



WOODSTOCK ART GALLERY

Woodstock Art Gallery Advisory Board Meeting Agenda 24.01

Date: February 20, 2024
Time: 3:45pm
Location: Woodstock Art Gallery, 449 Dundas Street, 3rd floor

This meeting is open to the public.

To register to attend as an observer please visit:

<https://cityofwoodstock.formbuilder.ca/Art-Gallery/WAG-Advisory-Board-Observer-Request-Form>

To register to attend as a delegation please visit:

<https://cityofwoodstock.formbuilder.ca/Clerks/Committee-Delegation-Request>

This meeting is being recorded. To request a copy of this meeting please contact Mary Reid, Director/Curator, by phone 519-539-6740 or via email mreid@cityofwoodstock.ca.

1. Call to Order

Mission: As the region's only public art gallery, the Woodstock Art Gallery fosters the wellbeing of our community by preserving our local artistic heritage and cultivating new expressions and experiences of art.

2. **Introductions:** WAG Staff: Stephanie Porter, Head of Education; Deanna Logan, Education Coordinator; Sara Cuthbert, Gallery Operations Coordinator; Kellen Hodgins, Facility Maintenance; Stephan Cam, Digital Projects Coordinator

Regrets:

3. Approval of the Agenda
4. Declaration of Conflict of Interest
5. Year-In-Review Presentations
6. Approval of the minutes from last meeting
7. Matters arising from the last meeting



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8. Director/Curator's Report

9. Committee Reports

- a. Fundraising Committee: Call for Members
- b. Collections Committee: 2023 Donations
- c. Policy Review Committee: Call for Members

10. New Business

- a. Executive Elections 2024
- b. Board Recruitment
- c. Board Meeting Schedule 2024
- d. 2023/ 2024 Operating Budget Statement
- e. Director/Curator Performance Review
- f. Letter of Agreement
- g. Donor Thank Calls & Script
- h. 4th Floor Update
- i. June Board & Staff Retreat
- j. *Me Artsy* – Chapter Discussion led by Magda Stroińska, *A Dancing Path* by Santee Smith
- k. Chair Report

11. Event De-Briefing / Announcements

- i. Monday February 19 – Family Day / Winter Open House – 1 to 3pm
- ii. Wednesday Feb 28 @ 6pm & Saturday March 1 @ 11am – 4th Floor Public Consultations
Sunday March 3 – Rec and Leisure Fair – Goff Gymnasium – 1 to 4pm
- iii. Thursday March 7 – Budget Presentation to City Council @ 1:30pm
- iv. Wednesday March 13 – March Break Open Studio Drop In – 10am to 2pm
- v. Saturday June 8 – Spring Open House – 1 to 3pm / Cultural Canvas 2pm to 8pm in Museum Square

12. Round Robin Check In & Meeting Evaluation

13. Next Meeting – March 19 @ 3:45pm @ Woodstock Art Gallery – 3rd floor

14. Adjournment