
K2K Productions	Funds will be used to cover complete or partial subsidies for local students to access weekly theatre programs that showcase students' talents.	\$2,500.00
Operation Sharing	Funds will be used for the food cards program - Food for Friends Program – that allows clients to shop at local grocery stores in Woodstock and Ingersoll.	\$10,000.00
Oxford Attack Basketball Club	Funds will be used to cover expenses for the 2023 Pink Ribbon Challenge. This is an exhibition game to promote local girls' basketball and raise awareness and donations for the Canadian Cancer Society.	\$1,500.00
Oxford County Pride	Funds will be used to repaint the crosswalk at Woodstock Museum Square	\$3,000.00

Oxford Winds Community Concert Band	Funds will be used to cover the operating costs of the organization as it works to increase membership and the number of performances for the 2023-2024 seasons.	\$2,000.00
Woodstock Curling Centre	Funds will be used towards the cost of running the organization's Youth and Special Olympics programs.	\$6,000.00
Woodstock Dragon Boat Club	Funds will be used to cover the registration cost of the 2024 Ottawa Ice Dragon Boat Festival for two boats. The Ottawa event is one of a kind in North America. The club promotes fitness through the sport of dragon boating and participates in festivals around Southwestern Ontario.	\$1,900.00
Woodstock Kitten Nursery & Rescue	Funds will be used to supplement the cleaning and sanitization of the nursery. An increase in infectious diseases brought in by stray cats and kittens if left untreated in the feral population may pose public health risks.	\$2,700.00
Woodstock Legion Athletic Club	Funds will be used to cover the travel costs of student-athletes competing throughout Ontario and Canada. Monies will also be used to provide safe equipment for training at the club's track facilities.	\$4,000.00

If the recommended grants are approved by Council, \$8,485.00 will remain in the community grants account. The Committee has passed a motion requesting City Council authorize the carry-over of the balance of the account to fund the grant program in 2024. As City Council is aware, 15% of the previous year's slot machine revenue is allocated to the Community Grants Program. Allowing the funds to be carried over to the 2024 budget year would provide supplementary funding for next year's grant program.

RECOMMENDATION

That in accordance with Community Grants Policy GA003, Woodstock City Council allocates the following grants for the year 2023:

13 th Woodstock Scouts	\$3,000
Alzheimer Society Southwest Partners	\$2,000
Cycles of Life for Supportive Transitional Living	\$8,000
Ingamo Homes	\$37,500
K2K Productions	\$2,500
Operation Sharing	\$10,000
Oxford Attack Basketball Club	\$1,500
Oxford County Pride	\$3,000
Oxford Winds Community Concert Band	\$2,000
Woodstock Curling Centre	\$6,000
Woodstock Dragon Boat Club	\$1,900
Woodstock Kitten Nursery & Rescue	\$2,700
Woodstock Legion Athletic Club	\$4,000

And further that Woodstock City Council authorizes the carry-over of the balance from account 0204-83747-0000 to the 2024 budget year to provide supplemental funding for the 2024 Community Grants Program.

Authored by: Heather Buchanan, B. Political Science, Clerks Services Coordinator

Approved by: Laurie Fraser, Chairperson, Community Grants Advisory Committee

**THE CORPORATION OF THE CITY OF WOODSTOCK
BY-LAW NUMBER 9632-23**

A by-law to amend City of Woodstock Municipal Code by repealing and replacing thereto Municipal Code Chapter 330 entitled – **FEES - CHARGES**

WHEREAS it is deemed expedient to amend the City of Woodstock Municipal Code adopted by By-law Number 6790-90 by repealing and replacing thereto Municipal Code Chapter 330 entitled “FEES – CHARGES”.

NOW THEREFORE the Council of The Corporation of the City of Woodstock enacts as follows:

Article 1

1.1 The fees and charges as set out in Schedules ‘A,’ ‘B,’ ‘C,’ and ‘D’ of this Chapter shall be charged for the various services and activities provided by the City.

1.2 Schedules ‘A,’ ‘B,’ ‘C,’ and ‘D’ shall form part of this Chapter.

Article 2

2.1 All previous by-laws pertaining to this Chapter are hereby repealed as of December 31, 2023.

2.2 That this by-law shall come into force and take effect as of January 1, 2024, unless otherwise noted in the by-law.

READ a first and second time this 5th day of October 2023.

READ a third time and finally passed this 5th day of October 2023.

Mayor – Jerry Acchione

City Clerk – Amelia Humphries

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Administrative

9632-23
Schedule A-1

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Addition of Third Party Items to Tax Roll	Exempt	\$50.00	\$50.00
Administration Fee (refund requests not covered elsewhere, etc.)	Exempt	\$25.00	\$25.00
Bingo Licence (per event)	Exempt	\$20.00	\$20.00
Business Liquor Licence Application	Exempt	\$50.00	\$50.00
Commissioner of Oaths (per document/signature)	Exempt	\$20.00	\$20.00
Death Registration	Exempt	\$20.00	\$20.00
Freedom of Information Request:			
Photocopies and computer printouts (per page)	Exempt	\$0.20	\$0.20
Data CD	Exempt	\$10.00	\$10.00
Record Search (per 15 minutes, per person)	Exempt	\$7.50	\$7.50
Prepare Record (per 15 minutes, per person)	Exempt	\$7.50	\$7.50
Producing Record from Machine Readable Records (per 15 minutes, per person)	Exempt	\$15.00	\$15.00
Lottery Licence (% of prize value)	Exempt	3%	3%
Marriages:			
Licence	Exempt	\$125.00	\$125.00
Solemnization	Taxable	\$250.00	\$282.50
Non-Refundable Deposit	Exempt	50%	50%
Witnesses	Taxable	\$50.00	\$56.50
Memorial Tree Program (per tree)	Exempt	\$20.00	\$20.00
Name and Address Listing for circulation notices by parties (other than the City)	Taxable	\$100.00	\$113.00
NSF/Returned Item Charge	Exempt	\$35.00	\$35.00
One Card - Initial (City Customer Account Card for Transit/Recreation)	Exempt	\$6.00	\$6.00
One Card - Replacement (City Customer Account Card for Transit/Recreation)	Exempt	\$3.00	\$3.00
Overdue Invoices - 30 days (per month)	Exempt	1.25%	1.25%
Photocopies (per page)	Taxable	\$0.53	\$0.60
Room Rental: Committee Room A (up to 3 hours)	Taxable	\$75.00	\$84.75
Sale of Land for Tax Arrears:			
Tax Arrears Certificate Process (if managed by the municipality)	Exempt	\$1,000.00	\$1,000.00
Execution of Extension Agreement	Exempt	\$500.00	\$500.00
Sale by Public Tender	Exempt	\$500.00	\$500.00
Public Tender Information Package	Exempt	\$25.00	\$25.00
A third party supplier is currently being used and actual costs are being recovered.			
Administration Fee for Refunds	Exempt	\$25.00	\$25.00
Tax Certificate	Exempt	\$55.00	\$55.00
Duplicate Tax Receipt	Exempt	\$10.00	\$10.00
Reprint Tax Bill	Exempt	\$10.00	\$10.00
Tax Search/Information Request (per 15 minutes, per person)	Exempt	\$15.00	\$15.00
Tax Statement /Letter	Exempt	\$10.00	\$10.00
Tax Roll Payment Redistribution Fee	Exempt	\$15.00	\$15.00
Credit Card surcharge re Virtual City Hall	Exempt	2.25%	2.25%
Webcam Picture (for by-law licences)	Taxable	\$5.00	\$5.65
Pop-Up Patio Application Fee	Exempt	\$150.00	\$150.00
Pop-Up Patio License Fee (per sq.m.)	Exempt	\$25.00	\$25.00
City Agreement of Purchase and Sale (APS) Compliance Letter	Exempt	\$150.00	\$150.00

9632-23 January 1, 2024; Schedule A-1

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Fire

9632-23
Schedule A-2

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Property Fire Inspections			
[Inspection fees are not applicable to inspections initiated by the Woodstock Fire Department.]			
Residential: (single structure)			
single or 2 units	Taxable	\$175.00	\$197.75
3 to 10 units	Taxable	\$200.00	\$226.00
each additional unit, over 10 units	Taxable	\$25.00	\$28.25
Commercial/Assembly Building:			
One Occupant	Taxable	\$175.00	\$197.75
Each additional Occupant	Taxable	\$25.00	\$28.25
Industrial:			
One Occupant less than 10,000 sq.ft. (base building)	Taxable	\$175.00	\$197.75
One Occupant each additional 10,000 sq.ft. or part thereof	Taxable	\$25.00	\$28.25
Each additional Tenant/Occupant	Taxable	\$75.00	\$84.75
Re-inspection for Fire Code/Order non-compliance (all occupancies)	Taxable	\$75.00	\$84.75
Home for the Care of Children	Taxable	\$50.00	\$56.50
Re-inspection for Fire Code/Order non-compliance	Taxable	\$15.00	\$16.95
Reports, Permits and Other Services:			
Property File Search	Taxable	\$75.00	\$84.75
Officer Fire Incident Report	Taxable	\$100.00	\$113.00
Fire Investigation Report	Taxable	\$450.00	\$508.50
Educational Training Event & Lectures for Industrial & Commercial Buildings (per session)	Taxable	\$150.00	\$169.50
SCBA Air Tank Fills:			
Small storage bottles (30 or 40 minutes)	Taxable	\$10.00	\$11.30
Large storage bottles (45 minutes or greater)	Taxable	\$25.00	\$28.25
Annual subscription	Taxable	\$350.00	\$395.50
Display Fireworks Permit & Inspection	Taxable	\$300.00	\$339.00
Fire Training Centre Rentals:			
Live Fire Use:			
Full Day rental (8 hrs) 6 burns max	Taxable	\$1,500.00	\$1,695.00
Half Day rental (4 hrs) 3 burns max	Taxable	\$800.00	\$904.00
Non-Live Fire Use (theatre smoke):			
Full Day rental (8 hrs)	Taxable	\$700.00	\$791.00
Half Day rental (4 hrs)	Taxable	\$450.00	\$508.50

9632-23 January 1, 2024; Schedule A-2

See Municipal Code Chapter 0790 for False Fire Alarm fees and charges.
See Municipal Code Chapter 0827 for Open-Air Burning fees and charges.

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Marketing Services

9632-23
Schedule A-3

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
1/8 Page Advertisement:			
Not-for-Profit Organization	Taxable	\$90.00	\$101.70
For Profit Organization	Taxable	\$110.00	\$124.30
1/4 Page Advertisement:			
Not-for-Profit Organization	Taxable	\$150.00	\$169.50
For Profit Organization	Taxable	\$205.00	\$231.65
1/2 Page Advertisement:			
Not-for-Profit Organization	Taxable	\$250.00	\$282.50
For Profit Organization	Taxable	\$350.00	\$395.50
1 Page Advertisement:			
Not-for-Profit Organization	Taxable	\$475.00	\$536.75
For Profit Organization	Taxable	\$600.00	\$678.00
Covers (inside front, inside back or back)			
Not-for-Profit Organization	Taxable	\$800.00	\$904.00
For Profit Organization	Taxable	\$800.00	\$904.00

9632-23 January 1, 2024; Schedule A-3

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Planning

9632-23
Schedule A-4

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Site Plan Control Agreement Compliance Letter	Exempt	\$150.00	\$150.00
Site Plan Amendment	Exempt	\$750.00	\$750.00
Site Plan Approval	Exempt	\$1,250.00	\$1,250.00
Subdivision/Severance Agreement Compliance Letter	Exempt	\$150.00	\$150.00
Minor Variance Application (Committee of Adjustment)	Exempt	\$800.00	\$800.00
Zone Change Application	Exempt	\$1,500.00	\$1,500.00

9632-23 January 1, 2024; Schedule A-4

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Building

9632-23
Schedule B-1

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Commercial/Institutional Building			
Compliance Letter (Zoning Certificate) - Residential	Exempt	\$75.00	\$75.00
Compliance Letter (Zoning Certificate) - Integrated Commercial/Industrial	Exempt	\$150.00	\$150.00
General Building			
Change of Municipal Address	Exempt	\$100.00	\$100.00
Entry on Adjoining Land Permit	Exempt	\$150.00	\$150.00
Fence Viewers Appeal	Exempt	\$110.00	\$110.00
Property Standards By-Law Appeal	Exempt	\$110.00	\$110.00
Sign Permit	Exempt	\$50.00	\$50.00
Industrial Building			
Moving Permit	Exempt	\$50.00	\$50.00

9632-23 January 1, 2024; Schedule B-1

See Municipal Code Chapter 0252 for other Building, Permit and Inspection fees and charges.

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Engineering

9632-23
Schedule B-2

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Mini Camera Inspection			
First Hour	Taxable	\$176.99	\$200.00
Additional Hours (per hour)	Taxable	\$110.00	\$124.30
Out of Town Inspection Travel Time (per hour, in addition to camera hourly rate)	Taxable	\$75.00	\$84.75
DVD (per copy, upon request only) / Electronic File Transfer	Taxable	\$22.13	\$25.00
Electronic Locates (each, in addition to hourly camera cost)	Taxable	\$25.00	\$28.25
Plotting			
Blackline (per sq.m.)	Taxable	\$31.28	\$35.35
Colour (per sq.m.)	Taxable	\$31.28	\$35.35
Aerial Photo (per sq.m.)	Taxable	\$40.00	\$45.20
Reproductions, Plots & Digital Information			
Photocopies: 8½" x 11" or 8½" x 14" (per page, \$1 minimum)	Taxable	\$0.53	\$0.60
Photocopies: 11" x 17" (per page, \$1 minimum)	Taxable	\$0.75	\$0.85
Data CD (each) / Electronic File Transfer	Taxable	\$22.13	\$25.00
Scanning (per mb, up to 8½" x 14", includes disk)	Taxable	\$12.61	\$14.25

9632-23 January 1, 2024; Schedule B-2

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Parking

9632-23
Schedule B-3

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Municipal Parking Lots:			
Pay & Display Machine (per day)	Taxable	\$1.77	\$2.00
Monthly Permit	Taxable	\$36.00	\$40.68
Semi-Annual Permit	Taxable	\$180.00	\$203.40
Annual Permit	Taxable	\$288.00	\$325.44
Parking Permit Replacement Fee	Taxable	\$13.27	\$15.00
Other Parking:			
Boulevard Parking			
Registration Fee (one-time, non-refundable)	Taxable	\$88.50	\$100.00
Permit (per year, per sq.m.)	Taxable	\$3.10	\$3.50
Overnight Parking Permit (December 2023 - March 2024)	Taxable	\$37.83	\$42.75
Temporary Overnight Parking Permit (per week)	Taxable	\$4.43	\$5.00
Temporary Contractor Permit (per space, per week)	Taxable	\$17.70	\$20.00

9632-23 January 1, 2024; Schedule B-3

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Transit

9632-23
Schedule B-4

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
TRANSIT FARES			
Individual Fares (per person, per trip) Age 5 and Over, including Paratransit	Exempt	\$2.75	\$2.75
Passes (Non-Refundable)			
Han-D-Ride - 12 rides	Exempt	\$27.50	\$27.50
Student Unlimited - Monthly (5+, student ID may be requested)	Exempt	\$53.00	\$53.00
Adult Unlimited - Monthly	Exempt	\$66.00	\$66.00
Senior Unlimited - Monthly (60+)	Exempt	\$53.00	\$53.00
Veteran Unlimited - Monthly [apply at Engineering]	Exempt	Free	Free
Support Person (assists person with disability) [apply at City Hall]	Exempt	Free	Free
Support Person Replacement Pass [replaced at City Hall]	Exempt	\$10.00	\$10.00
Group Pass - One Day Unlimited (maximum 5 people, of which 2 may be 18+)	Exempt	\$8.25	\$8.25
STride (2 month Student Unlimited - July/August)	Exempt	\$27.50	\$27.50
OTHER			
Charter Trip (per hour)	Taxable	\$75.00	\$84.75

9632-23 January 1, 2024; Schedule B-4

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Works Department

9632-23
Schedule B-5

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Containers, Etc. [County price match, subject to change]			
Composter			
Black	Taxable	\$17.70	\$20.00
Green Cone	Taxable	\$45.58	\$51.50
Rain Barrel	Taxable	\$57.52	\$65.00
Recycling Bin	Taxable	\$5.75	\$6.50
Multi Residential Recycling Cart			
Multi Residential Properties	Taxable	\$32.74	\$37.00
Qualifying Commercial Properties	Taxable	\$65.49	\$74.00
Driveway Excavation Permit (Curb Cut)			
Residential Curb Cut - up to 10m	Taxable	\$575.22	\$650.00
Residential Pour Curb Face Sidewalk - per meter	Taxable	\$442.48	\$500.00
Length as determined by Public Works Supervisor			
Equipment Rentals (per hour)			
Sweeper (includes operator)	Taxable	\$142.48	\$161.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$36.28	\$41.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$71.68	\$81.00
Vactor (includes 2 operators)	Taxable	\$214.16	\$242.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$53.10	\$60.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$107.08	\$121.00
Backhoe (includes operator)	Taxable	\$101.77	\$115.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$25.66	\$29.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$41.59	\$47.00
Loader (includes operator)	Taxable	\$119.47	\$135.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$30.09	\$34.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$48.67	\$55.00
Tandem Truck (includes operator)	Taxable	\$137.17	\$155.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$34.51	\$39.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$55.75	\$63.00
One-Ton Truck (includes operator)	Taxable	\$84.07	\$95.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$21.24	\$24.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$33.63	\$38.00
1/2-Ton Pick-up (includes operator)	Taxable	\$81.42	\$92.00
Saturday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$20.35	\$23.00
Sunday Surcharge (per hour in addition to rental, minimum 2.5 hours)	Taxable	\$32.74	\$37.00
Administration Fee - other equipment rentals, private work	Exempt	\$50.00	\$50.00

9632-23 January 1, 2024; Schedule B-5

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

9632-23
Schedule C-1

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
RECREATIONAL SWIMMING			
Public Swim (Southside or Outdoor Pools)			
Youth (age 1-17)	Taxable	\$2.43	\$2.75
Adult (18-59)	Taxable	\$3.54	\$4.00
Senior (60 & over)	Taxable	\$2.88	\$3.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$7.97	\$9.00
Infants (under 1)		Free	Free
Attendant Caregiver (assists person with disability)		Free	Free
Public Swim - 10 Vouchers (Southside or Outdoor Pools)			
Youth (age 1-17)	Taxable	\$21.90	\$24.75
Youth (age 1-17) - Holiday Swim Passes	Taxable	\$4.43	\$5.00
Adult (18-59)	Taxable	\$31.86	\$36.00
Senior (60 & over)	Taxable	\$25.89	\$29.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$71.68	\$81.00
Infants (under 1)		Free	Free
Sauna & Shower Pass (½ hour)	Taxable	\$1.55	\$1.75
Wading Pool			
Play Time			
Youth (age 1-17)	Taxable	\$2.66	\$3.00
Youth (age 1-17) - 10 Vouchers - Infants under 1 are free	Taxable	\$23.89	\$27.00
Infants (under 1)		Free	Free
Participating Adult		Free	Free
Membership (Southside Pool & Outdoor Pool)			
One Year			
Youth (age 1-17)	Taxable	\$161.50	\$182.50
Adult (18-59)	Taxable	\$283.19	\$320.00
Senior (60 & over)	Taxable	\$243.36	\$275.00
Infants (under 1)		Free	Free
3 Month			
Youth (age 1-17)	Taxable	\$44.25	\$50.00
Adult (18-59)	Taxable	\$76.99	\$87.00
Senior (60 & over)	Taxable	\$66.37	\$75.00
Infants (under 1)		Free	Free
1 Month			
Youth (age 1-17)	Taxable	\$17.70	\$20.00
Adult (18-59)	Taxable	\$30.97	\$35.00
Senior (60 & over)	Taxable	\$26.55	\$30.00
Infants (under 1)		Free	Free
Summer Fun Pass (July & August)			
Youth (age 1-17)	Taxable	\$26.55	\$30.00
Adult (18 & over)	Taxable	\$35.40	\$40.00
Group (at least 1 adult & 1 child, maximum of 5)	Taxable	\$97.35	\$110.00
Infants (under 1)		Free	Free

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

9632-23
Schedule C-1

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
INSTRUCTION			
Learn-to-Swim			
Youth Instruction (per lesson)			
1/2 hour lesson	Exempt	\$7.30	\$7.30
3/4 hour lesson	Exempt	\$7.55	\$7.55
1 hour lesson	Exempt	\$7.85	\$7.85
low-ratio lesson (per half hour)	Exempt	\$9.35	\$9.35
semi-private lesson (per half hour)	Exempt	\$18.50	\$18.50
private lesson (per half hour)	Exempt	\$28.35	\$28.35
Adult Instruction (per lesson)			
3/4 hour lesson	Taxable	\$7.57	\$8.55
1 hour lesson	Taxable	\$7.83	\$8.85
private lesson (per half hour)	Taxable	\$28.32	\$32.00
Lifesaving Club (per week)			
1 practice per week	Exempt	\$7.85	\$7.85
Swim Synchro (per lesson)			
3/4 hour lesson	Exempt	\$7.85	\$7.85
1 hour lesson	Exempt	\$8.90	\$8.90
Water Polo (per lesson)			
3/4 hour lesson	Exempt	\$7.85	\$7.85
1 hour lesson	Exempt	\$8.90	\$8.90
Adult Aquatic Fitness (per class)	Taxable	\$6.20	\$7.00
Adult Stand-Up Paddleboard Fitness (per class)	Taxable	\$7.97	\$9.00
Adult Swim for Fitness (per week)			
1 practice per week	Taxable	\$6.20	\$7.00
3 practices per week	Taxable	\$18.58	\$21.00
Summer Swim Team			
Youth (age 6-17)	Exempt	\$140.00	\$140.00
Adult (18 & over)	Exempt	\$150.00	\$150.00
School Programs (Swim to Survive, etc.) (per instructor)	Exempt	\$30.00	\$30.00
Drop-In Programs			
Baby Bubbler	Taxable	\$5.31	\$6.00
Aquafit	Taxable	\$4.65	\$5.25
Aquafit: 10 Vouchers	Taxable	\$41.81	\$47.25
Waterwalking	Taxable	\$3.32	\$3.75
Waterwalking: 10 Vouchers	Taxable	\$29.87	\$33.75
Fitness Membership			
1 year	Taxable	\$362.83	\$410.00
3 month	Taxable	\$99.12	\$112.00
1 month	Taxable	\$39.82	\$45.00
Leadership Courses (manuals & certification fee extra)			
Lifesaving/Lifeguarding/Instructing			
Bronze Star	Exempt	\$80.00	\$80.00
Bronze Medallion & Emergency First Aid (EFA)	Exempt	\$82.00	\$82.00
Bronze Cross & Standard First Aid (SFA)	Exempt	\$87.00	\$87.00
Wading Pool Attendant	Taxable	\$30.97	\$35.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

9632-23
Schedule C-1

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Assistant Instructor	Taxable	\$85.84	\$97.00
Swim Instructor	Taxable	\$87.61	\$99.00
Lifesaving Instructor	Taxable	\$87.61	\$99.00
Swim & Lifesaving Instructor	Taxable	\$175.22	\$198.00
National Lifeguard (NLS) & Airway Management (AM)	Taxable	\$175.22	\$198.00
Distinction	Taxable	\$106.20	\$120.00
First Aid			
Basic Rescuer	Taxable	\$33.19	\$37.50
Emergency First Aid (EFA) & CPR-B	Exempt	\$36.00	\$36.00
Standard First Aid (SFA) & CPR-C	Taxable	\$86.73	\$98.00
Airway Management (AM)	Taxable	\$30.97	\$35.00
Automated External Defibrillator (AED)	Taxable	\$33.19	\$37.50
Anaphylaxis Rescuer	Taxable	\$4.87	\$5.50
Health Care Provider (CPR-HCP)	Taxable	\$39.82	\$45.00
Recertification			
Bronze Medallion Challenge	Taxable	\$26.55	\$30.00
Bronze Cross Challenge	Taxable	\$26.55	\$30.00
National Lifeguard (NLS)	Taxable	\$35.40	\$40.00
Standard First Aid (SFA) & CPR-C	Taxable	\$39.82	\$45.00
Advanced Leadership			
Aquatics Supervisor Training (AST)	Taxable	\$92.92	\$105.00
Pool Operator 1	Taxable	\$75.22	\$85.00
Pool Operator 2	Taxable	\$75.22	\$85.00
Lifesaving Sport Coach Level 1	Taxable	\$69.03	\$78.00
Safety Inspector	Taxable	\$175.22	\$198.00
Advanced Instructing			
Examiner	Taxable	\$47.79	\$54.00
First Aid Instructor	Taxable	\$115.04	\$130.00
National Lifeguard Instructor	Taxable	\$92.92	\$105.00
Aquatics Supervisor Training Instructor	Taxable	\$138.05	\$156.00
Instructor Trainer	Taxable	\$138.05	\$156.00
Non-Resident Fee for Registered Programs	Exempt	\$5.00	\$5.00
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00
FACILITY RENTALS (per hour)			
Pool Rental (first 30 people)	Taxable	\$110.62	\$125.00
additional lifeguards (per guard)	Taxable	\$30.09	\$34.00
School Pool Rental - 1:00-4:00 p.m. (first 30 people)	Taxable	\$30.09	\$34.00
additional lifeguards (per guard)	Taxable	\$30.09	\$34.00
Camp Swim			
Camper (Camp Leaders SafeGuard trained)	Taxable	\$1.11	\$1.25
Camper (Camp Leaders not SafeGuard trained)	Taxable	\$1.77	\$2.00
Camp Leaders		Free	Free
Wading Pool Rental (June only)	Taxable	\$110.62	\$125.00
Affiliate Group Long-Term Rental (Parks & Recreation annual application)			
pool rental	Taxable	\$46.46	\$52.50

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Aquatics

9632-23
Schedule C-1

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
per lane	Taxable	\$10.00	\$11.30
deep tank only	Taxable	\$12.00	\$13.56
additional lifeguards (per guard)	Taxable	\$30.09	\$34.00
Non-Affiliate Group Long-Term Rental			
pool rental	Taxable	\$60.40	\$68.25
per lane	Taxable	\$15.00	\$16.95
deep tank only	Taxable	\$18.00	\$20.34
additional lifeguards (per guard)	Taxable	\$30.09	\$34.00
Meeting Room			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$21.02	\$23.75
Daytime Affiliate & Education (Monday to Friday 8:00 a.m. to 4:00 p.m.)	Taxable	\$13.50	\$15.25
Non-Affiliate Group	Taxable	\$23.23	\$26.25
Additional charge for rentals outside of regular hours	Taxable	\$37.17	\$42.00
Rental Cancellation/Non-Refundable Deposit	Exempt	30%	30%
SWIM SPONSORSHIP (per hour)			
Southside Pool	Exempt	\$150.00	\$150.00
Outdoor Pool	Exempt	\$125.00	\$125.00
Wading Pool	Exempt	\$100.00	\$100.00
Southside Pool & Wading Pool	Exempt	\$225.00	\$225.00
Southside Pool, Outdoor Pool & Wading Pool	Exempt	\$275.00	\$275.00
ADVERTISING			
Internal Fencing Ads - Wading Pool & Outdoor Pool			
One Year Contract	Taxable	\$700.00	\$791.00
Two Year Contract (both years)	Taxable	\$600.00	\$678.00
Three Year Contract (all three years)	Taxable	\$500.00	\$565.00

9632-23 January 1, 2024; Schedule C-1

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Arenas

9632-23
Schedule C-2

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Public Skating			
Youth (age 1-17)	Taxable	\$2.43	\$2.75
Adult (18-59)	Taxable	\$3.54	\$4.00
Senior (60 & over)	Taxable	\$2.88	\$3.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$7.97	\$9.00
Infants (under 1)		Free	Free
Attendant Caregiver (assists person with disability)		Free	Free
Public Skating - 10 Vouchers			
Youth (age 1-17)	Taxable	\$21.90	\$24.75
Adult (18-59)	Taxable	\$31.86	\$36.00
Senior (60 & over)	Taxable	\$25.89	\$29.25
Group (at least 1 adult & 1 youth, maximum of 5)	Taxable	\$71.68	\$81.00
Infants (under 1)		Free	Free
Group Ice Rentals (per hour)			
Prime Time (M-F after 5:00 p.m. & weekends)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$189.38	\$214.00
Non-Affiliate Group	Taxable	\$194.69	\$220.00
Non-Prime Time (M-F before 5:00 p.m.)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$132.74	\$150.00
Non-Affiliate Group	Taxable	\$141.59	\$160.00
Prime Time Casual Ice (M-F after 5:00 p.m. & weekends)	Taxable	\$155.75	\$176.00
Casual Ice (Green Pad, M-F before 5:00 p.m., max 6 skaters) (booked less than 24 hours prior to ice time)	Taxable	\$70.80	\$80.00
Old-Timers League (M-F before 5:00 p.m., per person)	Taxable	\$8.85	\$10.00
Minor Sports Prime Time (M-F after 5:00 p.m. & weekends)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$146.02	\$165.00
Non-Affiliate Group	Taxable	\$153.98	\$174.00
Minor Sports Non-Prime Time (M-F before 5:00 p.m.)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$129.20	\$146.00
Non-Affiliate Group	Taxable	\$136.28	\$154.00
High School Prime Time (M-F after 5:00 p.m. & weekends)	Taxable	\$189.38	\$214.00
High School Non-Prime Time (M-F before 5:00 p.m.)	Taxable	\$96.46	\$109.00
In-Line Hockey/Ball Hockey	Taxable	\$70.80	\$80.00
Public Skating Sponsorship (per hour)			
Weekend Hour	Exempt	\$220.00	\$220.00
Weekday Hour	Exempt	\$60.00	\$60.00
Advertising (per year)			
Board Ads - Southwood Red Pad			
One Year Contract	Taxable	\$1,570.80	\$1,775.00
Two Year Contract (both years)	Taxable	\$1,283.19	\$1,450.00
Three Year Contract (all three years)	Taxable	\$1,092.92	\$1,235.00
Board Ads - Southwood Green Pad or Civic Arena			
One Year Contract	Taxable	\$1,017.70	\$1,150.00
Two Year Contract (both years)	Taxable	\$840.71	\$950.00
Three Year Contract (all three years)	Taxable	\$663.72	\$750.00
Ice Logo (Red, Green or Civic Pad)	Taxable	\$951.33	\$1,075.00
Ice Resurfacers	Taxable	\$1,044.25	\$1,180.00
Illuminated Score Clock (4 - 2' x 8' panels)	Taxable	\$1,522.12	\$1,720.00
Electronic Sign Message (2 week ad, 2 signs)	Taxable	\$26.55	\$30.00
Floor Rental - May to July (per day)			
Southwood Red Pad			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$1,309.73	\$1,480.00
Non-Affiliate Group	Taxable	\$1,575.22	\$1,780.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Arenas

9632-23
Schedule C-2

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Southwood Green Pad			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$1,163.72	\$1,315.00
Non-Affiliate Group	Taxable	\$1,429.20	\$1,615.00
Civic Centre			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$880.53	\$995.00
Non-Affiliate Group	Taxable	\$1,146.02	\$1,295.00
Entandem Fee (subject to change)	Taxable	\$63.49	\$71.74
Mezzanine Rental			
Hourly	Taxable	\$29.20	\$33.00
Goff Hall Rental			
Flat rate set-up fee	Taxable	\$44.25	\$50.00
Hourly rate	Taxable	\$44.25	\$50.00
Full Day			
Sunday to Friday	Taxable	\$309.74	\$350.00
Saturday	Taxable	\$442.48	\$500.00
Tournament Rate			
Minor Sport Affiliate Group (Parks & Recreation annual application)			
per day	Taxable	\$159.29	\$180.00
per hour	Taxable	\$30.97	\$35.00
Other Group (per day)	Taxable	\$292.04	\$330.00
Bar (per day)	Taxable	\$115.04	\$130.00
Entandem Background Music (subject to change)	Taxable	\$31.72	\$35.84
Set-Up Day	Taxable	\$132.74	\$150.00
Not-for-Profit Organization Space Rental (per year)			
Office Space (per sq.ft.)	Taxable	\$4.07	\$4.60
Change Room Space (per change room)	Taxable	\$22.12	\$25.00
Storage Space (per sq.ft.)	Taxable	\$1.64	\$1.85
Rental Cancellation Fee/Non-Refundable Deposit (minimum \$175) (Due at time of booking)	Exempt	30%	30%

9632-23 January 1, 2024; Schedule C-2

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Parks

9632-23
Schedule C-3

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Sports Field Rentals			
Class A - Adult (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$20.44	\$23.10
Non-Affiliate Group	Taxable	\$38.58	\$43.60
Class B - Adult (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$16.98	\$19.19
Non-Affiliate Group	Taxable	\$34.57	\$39.06
Class C - Adult (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$15.03	\$16.98
Non-Affiliate Group	Taxable	\$29.86	\$33.74
Class A - Youth (18 & under) (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$9.35	\$10.57
Non-Affiliate Group	Taxable	\$19.91	\$22.50
Class B - Youth (18 & under) (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$5.83	\$6.59
Non-Affiliate Group	Taxable	\$19.09	\$21.57
Class C - Youth (18 & under) (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$5.22	\$5.90
Non-Affiliate Group	Taxable	\$17.68	\$19.98
Tournament Fees (per field, per 8 hour day)			
Affiliate Group Adult (Parks & Recreation annual application)	Taxable	\$162.80	\$183.96
Non-Affiliate Group Adult	Taxable	\$298.35	\$337.14
Affiliate Group Youth (Parks & Recreation annual application)	Taxable	\$74.68	\$84.39
Non-Affiliate Group Youth	Taxable	\$159.74	\$180.51
Disc Golf Tournament (per 8 hour day)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$110.17	\$124.49
Non-Affiliate Adult Group	Taxable	\$165.23	\$186.71
Batting Cage (per hour)			
Affiliate Group Adult (Parks & Recreation annual application)	Taxable	\$17.01	\$19.22
Non-Affiliate Group Adult	Taxable	\$22.56	\$25.49
Affiliate Group Youth (Parks & Recreation annual application)	Taxable	\$4.92	\$5.57
Non-Affiliate Group Youth	Taxable	\$11.37	\$12.85
Cricket Pitch			
Class A - (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$20.44	\$23.10
Non-Affiliate Group	Taxable	\$38.58	\$43.60
Class B - (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$4.48	\$5.06
Non-Affiliate Group	Taxable	\$8.83	\$9.98
Additional Line Marking (per bag)	Taxable	\$7.08	\$8.00
Additional Drying Agent (per bag)	Taxable	\$20.35	\$23.00
Additional Field Painting (per soccer field)	Taxable	\$130.00	\$146.90
Additional Field Painting (per football field painted every 5 yards)	Taxable	\$500.00	\$565.00
Additional Field Painting (per football field painted every 10 yards)	Taxable	\$300.00	\$339.00
Additional Infield Grooming & Line Marking per Tournament	Taxable	\$40.00	\$45.20
Court Rentals (Tennis, Pickleball, Basketball & Volleyball)			
1 Hour	Taxable	\$8.34	\$9.42
Rentals			
Gazebo (per hour)	Taxable	\$27.70	\$31.30
Pavilion (as is, per day, up to 100 people)	Taxable	\$68.33	\$77.21
Park Area - General Use (per day)	Taxable	\$40.00	\$45.20
Park Area - Fitness Class (per hour)	Taxable	\$10.62	\$12.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Parks

9632-23
Schedule C-3

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Sea Cadet Building (per hour)			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$8.85	\$10.00
Non-Affiliate Group	Taxable	\$22.12	\$25.00
Southside Park Fountain Pictures (per 1/2 hour)	Taxable	\$20.35	\$23.00
Toboggan Hill (per day)	Taxable	\$105.00	\$118.65
Other Events (garbage disposal & park labour for set up & tear down sep.)			
Large Park Space (all bookings over 100 people)	Taxable	\$310.00	\$350.30
UTRCA Lands Large Park Rental -North Shore (per day)	Taxable	\$650.00	\$734.50
UTRCA Lands Rental Area (per day)	Taxable	\$150.00	\$169.50
UTRCA Lands Administration Fee (events over 100)	Taxable	\$300.00	\$339.00
Cowan Park / Cowan Fields Open Space - Non-Field Use (per day)	Taxable	\$105.00	\$118.65
Event Beverage Garden Set-up - up to 100 people, 40'x 80'	Taxable	\$309.73	\$350.00
Advertising (per year)			
Internal Fencing Ads - Southside Park, Cowan Fields, Cowan Park			
One Year Contract	Taxable	\$1,570.80	\$1,775.00
Two Year Contract (both years)	Taxable	\$1,283.19	\$1,450.00
Three Year Contract (all three years)	Taxable	\$1,092.92	\$1,235.00
Sponsorship			
Park Bench	Exempt	\$2,320.00	\$2,320.00
10m of Hard Surface Trail	Exempt	\$250.00	\$250.00
10m of Stone Dust Trail	Exempt	\$100.00	\$100.00
Large Caliber Tree	Exempt	\$450.00	\$450.00
Small Caliber Tree	Exempt	\$25.00	\$25.00
Picnic Table	Exempt	\$800.00	\$800.00
Bleacher	Exempt	\$6,200.00	\$6,200.00
Site Plan Agreement & Tree Management			
Tree Compensation - (cash in lieu equivalent to 3 replacement trees)	Exempt	\$1,350.00	\$1,350.00
Tree Compensation - (cash in lieu per one replacement tree owed for compensation)	Exempt	\$450.00	\$450.00
Tree removal application	Exempt	\$85.00	\$85.00
Other			
Community Garden Plots (per season at Cottle Park)	Taxable	\$25.40	\$28.70
Hourly Labour Rate + Vehicle (per hour)	Taxable	\$60.00	\$67.80
Park Access Fee (temporary construction access)	Taxable	\$2,000.00	\$2,260.00
Park Access Damage Deposit	Exempt	\$10,000.00	\$10,000.00
Booking Change Fee	Taxable	\$10.00	\$11.30
Rental Cancellation/ No Show Fee less than 7 days notice per change order (charged on top of booking change, min. \$25.00)	Exempt	30%	30%
Not-for-Profit Organization Space Rental (per year)			
Office Space (per sq.ft.)	Taxable	\$4.07	\$4.60
Storage Space (per sq.ft.)	Taxable	\$1.64	\$1.85

9632-23 January 1, 2024; Schedule C-3

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Recreational Programs & Camps

9632-23
Schedule C-4

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Youth Programs (14 & under) (per hour)			
General Recreation (movement, basketball, active, etc.)			
30 minutes	Exempt	\$4.50	\$4.50
45 minutes	Exempt	\$5.50	\$5.50
60 minutes	Exempt	\$6.50	\$6.50
90 minutes	Exempt	\$8.50	\$8.50
Specialty Recreation (tennis, yoga, kitchen, etc.)			
30 minutes	Exempt	\$6.50	\$6.50
45 minutes	Exempt	\$7.50	\$7.50
60 minutes	Exempt	\$8.50	\$8.50
90 minutes	Exempt	\$10.50	\$10.50
Low Ratio Programs			
30 minutes	Exempt	\$5.75	\$5.75
45 minutes	Exempt	\$6.75	\$6.75
60 minutes	Exempt	\$7.75	\$7.75
90 minutes	Exempt	\$9.75	\$9.75
Teen Programs (14-17) (per hour)			
General Recreation (basketball, etc.)			
30 minutes	Taxable	\$4.50	\$5.09
45 minutes	Taxable	\$5.50	\$6.22
60 minutes	Taxable	\$6.50	\$7.35
90 minutes	Taxable	\$8.50	\$9.61
Specialty Recreation (tennis, yoga, kitchen, etc.)			
30 minutes	Taxable	\$6.50	\$7.35
45 minutes	Taxable	\$7.50	\$8.48
60 minutes	Taxable	\$8.50	\$9.61
90 minutes	Taxable	\$10.50	\$11.87
Low Ratio Programs			
30 minutes	Taxable	\$5.75	\$6.50
45 minutes	Taxable	\$6.85	\$7.74
60 minutes	Taxable	\$7.90	\$8.93
90 minutes	Taxable	\$10.00	\$11.30
Adult Programs (18 & over) (per hour)			
Fitness (per class)			
Registered	Taxable	\$6.75	\$7.63
Drop-In	Taxable	\$8.60	\$9.72
General Programs (per hour)	Taxable	\$5.80	\$6.55
Pick-up Sport (Drop-in Program) (per registrant)			
Indoor Turf	Taxable	\$7.45	\$8.42
Ice	Taxable	\$9.30	\$10.51
Arena Floor	Taxable	\$7.45	\$8.42
Gymnasium	Taxable	\$5.57	\$6.29

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Recreational Programs & Camps

9632-23
Schedule C-4

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Outdoor Sport Field	Taxable	\$4.65	\$5.25
Beach Volleyball Court	Taxable	\$4.65	\$5.25
Senior Programs (60 & over)			
Recreation Drop-in Program			
One Year	Taxable	\$170.35	\$192.50
3 Months	Taxable	\$46.45	\$52.49
1 Month	Taxable	\$18.58	\$21.00
Snow Buddies Matching Program			
Adult registration fee (senior or adult with special needs)	Taxable	Free	Free
Youth registration fee	Taxable	Free	Free
Youth Courses (per course)			
Parents Night Out (age 6-10)	Exempt	\$25.00	\$25.00
My Safe Life: Personal Safety for Kids (age 7-9)	Exempt	\$85.00	\$85.00
Home Alone Safety (age 9-12)	Exempt	\$85.00	\$85.00
Baby Sitting Training (age 11-14)	Exempt	\$85.00	\$85.00
Leadership Training (manuals & certification fee extra)			
Learn to Lead (age 12-15)	Exempt	\$85.00	\$85.00
HIGH FIVE Principles of Healthy Child Development	Taxable	\$85.00	\$96.05
HIGH FIVE - Quest 2 Certification	Taxable	\$110.00	\$124.30
SafeGuard	Taxable	\$25.00	\$28.25
Physical Literacy	Taxable	\$65.00	\$73.45
Summer Camps (under 12) (per week)			
One-Week: (5 days)			
1:8 staff to participant ratio	Exempt	\$196.25	\$196.25
1:12 staff to participant ratio	Exempt	\$180.50	\$180.50
Extended Care (per half hour, per child)	Exempt	\$3.00	\$3.00
Day Camps (under 12) (per day)			
1:8 staff to participant ratio	Exempt	\$42.00	\$42.00
1:12 staff to participant ratio	Exempt	\$37.00	\$37.00
Trip Rate (in addition to camp fee)	Exempt	\$30.00	\$30.00
Extended Care (per half hour, per child)	Exempt	\$3.00	\$3.00
Specialty Camps			
Specialty Summer Camps/Programs (per hour)	Exempt	\$10.00	\$10.00
Premier Camps (per week)	Exempt	\$350.00	\$350.00
Sports Camps (per week)	Exempt	\$318.25	\$318.25
Summer Activity Programs (per hour)			
1:4 staff to participant ratio	Exempt	\$5.25	\$5.25
1:8 staff to participant ratio	Exempt	\$4.75	\$4.75
1:12 staff to participant ratio	Exempt	\$4.25	\$4.25
Fee Assistance Program Sponsorship (increments)	Exempt	\$25.00	\$25.00
Withdrawal Refund Fee (per person, per session/course)	Exempt	\$25.00	\$25.00

An additional fee may apply for some premium programs.

9632-23 January 1, 2024; Schedule C-4

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Cowan Park (Indoor)

9632-23
Schedule C-5

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Walking Track Memberships			
Drop-In	Taxable	\$2.43	\$2.75
10 vouchers	Taxable	\$20.40	\$23.05
1 week	Taxable	\$15.75	\$17.80
1 month	Taxable	\$26.25	\$29.66
3 months	Taxable	\$68.25	\$77.12
6 months	Taxable	\$105.00	\$118.65
12 months	Taxable	\$147.00	\$166.11
Lost Card	Taxable	\$7.43	\$8.40
Indoor Soccer Pitch Rental (per hour)			
Full Field			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$216.32	\$244.44
Non-Affiliate Group	Taxable	\$237.32	\$268.17
1/3 Field			
Affiliate Group (Parks & Recreation annual application)	Taxable	\$75.68	\$85.52
Non-Affiliate Group	Taxable	\$81.12	\$91.67
Rentals (per hour)			
Play Equipment Rental			
Hourly rate	Taxable	\$26.25	\$29.66
Reeves Courts			
Flat rate set-up fee	Taxable	\$27.03	\$30.54
Affiliate rate	Taxable	\$33.39	\$37.73
Non-Affiliate rate	Taxable	\$70.30	\$79.44
Long term rentals (35 or more hours per contract)	Taxable	\$33.52	\$37.88
Change room/washroom (only)	Taxable	\$27.03	\$30.54
Board room	Taxable	\$32.44	\$36.66
Rental Cancellation Fee/Non-Refundable Deposit (Due at time of booking)	Exempt	30%	30%
After Hours Rental Fee (per hour)	Taxable	\$55.00	\$62.15
Deposits			
Walking Track Fob Card	Exempt	\$10.00	\$10.00
Key Deposit	Exempt	\$450.00	\$450.00
Birthday Parties			
1:15 staff to participant ratio	Exempt	\$236.25	\$236.25
1:30 staff to participant ratio	Exempt	\$315.00	\$315.00
Not-for-Profit Organization Space Rental (per year)			
Office Space (per sq.ft.)	Taxable	\$4.27	\$4.83
Storage Space (per sq.ft.)	Taxable	\$1.72	\$1.94
Supplies			
Key Lanyard	Taxable	\$3.54	\$4.00

9632-23 January 1, 2024; Schedule C-5

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Special Events

9632-23
Schedule C-6

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Food Vendors (1-day event)			
1 Space / 15'x15'	Taxable	\$265.49	\$300.00
1 1/2 Spaces / 21.5'x15'	Taxable	\$442.48	\$500.00
2 Spaces / 30'x15'	Taxable	\$619.47	\$700.00
Food Vendors (2-day event)			
1 Space / 15'x15'	Taxable	\$442.48	\$500.00
1 1/2 Spaces / 21.5'x15'	Taxable	\$619.47	\$700.00
2 Spaces / 30'x15'	Taxable	\$796.46	\$900.00
Food Vendors Electrical			
Cost per plug above the provided 2 110V outlets	Taxable	\$44.25	\$50.00
2-day event, overnight hydro	Taxable	\$44.25	\$50.00
Marketplace Vendors (1-day on-site) - 1 Space / 10'x10'	Taxable	\$66.37	\$75.00
Marketplace Vendors (2-days on-site) - 1 Space / 10'x10'	Taxable	\$132.74	\$150.00
Corporate Marketplace Vendors (1-day on-site) - 1 Space / 10'x10'	Taxable	\$176.99	\$200.00
Corporate Marketplace Vendors (2-days on-site) - 1 Space / 10'x10'	Taxable	\$265.49	\$300.00
Marketplace Vendors Electrical	Taxable	\$22.12	\$25.00
Canada Day, Cowapolooza Beverage Garden	Taxable	\$309.73	\$350.00
In addition to 15% of on-site net sales			

9632-23 January 1, 2024; Schedule C-6

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Art Gallery

9632-23
Schedule D-1

Effective January 1, 2024

Description	HST Status *	Fee Excluding HST	Fee Including 13% HST (where applicable)
Admission	n/a	by Donation	by Donation
Annual Memberships			
Adult (18-59)	Exempt	\$35.00	\$35.00
Senior (60 and over)	Exempt	\$25.00	\$25.00
Group (at least 1 adult & 1 youth, maximum of 5)	Exempt	\$50.00	\$50.00
Youth (under 18)	Exempt	\$15.00	\$15.00
Small Business	Exempt	\$100.00	\$100.00
Large Company	Exempt	\$500.00	\$500.00
Corporate Partner	Exempt	\$1,000.00	\$1,000.00
Art Rental Fees (per month) [fees set by the artist; consignment percentage negotiated]	Exempt		
Classes/Programs			
Youth (under 18)			
One-Week: (5 days)			
Member	Exempt	\$220.00	\$220.00
Non-member	Exempt	\$250.00	\$250.00
Full Day:			
Member	Exempt	\$60.00	\$60.00
Non-member	Exempt	\$75.00	\$75.00
Half Day:			
Member	Exempt	\$35.00	\$35.00
Non-member	Exempt	\$45.00	\$45.00
Extended Care (1/2 hour before and after, per day)	Exempt	\$6.00	\$6.00
Adult (18 & over)			
Full Day:			
Member	Exempt	\$125.00	\$125.00
Non-member	Exempt	\$150.00	\$150.00
Specialty Full Day:			
Member	Exempt	\$175.00	\$175.00
Non-member	Exempt	\$200.00	\$200.00
Half Day:			
Member	Exempt	\$60.00	\$60.00
Non-member	Exempt	\$75.00	\$75.00
School Programs			
Gallery Tours/Educational Programs (per student)	Exempt	\$8.00	\$8.00
minimum charge	Exempt	\$120.00	\$120.00
Off-Site Educational Programs (per student)	Exempt	\$10.00	\$10.00
minimum charge, plus mileage	Exempt	\$125.00	\$125.00
Artist Talks to Students (per student)	Exempt	\$8.00	\$8.00
Art Program (per student)	Exempt	\$8.00	\$8.00
Birthday Party (max 8)	Exempt	\$250.00	\$250.00
additional participant (max 5)	Exempt	\$25.00	\$25.00
Exploration Program	Exempt	\$8.00	\$8.00
Life Drawing (per class)			
Drop in	Exempt	\$20.00	\$20.00

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Art Gallery

9632-23
Schedule D-1

Effective January 1, 2024

Description	HST Status *	Fee Excluding HST	Fee Including 13% HST (where applicable)
Registered:			
Member	Exempt	\$13.00	\$13.00
Non-member	Exempt	\$15.00	\$15.00
Mini Makers (per child, per class)			
Drop in	Exempt	\$6.00	\$6.00
Registered	Exempt	\$5.00	\$5.00
See You At the Movies [Toronto International Film Series]			
Single screening (2023/2024 season)	Exempt	\$20.00	\$20.00
Season's pass (2023/2024 season)	Exempt	\$150.00	\$150.00
Open Studio	Exempt	Free	Free
Guided Tour	Exempt	\$75.00	\$75.00
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00
Facility Rental (Tuesday to Saturday)			
Flat rate set-up/teardown fee	Exempt	\$50.00	\$50.00
Hourly rate (minimum 2 hours)	Exempt	\$60.00	\$60.00
Full Day (maximum 8 hours)	Exempt	\$350.00	\$350.00
Kitchen use (additional staffing charges apply for evenings and Mondays)	Exempt	\$50.00	\$50.00
Facility Rental Discounts			
WAG Members			10% discount
Not-For Profit & Community Organizations			15% discount
Corporate			10% discount
Equipment			
Video Projector & TV/DVD	Exempt	\$35.00	\$35.00
Ancillary Fees			
Photocopying (per page)	Exempt	\$0.60	\$0.60
Table rental (each)	Exempt	\$1.00	\$1.00
Chair rental (each)	Exempt	\$0.50	\$0.50
Table cloth rental (each)	Exempt	\$0.50	\$0.50
Rental Cancellation Fee/Non-Refundable Deposit (minimum \$175) (Due at time of booking)	Exempt	30%	30%

* The Art Gallery is registered as a small supplier and as such does not charge HST.
Should the Art Gallery no longer qualify as a small supplier, HST will be added to the above fees and rounded appropriately.

9632-23 January 1, 2024; Schedule D-1

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Market Centre

9632-23
Schedule D-2

Effective January 1, 2024

Description	HST Status	Fee Excluding HST	Fee Including 13% HST (where applicable)
Facility Rental			
Full Facility (minimum 5 hour charge)			
Flat rate set-up fee	Taxable	\$150.00	\$169.50
Hourly rate	Taxable	\$45.00	\$50.85
Lounge Only (minimum 3 hour charge)			
Flat rate set-up fee	Taxable	\$45.00	\$50.85
Hourly rate	Taxable	\$35.00	\$39.55
Rental Cancellation Fee/Non-Refundable Deposit	Exempt	30%	30%

9632-23 January 1, 2024; Schedule D-2

Corporation of the City of Woodstock
Chapter 330 - Fees - Charges
Museum

9632-23
Schedule D-3

Effective January 1, 2024

Description	HST Status *	Fee Excluding HST	Fee Including 13% HST (where applicable)
Admission	n/a	Free	Free
Annual Memberships			
Individual	Exempt	\$20.00	\$20.00
Group (at least 1 adult & 1 youth, maximum of 5)	Exempt	\$30.00	\$30.00
Education Programs			
In-House (per student)(minimum \$100 for the group)	Exempt	\$6.00	\$6.00
Outreach within Oxford County (plus mileage)	Exempt	\$70.00	\$70.00
Outreach outside Oxford County (plus mileage)	Exempt	\$80.00	\$80.00
Cancellation Fee	Exempt	\$25.00	\$25.00
Adult Programs			
Fees based on staff time and materials (member discount may apply)	Exempt	Varies	Varies
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00
Museum Camps			
One-Week: (5 days)			
Member	Exempt	\$180.00	\$180.00
Non-Member	Exempt	\$200.00	\$200.00
One-Day:			
Member	Exempt	\$49.50	\$49.50
Non-Member	Exempt	\$55.00	\$55.00
Extended Care (per 1/2 hour)	Exempt	\$5.00	\$5.00
Withdrawal Refund Fee (per person, per course)	Exempt	\$25.00	\$25.00
Rentals (Tuesday to Saturday)			
Education Room (minimum 3 hour charge)			
Hourly rate	Exempt	\$35.00	\$35.00
Museum Council Chamber (minimum 1 hour charge)			
Hourly rate	Exempt	\$35.00	\$35.00
Meeting Room (minimum 1 hour charge)			
Hourly rate	Exempt	\$35.00	\$35.00
Rental Cancellation Fee/Non-Refundable Deposit (additional staffing charges apply for evenings, Sundays, and Mondays)	Exempt	30%	30%
Reproductions			
Photos Personal Use (per photo)	Exempt	\$10.00	\$10.00
Photos Public Use (per photo)	Exempt	\$20.00	\$20.00
Photocopies (per page)	Exempt	\$0.60	\$0.60
Scans (per page)	Exempt	\$0.60	\$0.60

* The Museum is registered as a small supplier and as such does not charge HST.
Should the Museum no longer qualify as a small supplier, HST will be added to the above fees and rounded appropriately.

9632-23 January 1, 2024; Schedule D-3